



**TOWN OF LARKSPUR  
MINUTES OF THE  
REGULAR COUNCIL MEETING  
May 1<sup>st</sup>, 2014  
6:00 P.M.  
Town Hall**

**MEETING CALLED TO ORDER:** Mayor Gerry Been called the meeting to order at 6:00 PM.

**ROLL CALL:**

<b>PRESENT</b>	<b>ABSENT</b>	<b>NON-VOTING</b>
Jeremiah Holmes		Town Attorney- Scott Krob
Jennelle VanGorder		Town Clerk/Manager-
Lester Burch		Matt Krimmer
Sandy McKeown		
Joseph Jeske		
Mayor Pro-tem Matias Cumsille		
Mayor Gerry Been		

**PLEDGE OF ALLEGIANCE:** Recited.

**OTHER ATTENDEES:** Florence Burch, Janet Been, Capt. Darren Weekly

**UNSCHEDULED PUBLIC APPEARANCES:** Captain Darren Weekly, DCSO, informed the Council that the deputies involved in handling Sandy McKeown’s mischief reports have been counseled on following up on cases and the cases filed have been closed.

**Florence Burch** commented that her observation of the new Town maintenance man, Arlen Goertzen, was very positive and she felt that he has done more work in the three weeks he has been on the job than the previous maintenance man did in six months. She congratulated the Town on hiring Arlen.

**SCHEDULED PUBLIC APPEARANCES:** None.

**NEW TOWN HALL:** Matt Krimmer provided an update informing Council that four of five bids had been received for the interior remodeling work and the remaining bid was expected to be received by Monday. Matt asked Council to approve up to \$9,000 to cover the cost of exterior remodeling which includes replacing the front entrance stairs, adding new stairs at the southeast corner of the building, and replacing tagged rails on the handicap ramp and around the building.

**Sandy McKeown made a motion to approve \$9,000 for the exterior remodeling of the new Town Hall to include replacing front entrance stairs, adding new stairs at the southeast corner, and replacing deteriorated rails as tagged. The motion was**

**seconded by Jeremiah Holmes. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.**

Matt also informed Council that the building security system installation was completed and is working as expected. Matt presented a bid from Perfect Touch Painting to restore the wooden chainsaw bear chained to the sign post at the entrance to the new Town Hall parking lot. Councilman Joe Jeske elaborated the restoration would include sandblasting with walnut shells, adding filler where needed to seal cracks, and two applications of linseed based stain. He also noted the restoration includes the base and the two sign poles. Mayor Been asked if turpentine could be added to the stain for longer lasting stability. Joe stated he would check. The total bid price for materials and labor is \$750.

**A motion was made by Matias Cumsille and seconded by Jeremiah Holmes to approve \$750 for restoration of the wooden chainsaw bear including the base and two sign poles by Perfect Touch Painting. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.**

**NEW WELL PROJECT:** Mayor Been informed Council the grading work was progressing satisfactorily and according to the schedule. Matt informed Council the drilling contract bids were opened on April 29<sup>th</sup> and the low bidder is Hydro Resources, however, Hydro is not able to meet the prescribed drilling schedule and requested a 90 day delay in starting the work. The bids are being evaluated by WWE, the Town Engineer, and Town Staff and a decision on awarding the contract will be made in about a week.

**TOWN PARK UPDATE:** Mayor Been reported a tree along the Park drive west of the small picnic shelter was replaced as a Park maintenance item for \$572.25. Matt presented a proposal from Dana Fuller (Moondance Gardens) for the 2014 park flower bed plantings and maintenance, including pictures of the planned flowers and where they would be located. The proposal for \$2052.21 includes plants, fertilizer, supplies, and labor. Maintenance for the remainder of the year will be at \$20/hour with an estimated up to eight hours per week.

**Matias Cumsille made a motion to approve Moondance Gardens (Dana Fuller) to plant the park flower beds for 2014 for \$2052.51 and maintain the beds for the remainder of the year at \$20 per hour not to exceed eight (8) hours per week. The motion was seconded by Joseph Jeske. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.**

#### **CONTINUING BUSINESS:**

- **Directional Sign update:** Mayor Been presented a proposal from the Town of Castle Rock to fabricate directional signs as specified using aluminum blanks with reflective sheeting for a cost of \$1080.16 not including posts and installation. Mayor Been explained the quality and durability of the material would pay for itself in usable lifespan. The other bid received from Superior Marketing Solutions was for \$489 and included posts and installation. Mayor Been recommended the proposal from the Town of Castle Rock.

