



**TOWN OF LARKSPUR
MINUTES OF THE
REGULAR COUNCIL MEETING
April 17th, 2014
6PM
Town Hall**

MEETING CALLED TO ORDER: Mayor Gerry Been called the meeting to order at 6:00 PM.

ROLL CALL:

PRESENT	ABSENT	NON-VOTING
Jeremiah Holmes		Town Attorney- Dan Krob
Jennelle VanGorder		Town Clerk/Manager-
Lester Burch		Matt Krimmer
Sandy McKeown		
Matias Cumsille		
Joseph Jeske		
Mayor Pro-tem Shannon Buss		
Mayor Gerry Been		

PLEDGE OF ALLEGIANCE: Recited.

OTHER ATTENDEES: Paul Grant, Kristin Cutbirth, Florence Burch, Paul Erickson, Vicky Starkey, DC Facilities, Capt. Robert McMahan, DCSO, Lt. Dan McMillan, DCSO, Jeff Vaughn, DCSO, Meredith Van Horn, DC Attorney, Dorothy Hise, Arlen Goertzen and family

UNSCHEDULED PUBLIC APPEARANCES: **Kristin Cutbirth** thanked the Town Council and the citizens of Larkspur for the outcome of the vote to not allow recreational marijuana businesses in the Town. She also suggested the Town consider including surrounding community residents in matters affecting the 80118 zip code area and, if possible, allowing them to vote in Town elections. **Lt. Dan McMillan** announced there were no current crime trends in Larkspur and the surrounding area and asked if anyone had questions. Councilmember Shannon Buss commented that speeding through Town has again become a serious problem and noted that sheriff’s patrol cars are not being seen very often. Lt. MacMillan stated he would relay this to his patrol commander for the area and have patrols increased in town.

SCHEDULED PUBLIC APPEARANCES: **Capt. Robert McMahan** and **Vicky Starkey** presented information regarding a planned new 180 foot radio tower for emergency (police & fire) use on New Covenant Church property to be located on the west side of the church building. The tower will enhance radio communications for emergency services personnel in and around Larkspur and reduce the number of “dead spots”. Florence Burch asked if the landing strip on the Mandell property was considered

and if the tower would have any effect on air traffic. Capt. McMahon responded it would not. A number other questions were asked and answered.

Mayor Been made a motion declaring the Town's support of the new emergency services communications antenna and tower being located on property west of the New Covenant Church building. The motion was seconded by Lester Burch. The motion passed by unanimous voice vote 7-0-0.

Arlen Goertzen, the new Town maintenance man, introduced himself and his family and provided a brief summary of his background. He also stated he was happy to be in Colorado and was looking forward to long term employment with the Town. The Council welcomed him and his family noting they too were hoping to have him on board for a long time.

Dorothy Hise, the newly hired part time clerk, introduced herself and provided a brief history of her experience and her reasons for wanting the position. The Council welcomed her and wished her well in the position.

NEW TOWN HALL: Matt provided a status on the bids for the interior and exterior remodeling noting that all bids should be in to Town Hall by early next week. Matt presented a proposal from Monitronics to install a wireless building security system to include the two exterior sheds. The system will include motion and glass break detectors with primary and secondary notifications and remote arm/disarm capability. Total one-time cost for the system is \$1053.95 plus \$44.95/month.

A motion was made by Matias Cumsille and seconded by Jennelle VanGorder to approve acquisition and installation of a building security system for the new Town Hall from Monitronics for a one-time cost of \$1053.95 plus a monthly fee of \$44.95. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

NEW WELL PROJECT: Matt informed Council of the grading contract pre-construction meeting with Edge Contracting Inc. held yesterday, April 16th, with work to begin April 21st. Matt also informed Council that bid packages for the well drilling contract have been sent to Layne Christensen Company in Aurora and Hydro Resources in Ft. Lupton with a bid opening date of April 29th. Matt presented the draft IGA with Douglas County for GIS/Mapping Services. The IGA is valid for the balance of this year and can be renewed at that time and it can be used on an as needed basis. The Town is planning on using GIS mapping during construction of the new well.

Sandy McKeown made a motion to approve the IGA with Douglas County for GIS/Mapping Services. The motion was seconded by Matias Cumsille. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

TOWN PARK: Matt provided Council with the calendar schedule for the ball field noting that most weekends are booked with league games. Matt presented Council with flyers and a request from Al Jacques to allow "Pickle Ball" on the basketball court and permission to paint pickle ball court lines in a different color from the basketball lines. The request also included the purchase of a pickle ball net and bag of balls for approximately \$150. A discussion followed and questions were asked.

A motion was made by Jennelle VanGorder and seconded by Sandy McKeown to approve painting pickle ball court lines on the basketball court and purchase a

pickle ball net and bag of balls for a cost not to exceed \$ 200 with the stipulation that a refundable deposit of no less than \$10 be required to check out the pickle ball net and balls from the Town. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

Matt informed Council the next Chamber planning meeting on the Spring into Summer event will be at the Spur on April 21st at 5:30 p.m.

