



**TOWN OF LARKSPUR
MINUTES OF THE
REGULAR COUNCIL MEETING
September 19th, 2013
6PM
Town Hall**

MEETING CALLED TO ORDER: Mayor Gerry Been called the meeting to order at 6:00 PM.

ROLL CALL:

PRESENT	ABSENT	NON-VOTING
Jennelle VanGorder		Town Attorney- Scott Krob
Lester Burch		Town Clerk/Manager-
Matias Cumsille		Matt Krimmer
Sandy McKeown		
Joseph Jeske		
Mayor Pro-tem Shannon Buss		
Mayor Gerry Been		

PLEDGE OF ALLEGIANCE: Recited.

OTHER ATTENDEES: Florence Burch, Kristin Cutbirth, Paul Grant, Marvin Cardenas, James McVaney

UNSCHEDULED PUBLIC APPEARANCES: **Captain Darren Weekly**, Douglas County Sheriff’s Patrol Division reported no serious crime activity in the Larkspur area over the past month. Shannon Buss commented on vehicle speeds having picked up on Spruce Mountain Road since completion of the new overlay pavement and asked if the Sheriff’s Office could place electronic speed monitors along the road to slow drivers down. Captain Weekly responded he would schedule monitors as soon as possible.

SCHEDULED PUBLIC APPEARANCES: Matt informed Council that **Brian Cook** called before the meeting to explain he would not be able to arrive until around 7:30 p.m. and asked if his appearance could be scheduled later on the agenda. Council agreed to allow him to speak when he arrived at Town Hall.

PARK UPDATE:

- **Autumn Harvest Craft Fest outcome** - Matt stated the Craft Fest was a success with 45 vendors and somewhere between 750 and 1000 attendees.
- **Power Outlets** – Matt stated there was need for additional power outlets in the Park and requested Council approval to solicit proposals to add outlets. Council concurred.
- **Park Fees for 2014** – Matt reminded Council to consider new park fees for 2014.

MINUTES: September 5

Matt presented minutes from the September 5th regular Council meeting for approval. **A motion was made by Matias Cumsille and seconded by Shannon Buss to approve regular Council meeting minutes for September 5, 2013. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.**

BILLS TO BE PAID: \$35,377.26

Matt presented bills to be paid in the amount of \$35,377.26. Council noted the petty cash summary was missing and requested a copy be sent to each Councilmember.

A motion was made by Matias Cumsille and seconded by Shannon Buss to approve bills in the amount of \$35,377.26. A roll call vote was taken. Seven (6) in favor, zero (0) against, one (1) abstention for Fischer Enterprises invoices (Mayor Been); motion carried.

SEMOCOR REPORT: Matt presented a bid from M&M Tank Coating Company to clean the upper and lower tanks in the amount of \$4998.00. The proposal was reviewed, discussed, and compared to the one previously received from Inland Potable Services for \$5750.00. Of note was the M&M bid did not contain additional charges for supplies and down times as were included in the Inland Potable proposal. Paul Grant commented that SEMOCOR has no experience with M&M and no knowledge of the quality of their work. Council concluded based on the lower price bid and the length of time they have been in business to award the work to M&M. Council discussed alternating between contractors whenever the tanks needed cleaning. Council asked Paul to clarify the M&M proposal regarding additional charges similar to those specified in the Inland proposal before proceeding with the work.

Shannon Buss made a motion to award the tank cleaning contract to M&M Tank Coating Company in the amount of \$4998.00 pending clarification of any potential additional costs which could be applied. The motion was seconded by Shannon Buss. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

CONTINUING BUSINESS:

- **Dump Security Cameras solution** – Matt presented a proposal from Springs Hosting to install microwave equipment to connect the dump security cameras to the Town Hall computer thereby not having to rely on cable internet connections. The total cost including equipment and installation is \$2083.

A motion was made by Matias Cumsille and seconded by Shannon Buss to approve \$2083 for Springs Hosting to install wireless transmission equipment at the dump site and Town Hall using existing camera equipment to provide wireless internet connectivity. This price to include hardware and installation warranties and satisfactory testing of installed system. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

- **Spruce Mountain Road Repaving** – Matt informed Council that a letter has been sent to the County Commissioners regarding the poor quality paving of Spruce Mountain Road.