**A motion was made by Jennelle VanGorder to approve the directional sign proposal from the Town of Castle Rock in the amount of \$ 1080.16. The motion was**

**seconded by Matias Cumsille. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.**

Matt reminded Council of the need to address a water rate increase and/or capital improvement surcharges this year.

**LEGAL UPDATES:** None. Matt recommended Scotty look into legislation banning, preventing, or delaying recreational marijuana proposals from coming before the Council or the electorate within a specified time frame following a vote on allowing or disallowing recreational marijuana in the municipality.

**NEW BUSINESS:** Matt presented Resolution 14-01 amending the 2014 budget increasing general fund expenditures to cover renovations, operational accessories, and new communications, computer, and internet cabling for the new Town Hall.

**A motion was made by Matias Cumsille and seconded by Jennelle VanGorder to approve Resolution 14-01 amending the 2014 budget to increase general fund expenditures by \$60,000. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.**

A brief discussion followed regarding funding approvals for accomplishing new Town Hall changes and upgrades and it was agreed to delegate approvals to the Town Manager.

**A motion was made Matias Cumsille and seconded by Joseph Jeske to delegate funding authority up to \$40,000 to the Town Manager for completing renovations and upgrades required to meet operational standards for municipal government operations, applying bid procedures, as appropriate, and reporting budget and project status to the Council. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.**

#### **MANAGERS REPORT:**

- **Mobile Phone for Town Business** – Matt requested Council consider approval of a “smart phone” for Town staff to use as needed in the conduct of Town business. Matt noted that the necessity of having a smart phone has become more critical with the communications and monitoring of the work associated with the new Arapahoe well including the necessity of pictures related to work in progress that accompany reporting to the funding agencies.

**Lester Burch made a motion to approve the purchase of a smart phone to be used by Town staff as needed in the conduct of Town business. Sandy McKeown seconded the motion. A roll call vote was taken. Five (5) in favor, two (2) against (Jennelle VanGorder, Matias Cumsille); motion carried.**

Matt pointed out that the first regularly scheduled Council meeting in July falls on July 3<sup>rd</sup>, the day before the Fourth of July holiday, and suggested Council consider canceling or rescheduling the meeting in July. Following a brief discussion, Council agreed to cancel the first meeting in July and have one meeting on the regularly scheduled date of July 17<sup>th</sup>.

**COUNCIL COMMENTS:** **Matias Cumsille** commented the roads in the Pines were very bad after the grading done by the County and asked what could be done to correct it. Mayor Been stated he was aware of the problem and has been in touch with the County to

address it. There are two scenarios to follow. One to allow traffic to compact the rocks to bring back the smooth surface and two to re-blade the roads, apply water, and roll to compact the rocks. The first scenario will be tried first and the second will be accomplished if the first fails. **Matias** asked about the annexation payment of \$200,000 due at the end of this year and Matt responded he has had conversation with Ian Steyn regarding the matter and expects Ian to come before the Council with an alternative proposal regarding payment. **Matias** also asked about putting cameras up at the new well site. Matt and Mayor Been explained that once the well is completed and construction on the treatment plant is underway a fence will be placed around the site and cameras could be considered in the future.

**MAYORS COMMENTS:** Mayor Been reiterated the condition of the gravel roads in Town will be corrected. The Mayor also informed Council of donations from SEMOCOR of \$500 and Krob Law of \$250 for the June 7<sup>th</sup> Spring Into Summer Event in the Park and noted the Tug of War rope previously approved by the Council at \$100 actually cost \$160.

**A motion was made by Matias Cumsille and seconded by Jennelle VanGorder to adjourn the meeting. Motion carried by unanimous voice vote 7-0-0 and Mayor Been adjourned the Council meeting at 7:48 PM.**

Respectfully submitted,  
Matt Krimmer  
Town Clerk/Manager

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the digital recording of the meeting, maintained in the office of the Town Clerk.