



**TOWN OF LARKSPUR
MINUTES OF THE
REGULAR COUNCIL MEETING
February 6th, 2014
6:00 P.M.
Town Hall**

MEETING CALLED TO ORDER: Mayor Gerry Been called the meeting to order at 6:05 PM.

ROLL CALL:

PRESENT	ABSENT	NON-VOTING
Jennelle VanGorder	Lester Burch	Town Attorney- Scott Krob
Sandy McKeown	Mayor Pro-tem Shannon Buss	Town Clerk/Manager-
Matias Cumsille		Matt Krimmer
Joseph Jeske		
Mayor Gerry Been		

PLEDGE OF ALLEGIANCE: Recited.

OTHER ATTENDEES: James McVaney

UNSCHEDULED PUBLIC APPEARANCES: James McVaney informed Council of the benefit of the 5 % excise tax on marijuana to communities in El Paso County and noted how a similar benefit could be derived for Larkspur. Matt asked James to explain the changes made to the proposed initiative Ordinances on resubmission. James stated the changes were to the number of marijuana sales establishments which may be allowed based on population and including a minimum of three regardless of population.

SCHEDULED PUBLIC APPEARANCES: None.

NEW WELL PROJECT: Matt informed Council of the well project kickoff meeting held on January 29, 2014 attended by Leroy Cruz, Wayne Lorenz, Shannon Tillack, Kevin Archer, Vince Weis, Scott Monroe, Paul Grant, Sharon Roman, Becky Mobley, Mayor Been, and Matt. The meeting set goals for the project, defined roles and assigned responsibilities, established ground rules, discussed steps to accomplish the project, and established a preliminary timeline. The next project meeting will be tomorrow, February 7, 2014 at 8 a.m.

NEW TOWN HALL:

- Scotty Krob informed Council that the estimated closing costs for the new Town Hall is somewhere between 4000 and 5000 dollars and requested the Council approve up to \$6000 in the event costs go higher.

A motion was made by Matias Cumsille and seconded by Sandy McKeown to approve up to \$6000 for closing costs in connection with acquiring the new Town

Hall building at 8720 Spruce Mountain Road. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

- Matt asked Council if they desired to have building security with a private security firm such as ADT, to which the Council responded affirmatively and asked for Matt to follow up.

PARK UPDATES: None.

MINUTES: Matt presented minutes for the January 23rd meeting for approval. **A motion was made by Sandy McKeown to approve regular Council meeting minutes for January 23rd, 2014. The motion was seconded by Matias Cumsille. Motion carried by unanimous voice vote with two (2) abstentions (Lester Burch, Joseph Jeske).**

CONTINUING BUSINESS:

- **Directional Signs update** – Mayor Been will follow up with Castle Rock.
- **2014 Water Rates/Capital Improvement Surcharge** – Matt reminded Council this needed to be addressed soon in the 2014.
- **Marijuana Regulation and Excise Tax Petitions** – This topic was discussed with James McVaney during unscheduled public appearance.
- **April Election** – Matt reminded Council the April 8th municipal election will be a polling place election and mail ballots will not be sent unless someone requests an absentee ballot. Applications for absentee ballot must be received by March 24th. Matt also reminded Council that nominating petitions will be available on February 10th.

LEGAL UPDATES: None.

NEW BUSINESS: None.

MANAGERS REPORT:

- **“The Cottage” fence** – Matt informed Council of an informal easement granted to the proprietors of “The Cottage” at 8783 Spruce Mountain Road to encroach on a parcel of land adjacent to Petunia Park with a temporary fence in order to display their outdoor ornaments. Council was concerned about liability and Mayor Pro-tem Shannon Buss and Mayor Been suggested redefining the property boundaries and proposing a land swap with the land owners, Dave and Pamela Palm. Matt will meet with the Palms to discuss the proposal.
- **Personnel raises** - Matt recommended pay raises for Sharon Roman and Becky Mobley based upon additional responsibilities with data collection, record keeping, and report generation due to the new well project and increased workload in accounting, records management, telecommunications, website management, and park scheduling. Matt proposed a /hr increase for both bringing Sharon’s hourly wage to \$ and Becky’s to \$. Matt also noted that Sharon has been with the Town for over eight years and has only had two pay raises during that time. Matias Cumsille offered that Sharon’s raise be rounded off to \$/hr.

Matt also requested Council approve changing Becky's status from part time to full time based upon workload and her willingness and availability to work full time.

Matias Cumsille made a motion to approve pay raises for Sharon Roman and Becky Mobley of \$/hr and \$/hr respectively bringing Sharon's hourly wage to \$ and Becky's hourly wage to \$ and to change Becky Mobley's status from part time to full time, effective next pay period. The motion was seconded by Joseph Jeske. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

- **Part time clerical staff** - Matt asked Council to approve a part time clerical position to support the records management work underway to purge, reorganize, scan, and digitize town files. The requirement would be for no more than 30 hours per week at a starting salary of \$10/hr. Matt noted that volunteers would continue to be used when available however having one regular person to maintain consistency and familiarity with the work would reduce the amount of time needed for repetitive training and orientation and speed up the work.

A motion was made by Joseph and seconded by Jennelle VanGorder to approve a temporary part time clerical position to support records management for the remainder of 2014 at a starting salary of \$10/hour and not to exceed 30 hours per week. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

COUNCIL COMMENTS: None.

MAYORS COMMENTS: Mayor Been mentioned he had contacted State Fish and Game regarding bear proofing the Town dump dumpsters and was advised to have dumpsters with steel lids. He was also told to invest in bear proof trash cans and there wasn't much else that could be suggested. Mayor stated he will continue to look into other ways to dissuade bears from entering the dump.

A motion was made by Jennelle VanGorder and seconded by Matias Cumsille to adjourn the meeting. Motion carried by unanimous voice vote and Mayor Been adjourned the Council meeting at 7:20 PM.

Respectfully submitted,
Matt Krimmer
Town Clerk/Manager

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the digital recording of the meeting, maintained in the office of the Town Clerk.