



**TOWN OF LARKSPUR  
MINUTES OF THE  
REGULAR COUNCIL MEETING  
March 6<sup>th</sup>, 2014  
6:00 P.M.  
Town Hall**

**MEETING CALLED TO ORDER:** Mayor Gerry Been called the meeting to order at 6:00 PM.

**ROLL CALL:**

<b>PRESENT</b>	<b>ABSENT</b>	<b>NON-VOTING</b>
Jennelle VanGorder		Town Attorney- Scott Krob
Lester Burch		represented by Dan Krob
Sandy McKeown		Town Clerk/Manager-
Matias Cumsille		Matt Krimmer
Joseph Jeske		
Mayor Pro-tem Shannon Buss		
Mayor Gerry Been		

**PLEDGE OF ALLEGIANCE:** Recited.

**OTHER ATTENDEES:** Florence Burch, Kristin Cutbirth

**UNSCHEDULED PUBLIC APPEARANCES:** None.

**SCHEDULED PUBLIC APPEARANCES:** None.

**NEW TOWN HALL:**

- **Interior Design Proposal – Lisa Christner** –Lisa provided Council with a brief summary of her background and passed out copies of two alternative design options for remodeling the new Town Hall. She described both options and explained her rationale for each pointing out plus and minus features. A lengthy discussion among the Council with comments from the Town Manager followed. Public attendees Kristin Cutbirth and Florence Burch also provided comments. Based on comments and preferred changes presented during the discussion Council asked Lisa to revise the options and have them ready for Council’s next meeting on March 20<sup>th</sup>.
- **Interior Remodeling Bids** - Matt mentioned once a design has been agreed to requests for remodeling bids would go out to local contractors.
- **Exterior Remodeling Bids** – Matt informed Council of the need to obtain bids to add stairs at the rear of the building and replace deteriorated posts along the handicap ramp, the ramp floor, and the front steps. Some of this work will be paid for by Joey Edge as part of the lease purchase agreement. Mayor Been

mentioned a recommendation to place a water & ice shield material on the handicap ramp to prevent slippery conditions in inclement weather.

- **Telecom & Utilities** – Matt informed Council that all utilities servicing the building except for telecom and cable have been transferred to the Town. Comcast has been requested to install cable to the building and has initiated a construction request.
- **New Town Hall Sign** – Matt presented drawings of revised sign options and the Council unanimously agreed on a design selection. Council discussed color schemes for the sign and requested color options be made available at the next meeting.

**NEW WELL PROJECT:** Matt informed Council the Geo Technical drilling has been completed and a grading plan was being prepared by WWE. Matt also mentioned the need for a security fence and his concern about possible drilling noise affecting adjacent homeowners. Homeowners will be contacted regarding this matter to discuss options.

**PARK UPDATES:** None.

**MINUTES:** Matt presented minutes for the February 6<sup>th</sup> meeting for approval. **A motion was made by Matias Cumsille to approve regular Council meeting minutes for February 6, 2014. The motion was seconded by Jennelle VanGorder. Motion carried by unanimous voice vote with two (2) abstentions (Lester Burch, Shannon Buss).**

**CONTINUING BUSINESS:**

- **Directional Signs update** – Mayor Been will follow up with Castle Rock.
- **2014 Water Rates/Capital Improvement Surcharge** – Matt reminded Council of the need to address this item soon in the 2014. Council suggested a note be placed with water bills informing residents of the need to raise rates.
- **Town Truck Invoice** – Matt provided copies of an invoice from Larkspur Automotive Electric Repair Service for Town truck repairs in the amount of \$1025. Mayor Been explained the necessity of the repairs and noted some additional work was still needed to bring the truck up to DOT standards for use outside of Larkspur and asked Council if they felt additional investment in the truck was warranted. After a short discussion Council agreed completing the truck repairs were necessary and cost effective.

**Matias Cumsille made a motion to approve payment of invoice #460 from Larkspur Automotive Electric Repair Service in the amount of \$1025 for repairs to the Town truck. The motion was seconded by Joseph Jeske. A roll call vote was taken. Six (6) in favor, zero (0) against, one (1) abstention (Jennelle VanGorder); motion carried.**

**LEGAL UPDATES:** None.

**NEW BUSINESS:** None.

**MANAGERS REPORT:**

- **Maintenance Position** – Matt informed Council he has screened the 18 resumes/applications and narrowed the best qualified down to five. Matt has scheduled the top three for interviews next week beginning on Monday.
- **Storage Units & Salt/Sand Shelter** – Matt informed Council of a verbal agreement with the owner of JLM Products to purchase two large metal storage sheds for \$750 each. One will be used in the maintenance yard for storage of miscellaneous materials and the other at the new Town Hall for Park equipment, materials, and supplies. JLM is also giving the town a small semi-trailer at no cost which can be used at the maintenance yard to store pipe, fencing and other bulky materials. Matt mentioned a domed salt and sand shelter was also available for \$ 750 however after close examination by Mayor Been it was determined to be unusable by the Town.

**A motion was made by Joseph Jeske and seconded by Matias Cumsille to approve purchase of two storage units at \$750 each and acquisition of a small semi-trailer at no cost from JLM Products for a total cost of \$1500. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.**

- **Municipal Election Candidate Forum March 15<sup>th</sup>** - Matt reminded Council and the audience of the candidate forum on Saturday March 15 at the Larkspur Fire Station beginning at 10 a.m. All four Council candidates will be present.

**COUNCIL COMMENTS:** **Matias Cumsille** recommended a public meeting be held before the next Council meeting on April 3<sup>rd</sup> to discuss pros and cons of the marijuana ballot questions. Council agreed and a public meeting will be set for 5:30 p.m. before the Council meeting on April 3<sup>rd</sup>.

**Shannon Buss** requested the April 8<sup>th</sup> election judges be made aware and briefed on voter eligibility for persons living at the Jellystone Yogi Bear campground. Matt stated the judges will be provided with appropriate information.

**MAYORS COMMENTS:** None.

**A motion was made by Shannon Buss and seconded by Matias Cumsille to adjourn the meeting. Motion carried by unanimous voice vote and Mayor Been adjourned the Council meeting at 7:45 PM.**

Respectfully submitted,  
Matt Krimmer  
Town Clerk/Manager

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the digital recording of the meeting, maintained in the office of the Town Clerk.