



**TOWN OF LARKSPUR
REGULAR COUNCIL MEETING
SUMMARY MINUTES
July 21, 2016
5 P.M.
Town Hall**

MEETING CALLED TO ORDER by Mayor Gerry Been at 5 PM.

PRESENT	ABSENT	NON-VOTING
Isaac Levy		Town Attorney- Scott Krob
Heather Sanchez		Town Clerk/Manager -
Jeremiah Holmes		Matt Krimmer
Jennelle VanGorder		
Sandy McKeown		
Mayor Pro-tem Matias Cumsille		
Mayor Gerry Been		

TOWN STAFF PRESENT: Michelle Wagner, Linda Black, Becky Mobley

PLEDGE OF ALLEGIANCE: Recited.

PUBLIC ATTENDEES: Chuck Shortt, Toni Reynolds, Florence Burch, Danette Burch, Paul Grant, Michelle St. Michael, Ian Steyn, Sally Steyn, Dwight Steyn, Kathleen Williams, Ed Blanchard, Tim Dumler, DC Sheriff’s Deputy

UNSCHEDULED PUBLIC APPEARANCES:

Michelle St.Michael addressed the Town Attorney Scotty Krob asking him questions about the legality of her contract with the Renaissance Festival not being renewed.

Toni Reynolds inquired about the debt owed the Town by Jellystone Campground.

Deputy Sheriff informed Council there was nothing new to report in the way of law enforcement activity for the past two weeks.

Ian Steyn commented on other campground acquisitions and properties managed by Sun Communities around the country

SCHEDULED PUBLIC APPEARANCES: JELLYSTONE CAMPGROUND –

Tom O’Branovic, Senior VP of RV Operations and Sales, Sun Communities Inc. /Sun RV Resorts addressed the Council presenting Sun Communities proposal for economic development incentives to offset their up-front investment.

Jeff French, PE, Director of Land Development, ATWELL commented the Sun investment would be significant and provide substantial upgrades to the campground and the Town’s wastewater treatment facility.

MOTIONS:

Matias Cumsille made a motion to approve regular council meeting minutes for June 16th, 2016. The motion was seconded by Sandy McKeown and passed by unanimous voice vote 5–0 with two (2) abstentions (Heather Sanchez, Jeremiah Holmes).

A motion was made by Matias Cumsille and seconded by Sandy McKeown to approve special meeting minutes for July 14th, 2016. The motion passed by unanimous voice vote 7–0.

A motion was made by Matias Cumsille and seconded by Jennelle VanGorder to approve payment of General Fund bills in the amount of \$24,302.66. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

A motion was made by Matias Cumsille and seconded by Isaac Levy to approve payment of Water & Sewer Fund bills in the amount of \$17,849.71. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

Matias Cumsille made a motion to enter in to executive session to discuss Jellystone Campground proposal for economic incentives associated with build out of camping sites. The motion was seconded by Jennelle VanGorder and passed by unanimous voice vote 7-0.

Matias Cumsille made a motion to approve a bid from Stanmark Electric in the amount of \$2240.00 to replace light fixtures at the top of four poles in the Town Park center parking lot. Jennelle VanGorder seconded the motion. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

A motion was made by Matias Cumsille and seconded by Jeremiah Holmes to designate Town Manager, Matt Krimmer, as project manager for the construction of new sidewalks, pathways, and trails throughout the Town with an initial budget of \$110,000 to begin the project. A roll call vote was taken. Six (6) in favor, zero (0) against, one (1) abstention (Mayor Gerry Been); motion carried.

Jennelle VanGorder made a motion to adjourn the regular Council meeting which was seconded by Matias Cumsille and passed by unanimous voice vote 7-0. Mayor Gerry Been adjourned the meeting at 8:23 p.m.

NEW WELL PROJECT:

- Punch list items remaining for water tank include submission of final as-built drawings and completion of close out paper work.
- T. Lowell is waiting on back order delivery of two valves for installation. Once installed the primary pipeline work will be completed and a punch list will be developed.
- Water treatment plant RFP was sent out for bid yesterday, July 20, 2016. A mandatory pre-bid meeting has been scheduled for July 26, 2016.

CONTINUING BUSINESS:

- Town dump follow-up – New dump hours seem to have reduced the overflow dumpsters however illegal items are still being left both in and outside of dumpsters.
- Park light replacement – See motions
- Sidewalks – See motions
- Auditors report to Council on August 4, 2016.
- Asphalt cape seal completed July 8. Striping to be done by Douglas County first week in August.
- Annex Book Exchange – nothing new to report.
- Dumler Travel Stop – Site plan in review by Town Engineer. Referral agencies and property owners being identified.

SEMOCOR REPORT: Presented by Paul Grant.

NEW BUSINESS:

- Ed Blanchard is soliciting volunteers for Planning Commission.
- Elected official judge needed for County Fair Dutch Oven cook-off July 30.
- Notice of Intent to Apply for Fire Mitigation Grants

LEGAL UPDATES:

- AFHR Agreement for Irrigation Water review in process.
- Mayor/Council term limits in process.
- Buss/Cardenas Agreement in process
- Letter to Frink Road property owner regarding illegal business and building occupation.

MANAGER UPDATES:

- A fall Town cleanup day will be scheduled in September.
- County Commissioner Dinner meeting with Council scheduled for September 29

COUNCIL COMMENTS: None.

MAYOR’S COMMENTS: Looking for Park water spigots with automatic shut offs.

MEETING ADJOURNED at 8:23 PM.

Respectfully submitted,
Matt Krimmer
Town Clerk/Manager

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the digital recording maintained in the office of the Town Clerk.