



**TOWN OF LARKSPUR
REGULAR COUNCIL MEETING
SUMMARY MINUTES
November 3, 2016
6 p.m.
Town Hall**

MEETING CALLED TO ORDER by Mayor Gerry Been at 6 PM.

| PRESENT | ABSENT | NON-VOTING |
|-------------------------------|---------------|---------------------------|
| Isaac Levy | | Town Attorney- Scott Krob |
| Heather Sanchez | | Town Clerk/Manager - |
| Jeremiah Holmes | | Matt Krimmer |
| Jennelle VanGorder | | |
| Sandy McKeown | | |
| Mayor Pro-tem Matias Cumsille | | |
| Mayor Gerry Been | | |

TOWN STAFF PRESENT: Sherilyn West, Joseph Jeske

PLEDGE OF ALLEGIANCE: Recited.

PUBLIC ATTENDEES: Toni Reynolds, Florence Burch, Danette Burch, Paul Grant, Gary Abel, Jen and Mike Wilson

SCHEDULED PUBLIC APPEARANCES: None.

UNSCHEDULED PUBLIC APPEARANCES:

Jen Wilson thanked the Council for the Town’s generous and continued support to Larkspur Elementary School (LES), Parent Teachers Organization (PTO), and School Advisory Committee (SAC) activities, events, and educational needs throughout the year. Ms. Wilson also discussed the decreasing enrollment problem and efforts underway to bring it up to a satisfactory level of around 250 students.

MOTIONS:

Matias Cumsille made a motion to approve regular council meeting minutes for October 20th, 2016. The motion was seconded by Jennelle VanGorder and passed by unanimous voice vote 7-0-0.

Matias Cumsille made a motion to approve Resolution 16-16, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LARKSPUR, COLORADO AGREEING TO APPLY FOR FINANCIAL ASSISTANCE WITH THE COLORADO DRINKING WATER REVOLVING FUND TO FINANCE ITS WATER TREATMENT PLANT. The motion was seconded by Jeremiah Holmes. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

A motion was made by Matias Cumsille and seconded by Jeremiah Holmes to

approve the site plan for construction of two (2) electronic billboard signs on the property at 386 Upper Lake Gulch Road. The motion passed by unanimous voice vote 7-0-0.

A motion was made by Matias Cumsille and seconded by Jennelle VanGorder to approve the site plan amendment #1 for construction of a 3200 square foot metal building at the rear of the property at 8520 Spruce Mountain Road with the condition that Council approval be obtained for the exterior finish and landscaping prior to start of construction. The motion passed by unanimous voice vote 7-0-0.

Sandy McKeown made a motion to set a public hearing on the proposed 2017 Town of Larkspur Budget for November 10, 2016, 5:30 p.m. at Larkspur Town Hall. The motion was seconded by Isaac Levy and passed by unanimous voice vote 7-0-0.

Matias Cumsille made a motion to approve purchase of Christmas wreaths for Town Hall at a cost similar to 2015 expenditures for the same items. Jeremiah Holmes seconded the motion. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

A motion to adjourn the regular Council meeting was made by Matias Cumsille, seconded by Isaac Levy, and passed by unanimous voice vote 7-0-0. Mayor Been adjourned the meeting at 7:23 p.m.

NEW WELL PROJECT:

- Closeout on the Water Tank contract with Glacier is projected by next week and the pipeline contract punch list with T. Lowell is near completion with remaining work to restore the driveway entrance to New Covenant Church to be discussed with Pastor Tim Ralph.
- Meeting with Peoples Bank to obtain construction bridge loan concluded the best option to be a lease-purchase option. Pertinent financial data is being sent to Peoples Bank to define financing arrangements.

CONTINUING BUSINESS:

- Next Planning Commission meetings scheduled for Monday November 14 and 28, 3 p.m., at the Town Hall Annex.
- Building Permit Status Summary provided.
- Moltz Constructors will make an architectural design presentation to the Council at the next meeting on November 10.
- Affordable Tree Care has obtained a business license and transferred water tap into their name.
- Estimates for grading of gravel roads in Larkspur Heights (the Pines) will be solicited.

NEW BUSINESS:

- Road Access Permit procedures will be discussed at next meeting.

- TVs for the Town Hall lobby and Council meeting room will be acquired and used to display Town projects and other items of public interest.

LEGAL UPDATES: Town Attorney, Scott Krob, passed out a preliminary draft of a revised Sign Code Ordinance for Larkspur and discussed its content and basis for revision noting its limitations based on a U.S. Supreme Court ruling.

MANAGER UPDATES:

- LES PTO Fall Festival at CRF ground on October 29, 11 a.m. to 4 p.m.
- Decorating for Tree Lighting will take place on Saturday, November 19 and Tree Lighting will be on Saturday, December 3 beginning at 4 p.m.
- Board of County Commissioners will host a State of Douglas County breakfast for elected officials and municipal managers on November 15, 7:30 a.m., at CU Denver South, to recognize this year’s achievements throughout the County.
- Douglas County has requested an elected official to serve on the County panel to select Library Trustees.
- Larkspur has been awarded a \$200,000 grant from Colorado Parks and Wildlife, State Trails Program to complete the Larkspur segment of the Front Range Trail.

COUNCIL COMMENTS:

Jennelle VanGorder – Asked if it was possible to estimate building permit costs on the Town web site.

Sandy McKeown – Informed Council and staff the idling railroad engine behind McKenzie Croft’s house has been moved north between Columbine and Colorado Avenues in the Pines. **Sandy** also asked if the cameras at the dump were working and if recordings are being viewed. She also commented on the unsightly condition of the Trueblood property across from the Town Hall Annex.

Jeremiah Holmes – Noted dirt build up on Spruce Mountain Road from the trucks coming off the Tim Dumler property at Upper Lake Gulch Road was not as bad but recommended additional effort to keep it cleaner. **Jeremiah** asked about establishing a consistent monthly pay date for Council.

Isaac Levy – Asked about the status of the James McVaney “hemp” crop and reminded Matt if his interest in Post Office issues and complaints and being included in any meetings with Post Office personnel.

Matias Cumsille – Reminded the Town Manager of the large tree at his house that died and having a tree specialist determine if it could have been caused due to damaged roots during waterline construction and noted the right of way easements along Douglas Blvd. between Colorado and Columbine Avenues are in need of re-seeding due to pipeline construction. **Matias** also asked about Town web site changes.

MAYOR’S COMMENTS: None.

MEETING ADJOURNED at 7:23 PM.

Respectfully submitted,
 Matt Krimmer
 Town Clerk/Manager

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the digital recording maintained in the office of the Town Clerk.