



**TOWN OF LARKSPUR  
MINUTES OF THE  
REGULAR COUNCIL MEETING  
November 7<sup>th</sup>, 2013  
6PM  
Town Hall**

**MEETING CALLED TO ORDER:** Mayor Gerry Been called the meeting to order at 6:00 PM.

**ROLL CALL:**

<b>PRESENT</b>	<b>ABSENT</b>	<b>NON-VOTING</b>
Jennelle VanGorder	Mayor Pro-tem Shannon Buss	Town Attorney- Scott Krob
Lester Burch		Town Clerk/Manager-
Sandy McKeown		Matt Krimmer
Matias Cumsille		
Joseph Jeske		
Mayor Gerry Been		

**PLEDGE OF ALLEGIANCE:** Recited.

**OTHER ATTENDEES:** Janet Been, Florence Burch, Kristin Cutbirth, Paul Grant, Virginia Grantier, Matt Robbins, James McVaney

**UNSCHEDULED PUBLIC APPEARANCES:** Kristin Cutbirth

**SCHEDULED PUBLIC APPEARANCES:** Matt Robbins, representing the Colorado Lottery, gave a brief synopsis of the Lottery's history and its role in providing funding to communities throughout the State for building and maintaining recreational facilities. Matt continued to acknowledge Larkspur's accomplishments in building a premier destination Park with the help of lottery funds through grants from Great Outdoors Colorado (GOCO). He then proceeded to explain the Lottery's annual "Starburst Award" and announced Larkspur as this year's winner presenting a poster along with an engraved statuette to Mayor Been.

**NEW WELL PROJECT:** Item deferred for Executive Session discussion at end of regular meeting.

**MINUTES:** Minutes for the October 17<sup>th</sup> meeting were presented for approval. A motion was made by Sandy McKeown to approve regular Council meeting minutes for October 17<sup>th</sup>, 2013. The motion was seconded by Lester Burch. A roll call vote was taken. Five (5) in favor, zero (0) against, one (1) abstention (Joseph Jeske); motion carried.

**CONTINUING BUSINESS:**

- **Edge Building/Town Hall update** - Item deferred for Executive Session discussion at end of regular meeting.
- **Town Highway and Directional Signs update** – None.
- **Road Maintenance IGA with DC** – Matt presented a proposed IGA with Douglas County to provide snow plowing and sanding services for the remainder of 2013 and all of 2014 at a cost of \$5097.52 for all paved roads and general road maintenance throughout 2014 as required at hourly rates as shown in attachment B to the IGA.

**Matias Cumsille made a motion to approve an Intergovernmental Agreement (IGA) with Douglas County to provide sanding and snow removal services on the paved roads for the remainder of 2013 and throughout 2014, as required, for cost of \$5097.52 and to provide road maintenance services as requested on all Town roads for costs as shown in the IGA Exhibit B attachment. The motion was seconded by Jennelle VanGorder. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.**

- **Gravel Road Maintenance** – Matt presented a bid estimate (#1026) from Fischer Enterprises to grade the gravel road and shoulders from Larkspur Heights to the water tanks for \$2070. The condition of the road is very bad and in serious need of re-grading.

**Lester Burch made a motion which was seconded by Sandy McKeown to approve Fischer Enterprises estimate #1026 in the amount of \$2070 to re-grade the gravel road from Larkspur Heights to the water tanks. A roll call vote was taken. Five (5) in favor, zero (0) against, one (1) abstention (Mayor Been); motion carried.**

- **Water Tank Maintenance** – Matt presented the revised proposal from Inland Potable Services, Inc. to perform interior/exterior maintenance on the Upper and Lower Water Tanks with questionable charges from the original proposal removed and/or clarified. The revised cost is \$6000 which includes the cost of materials to be used.

**A motion was made by Matias Cumsille and seconded by Jennelle VanGorder to approve Inland Potable Services to perform interior/exterior maintenance on the Town's two water tanks at a cost not to exceed \$6000. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.**

**LEGAL UPDATES:** Scotty Krob requested the following items be deferred for Executive Session discussion at the end of the regular meeting.