- **Gravel Road Maintenance** – Mayor Been informed Council of a meeting with Douglas County Public Works regarding snow plowing and gravel road maintenance services. An IGA will be drafted for the County to provide road maintenance services, including snow plowing, for the Town at a significant cost savings.
- **New Town Hall** - Council asked for Joey Edge to be invited to the next Council meeting to provide additional information on his property at 8720 Spruce Mountain Road and answer Council questions.
- **Buss/Cardenas Property Exchange Offer** – As a stakeholder in the property up for discussion, Shannon Buss excused herself from Council chambers. Based on a clarification of the OSI property exchange for water and sewer taps agreement, Marvin Cardenas re-presented his offer for a similar exchange agreement. Lester Burch asked if there were plans to develop the property and what if any benefit would there be to the Town. Marvin responded there were no development plans at this time however the value of the property in extending the Town’s open space and allowing for a more preferred trail alignment would benefit the Town in boosting economic development through increased outdoor recreation facilities. Following additional discussion Council concluded the proposal was not in the best interests of the Town at this time but was open to reconsidering in the future, particularly if a development plan were included. Marvin thanked the Council for their time.

LEGAL UPDATES:

- **Perry Park Water & Sanitation Settlement Proposal** – Nothing new to report.
- **OSI Property Subdivision and Transfer** – Dan Krob is working with Matt in completing a subdivision of the property and will draft an agreement for the transfer.

NEW BUSINESS: None.

[SCHEDULED PUBLIC APPEARANCES: This agenda item was moved from the beginning of the meeting at Mr. Cook’s request to accommodate his late arrival.

Brian Cook, explained his intent to place a modular home at 9170 Frank Road and asked Council to waive the building permit fee and allow him to drill a well instead of connecting to the Town’s water and sewer. Lester Burch asked why he wanted to drill a well instead of connecting to the Town’s water and he stated it would be cheaper not having to buy water and sewer taps and paying monthly rates. Scott Krob pointed out that Ordinance 5.23 requires a property owner to connect to Town water and sewer if the property is within 400 feet of the lines. Mr. Cook also asked the building permit fee be waived as an incentive for him to build his home on the property. Council asked several other questions and discussed the pros and cons of his request. A point was made that this construction would not benefit or promote economic development which is what incentives were intended to provide. Council stated they would take Mr. Cook’s request under consideration and reach a decision at their next meeting.

MANAGER'S REPORT: Matt informed Council of the following:

- Town Maintenance man Jerry Perkins will be off tomorrow, September 20th.
- MuckFest MS is taking place Saturday, September 21st.
- LVFA Food Drive Saturday, September 21st.
- Mile High Coed Softball Fall Brawl Tournament, Saturday, September 28th.
- Partnership Breakfast at Outdoor Education Center in Larkspur, Wednesday, October 16th. Since the Town is hosting this event Matt requested Council approve up to \$400 for the Partnership breakfast.

A motion was made by Lester Burch and seconded by Joseph Jeske to approve up to \$400 to pay for the Partnership breakfast on October 16, 2013. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

- Marijuana Petitions have been withdrawn.
- Board of County Commissioners Library Trustee Selection Panel Larkspur member needed. Mayor Been agreed to participate.
- Partnership Elected Officials Caucus scheduled for November 13th at the Castle in Sedalia.
- CO Lottery Starburst Award to Larkspur date changed to November 7 at LFPD. Mayor Been suggested getting a couple of banners to hang at the ball field and Town Hall.

Joseph Jeske made a motion to approve up to \$600 for two banners to advertise the Starburst Award to Larkspur from the CO Lottery. The motion was seconded by Jennelle VanGorder. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

- Council Retreat/Workshop to discuss proposed 2014 Budget to be held October 10th at Bear Dance Golf Club from 4 to 8 p.m..
- Matt presented pricing from AccuFund to add two software modules to help manage accounting for grants and inventory and procurement. The cost for the software modules is \$2461.

Sandy McKeown made a motion which was seconded by Matias Cumsille to approve \$2461 to purchase two software modules for AccuFund manage accounting for grants and inventory and procurement. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

COUNCIL COMMENTS:

Matias Cumsille requested rules be established for speakers/presenters at Council meetings outlining criteria for discussions and presentations. He suggested rules include pre-meeting packets/handouts be made available to Council to minimize time at the podium and reduce questions from the Council. Matt will look into preparing guidelines. **Shannon Buss** informed Council of Myrna Been's dog being poisoned. She also informed Council that the CO State budget includes 5.9 million dollars for economic development. Shannon commented that Marvin Cardenas offered to assist in removing the banner advertising the Farmer's Flea Market and the Autumn Harvest Craft Fest. Mayor Been responded he would contact IREA and coordinate its removal.

MAYORS COMMENTS: None.

ADJOURN: Shannon Buss made a motion to adjourn the regular Council meeting. Matias Cumsille seconded the motion. Motion carried by unanimous voice vote. Mayor Been adjourned the Council meeting at 7:08 PM.

Respectfully submitted,
Matt Krimmer
Town Clerk/Manager

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the audiotape of the meeting, maintained in the office of the Town Clerk.