BILLS TO BE PAID: General Fund: \$10,843.30 and Water & Sewer: \$10,179.55

Matt presented bills to be paid in the amounts of \$10,843.30 and \$10,179.55 to be approved by separate motions.

A motion was made by Matias Cumsille and seconded by Joseph Jeske to approve payment of bills totaling \$10,843.30 from the General Fund account. A roll call vote was taken. Seven (7) in favor, zero (0) against, one (1) abstention on payments to Fischer Enterprises (Mayor Been); motion carried.

A motion was made by Matias Cumsille and seconded by Sandy McKeown to approve payment of bills totaling \$10,179.55 from the Water & Sewer Fund account. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

MINUTES: Matt presented minutes for the April 3rd Public Meeting and the April 3rd regular Council meeting for approval.

A motion was made by Matias Cumsille to approve minutes for the April 3rd, 2014 Public Meeting. The motion was seconded by Joseph Jeske. Motion carried by unanimous voice vote 7-0-0.

Shannon Buss made a motion to approve regular Council meeting minutes for April 3rd, 2014 with requested changes. The motion was seconded by Matias Cumsille. Motion carried by unanimous voice vote 7-0-0.

SEMOCOR REPORT: Paul Grant reported on the well power outage due to the service line being accidentally cut. There was not resulting impact to the water system. Paul also reported on a PRV replacement.

CONTINUING BUSINESS:

- **Directional Signs update** – Mayor Been stated he would have a report on the signs at the next meeting
- **DCYI Outstanding Youth Awards** – Matt informed Council he will be one of the presenters at the Awards reception on April 28th at 6 p.m. in the County Commissioners Hearing Room.

LEGAL UPDATES: None.

INDUCTION AND SEATING OF NEWLY ELECTED COUNCIL MEMBERS AND RECOGNITION OF OUTGOING COUNCIL MEMBER:

Matt introduced the newly elected Council members, incumbents Sandy McKeown and Matias Cumsille, and new member Jeremiah Holmes and administered the oath of office. Mayor Been recognized outgoing Council member Shannon Buss for her many years of

service to the Town and presented her with a plaque. Shannon thanked the Mayor and Council and briefly commented the many boards she has served and handed her seat over to Jeremiah Holmes before exiting the Council chambers. Mayor Been welcomed Jeremiah to the Council.

NEW BUSINESS: Matt stated it was time to select a new Mayor pro-tem and Sandy McKeown nominated Matias Cumsille. Mayor Been asked if there were any other nominees. There were none and Mayor Been appointed Matias who accepted the appointment. Matt requested Council consider appointing an election commission as required by the charter to be completed within 90 days of the last election. Marvin Cardenas and Kristin Cutbirth were nominated and will be appointed subject to their acceptance of the nomination.

Matias Cumsille made a motion which was seconded by Jennelle VanGorder to appoint Kristin Cutbirth and Marvin Cardenas to the Town's election commission subject to their acceptance of the appointment. The motion passed by unanimous voice vote 7-0-0.

MANAGER'S REPORT:

- **Volunteers** – Matt provided a report on the volunteers the Town has had this year which reflected a total of 91 volunteer hours since the start of 2014.
- **April Partnership meeting** – Matt reported the April partnership meeting hosted by the Town at the fire station was a great success and many compliments were received on the breakfast burritos and fruit platters.
- **Angry Squirrel** – Matt presented a proposal from Angry Squirrel to remove scrub oak and a dead tree from the right of and swale area north of the new Town Hall and at the clump of trees at the south entrance to the new Town Hall for a total of \$400.

A motion was made by Jennelle VanGorder and seconded by Matias Cumsille to approve the proposal from Angry Squirrel to remove scrub oak and dead trees from areas north and south of the new Town Hall. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

COUNCIL COMMENTS: **Matias Cumsille** addressed the speeding issue and suggested considering another electronic speed monitor sign or two on the north end of Town and on Perry Park Avenue approaching the railroad track from the west. A brief discussion was held and it was decided to see if increased enforcement by the Sheriff would be effective. **Matias** asked about listing available properties on our website as discussed at the last meeting and Matt commented he will follow up as soon as time permits. **Matias** also asked about the status of the sign for the new Town Hall and Matt stated he would follow up on that as well.

MAYORS COMMENTS: None.

A motion was made by Jennelle VanGorder and seconded by Matias Cumsille to adjourn the meeting. Motion carried by unanimous voice vote and Mayor Been adjourned the Council meeting at 7:27 PM.

Respectfully submitted,
Matt Krimmer
Town Clerk/Manager

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the digital recording of the meeting, maintained in the office of the Town Clerk.