



**TOWN OF LARKSPUR
REGULAR COUNCIL MEETING
SUMMARY MINUTES
May 19, 2016
6 P.M.
Town Hall**

MEETING CALLED TO ORDER by Mayor pro-tem Matias Cumsille at 6 PM.

PRESENT	ABSENT	NON-VOTING
Isaac Levy	Mayor Gerry Been	Town Attorney- Dan Krob
Heather Sanchez		Town Clerk/Manager -
Jeremiah Holmes		Matt Krimmer
Jennelle VanGorder		
Sandy McKeown		
Mayor Pro-tem Matias Cumsille		

TOWN STAFF PRESENT: Michelle Wagner

PLEDGE OF ALLEGIANCE: Recited.

PUBLIC ATTENDEES: Jared Lee, Brady Weingardt, Paul Grant, Sally & Ian Steyn, Chuck Shortt, Bill Lucero, Kathleen Williams

SCHEDULED PUBLIC APPEARANCES: Jared Lee, Bohannan Huston, Town Engineer – Jared presented a brief history of Bohannan Huston Engineering and provided a synopsis of their capabilities in providing engineering/surveying support for the Town.

UNSCHEDULED PUBLIC APPEARANCES:

Chuck Shortt – Requested the Town Council direct the Town Attorney to send a “stop work” letter to Tim Dumler for the property at Upper Lake Gulch and Spruce Mountain Roads.

Bill Lucero –

- Thanked the Council for approving the purchase of new trees for the Town Park.
- Volunteered to head a committee to come up with alternative proposals for managing the Town dump and requested a Council member to be on the committee. No one volunteered for the committee and Mayor pro-tem Matias Cumsille appointed Sandy McKeown.
- Commented on water rate raises and reduced tap fee incentives being offered to developers.

MOTIONS:

Sandy McKeown made a motion to approve regular council meeting minutes for May 5th, 2016. The motion was seconded by Jeremiah Holmes. A roll call vote was

taken. Five (5) in favor, zero (0) against, one (1) abstention (Jennelle VanGorder); motion carried.

A motion was made by Sandy McKeown and seconded by Jennelle VanGorder to approve payment of General Fund bills in the amount of \$21,067.22. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

A motion was made by Sandy McKeown and seconded by Jennelle VanGorder to approve payment of Water & Sewer Fund bills in the amount of \$14,135.58. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

Sandy McKeown made a motion to approve \$3192 for the purchase of four (4) new bear proof trash cans for the Park from Bear Saver @ \$798 each. The motion was seconded by Isaac Levy. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

Sandy McKeown made a motion to approve Resolution 16-12, A Resolution Supporting the Colorado Department of Local Affairs Rural Economic Development Initiative Application for sidewalks along Spruce Mountain Road. Isaac Levy seconded the motion. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

A motion was made by Jennelle VanGorder and seconded by Jeremiah Holmes approve the Land Use Application plot plan for the Colorado Renaissance Festival to replace Office trailer with similar pre-manufactured unit. Six (6) in favor, zero (0) against; motion carried.

Heather Sanchez made a motion to approve the Pet Hospital Site Plan as previously approved by Town Engineering and Town Staff. The motion was seconded by Jeremiah Holmes. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

A motion was made by Jeremiah Holmes and seconded by Isaac Levy to enter into executive session to discuss matters pertaining to Jellystone campground. The motion carried by unanimous voice vote with the Town attorney declaring the executive session open at 7:55 p.m.

A motion was made by Sandy McKeown, seconded by Isaac Levy, and carried by unanimous voice vote to come out of executive session at 8:22 p.m. Mayor pro-tem Matias Cumsille declared the executive session closed.

Isaac Levy made a motion to adjourn the regular Council meeting which was seconded by Jennelle VanGorder and passed by unanimous voice vote. Mayor pro-tem Matias Cumsille adjourned the meeting at 8:23 p.m.

NEW WELL PROJECT:

- Glacier is still working on completing the water tank punch list.
- Pipeline trenching has begun; CRF segment expected to be completed with minimal impact to CRF. Sandy McKeown suggested Town staff investigate

safety grant funding for maintaining east-west firebreak along easement. As a matter of fire safety Matias Cumsille asked Town Council to consider including maintenance of the existing north-south firebreak if easement rights are granted to the Town. Town staff will study proposal.

- Final water treatment plant design being reviewed for inclusion in construction RFP.

CONTINUING BUSINESS:

- Town dump follow-up – Sandy McKeown requested list of options and relevant information for those options.
- Asphalt work rescheduled again to June 7 (cutting), June 8 (patching), with cape seal work to begin shortly.
- Building permitting list of items requiring permits reviewed and modifications approved by Council will be presented to SAFEbuilt.
- Town Hall Annex Book Exchange now open every Saturday 10 a.m. – 2 p.m. Council agreed to cover cost of supplies and additional equipment as may be needed.
- Construction & Development Projects – Sidewalks along Spruce Mountain Road and impact to business and residential property owners was discussed.
- Campground Development discussion deferred to executive session at end of regular meeting agenda.

SEMOCOR REPORT: Presented by Paul Grant.

NEW BUSINESS: See motions for CRF Land Use Application, Resolution 16-12, and Bear Proof Trash cans.

LEGAL UPDATES:

- AFHR Agreement for Irrigation Water draft completed
- Mayor/Council term limits

MANAGER UPDATES:

- Town cleanup day May 21
- LVFA Food Drive May 21
- Auditors on site May 23-27
- Chamber Settler Day final planning meeting May 23
- BHI Surveyor meeting May 24
- Town Hall closed Memorial Day May 30
- LVFA meeting Jun 1

COUNCIL COMMENTS:

- **Sandy McKeown** –
 - ✓ Asked about “Main Street Program” grants for sidewalks.
 - ✓ Asked about Planning Commission/Town Council responsibilities.
 - ✓ Requested outline describing Land Use/Site Plan process.

- ✓ Asked about roles and functions of building department contractor and Town staff.
- **Jeremiah Holmes** –
 - ✓ Ready to permanently close the Town dump.
 - ✓ Asked about electronic sign malfunctioning panel and level.
- **Isaac Levy** –
 - ✓ Suggested looking at thumb print reader for dump access.
- **Jennelle VanGorder** –
 - ✓ Asked about new sign ordinance.

MAYOR'S COMMENTS: Not applicable.

MEETING ADJOURNED at 8:23 PM.

Respectfully submitted,
Matt Krimmer
Town Clerk/Manager

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the digital recording maintained in the office of the Town Clerk.