- **Perry Park Water & Sanitation Settlement Proposal and Well site easement agreement**
- **OSI Subdivision and Land Transfer documentation**

**NEW BUSINESS:**

- **Resolution 13-08** raising the Health Care reimbursement for full time employees by \$100 from \$250/month to \$350/month.

**Sandy McKeown made a motion to approve Resolution 13-08 raising the health care allowance compensation for full time employees from \$250/month to \$350/month**

effective January 1, 2014. Matias Cumsille seconded the motion. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

- **Resolution 13-09** authorizing Town Staff to pay certain utility and recurring bills where the amount of the bill does not exceed \$5000.

Matias Cumsille made a motion seconded by Jennelle VanGorder to approve Resolution 13-09 delegating authority to Town Staff to pay utility and other recurring bills before the due date with subsequent affirmation by the Town Council. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

- **Support Letter for Trail Grant Application** – Matt presented a letter to be signed by the Mayor in support of the Douglas County and Town joint grant application to CO Parks and Wildlife for construction of the front range trail north and south of the Town and through the Town along East Plum Creek.

A motion was made by Jennelle VanGorder to approve a letter signed by Mayor Been in support of a joint Town and Douglas County grant application to Colorado Parks and Wildlife for trail funding to complete construction of trails north and south of Town and through the Town. The motion was seconded by Matias Cumsille. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

Matias Cumsille made a motion to enter in to Executive Session at 7:03 p.m. The motion was seconded by Sandy McKeown. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried. Agenda items discussed included the Edge building purchase for a new Town Hall, the Perry Park Water & Sanitation District Settlement Agreement, and the OSI Subdivision and transfer of land to the Town. The Executive Session ended at 7:36 p.m.

A motion was made by Matias Cumsille and seconded by Lester Burch to authorize the Mayor to sign the Perry Park Water & Sanitation District settlement agreement with the bullet points as noted and inform affected property owners. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

**MANAGERS REPORT:** Matt reported the October 23<sup>rd</sup> Economic Development CEO Networking event was very successful and Ian Steyn of Jellystone Campground attended. Matt reminded Council of the Partnership Elected Officials Caucus coming up November 13<sup>th</sup> at Cherokee Ranch & Castle and the tree lighting meeting at the Spur at 6 p.m. November 11<sup>th</sup>. Matt also provided information on the outcome of the meeting with County Commissioner Partridge and DC roads managers regarding the repaving of Spruce Mountain Road. The agreement reached was that we would remain status quo through the winter and revisit the matter in Spring. Town Hall will be closed Monday, Nov 11<sup>th</sup> for Veterans Day. Matt also mentioned a proposal from Bill Lucero to purchase a memorial elm tree for the Park and passed around literature on the tree. Council stated they would defer action on this until the next meeting.

**COUNCIL COMMENTS:** Matias Cumsille stated he was impressed with the Edge Building and supported moving forward to acquire it as a Town Hall and defer any action

on a monument sign at this time. **Sandy McKeown** concurred with **Matias** and **Lester Burch** agreed noting however, the building has a lift station and oversized gas meter and that maintenance costs could be higher.

**MAYORS COMMENTS:** **Mayor Been** stated he would like to frame the Starburst Award poster to hang in Town Hall. He also reminded everyone of the LVFA Food Drive this Saturday at the Town Park.

Janet Been informed everyone of a possible severe computer virus affecting businesses and governments that could wipe out files completely. Matt stated he believed the Town's malware anti-virus software should protect the Town's files and that all files are backed up daily. He will contact Trusted Consulting Group in the morning to confirm.

**A motion was made by Jennelle VanGorder and seconded by Matias Cumsille to adjourn. Motion carried by unanimous voice vote and Mayor Been adjourned the Council meeting at 7:45 PM.**

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the digital recording of the meeting, maintained in the office of the Town Clerk.