



**TOWN OF LARKSPUR
MINUTES OF THE
REGULAR COUNCIL MEETING
May 2nd, 2013
6PM
Town Hall**

MEETING CALLED TO ORDER: Mayor Gerry Been called the meeting to order at 6:03 PM.

ROLL CALL:

PRESENT	ABSENT	NON-VOTING
Jennelle VanGorder		Town Attorney- Matt Krob
Lester Burch (arrived at 6:10 p.m.)		Town Clerk/Manager-
Sandy McKeown		Matt Krimmer
Matias Cumsille		
Joseph Jeske		
Mayor Pro-tem Shannon Buss		
Mayor Gerry Been		

PLEDGE OF ALLEGIANCE: Recited.

OTHER ATTENDEES: Florence Burch, Kristin Cutbirth, Paul Grant, Janet Been

UNSCHEDULED PUBLIC APPEARANCES: None.

SCHEDULED PUBLIC APPEARANCES:

Jason De Young provided Council with a summary of the Insanity Mud Run scheduled for June 1-2, 2013 at the Music Mountain Amphitheater (MMA) and Colorado Renaissance Festival (CRF) grounds and answered questions pertaining to the event and the Special Events Permit. He noted the expectation was for up to 4000 participants and that 2000 have already registered and paid. He also informed Council that approximately 10% of the proceeds go to the Active Force Foundation which provides physically challenged individuals the opportunity to engage in sports and outdoor activities.

Matias Cumsille made a motion to approve the Special Events Permit (SEP) application for the Insanity Mud Run on June 1-2 at the MMA and CRF properties. The motion was seconded by Joseph Jeske. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

NEW WELL PROJECT:

Matt informed Council the additional documents requested by USDA along with the revised PER has been sent to USDA by WWE and with copies provided to the Town.

PARK UPDATE:

- **Park Grand Opening** - Matt briefed Council on the status of plans for the Grand Opening event on June 1 noting the next planning meeting is scheduled for May 13 at 6 p.m. at the Spur. The following items have been confirmed: Band, Traffic Control, Parking, Food & Soft Drinks, Beer (pending Council approval), Booths, Color Guard, singing of the Star Spangled Banner. Sponsorship commitments to date are \$500 from the CRF and \$250 from WWE.

A motion was made by Matias Cumsille and seconded by Jennelle VanGorder to approve a Special Events Permit (SEP) for the Larkspur Area Chamber of Commerce to conduct the Park Grand Opening on behalf of the Town. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

Matias Cumsille made a motion to approve a liquor license application for the Douglas County Veterans Monument Foundation to provide beer at the Parks Grand Opening on June 1st. The motion was seconded by Lester Burch. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

Jennelle VanGorder made a motion which was seconded by Joseph Jeske to approve the Paul Glover band to play at the Park Grand Opening on June 1st for a fee not to exceed \$500. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

- **Park Flowers** – Matt presented a proposal from Moondance Gardens, Dana Fuller, to prepare flower beds, plant flowers, and maintain the beds in Larkspur Community Park and Petunia Park throughout the spring, summer, and fall seasons.

A motion was made by Matias Cumsille and seconded by Shannon Buss to approve Moondance Gardens to prepare the Town Parks flower beds including new flower plantings as bid for \$2127.82 and to maintain the beds throughout spring, summer, and fall at \$20 per hour not to exceed six hours per week. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

- **Ball Field Bleachers** – Mayor Been presented a price quote of \$1070 from Bleachers International to provide materials to attach safety bars on the ball field bleachers between the nets and the walkway.

Jennelle VanGorder made a motion to approve Bleachers International price quote of \$1070 to furnish safety bar materials for both bleachers. The motion was seconded by Joseph Jeske. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

CONTINUING BUSINESS:

- **Economic Development Updates** – Matt informed Council of the meeting he and Shannon had with Becky Nelson, the County's Economic Development Coordinator, regarding economic development incentives and economic marketing of rural areas. Shannon summarized the discussion with Becky who will be contacting the State Office of ED and others regarding marketing. She

also recommended considering a reduction of tap fees. In discussion Council agreed to consider reductions between 10 and 25 percent.

- **Resolution 13-03 Authorizing Use of Credit Cards** – Matt presented Resolution 13-03 authorizing use of credit cards for the Mayor, Mayor Pro-tem and staff as approved by Council motion. Shannon explained the presentation made by Vince at the last Council meeting regarding the benefits of the Town using credit cards over debit cards. A short discussion followed.

Shannon Buss made a motion to approve Resolution 13-03 Authorizing the Use of Credit Cards by the Mayor, Mayor Pro-tem, and designated Town Staff. The motion was seconded by Joseph Jeske. A roll call vote was taken. Four (4) in favor, three (3) against (Lester Burch, Sandy McKeown, Matias Cumsille); motion carried.

A motion was made by Shannon Buss and seconded by Joseph Jeske to approve Matt Krimmer, Sharon Roman, Jerry Perkins, and Joseph Jeske to receive individual Town credit cards with a \$500 credit limit on each card. A roll call vote was taken. Five (5) in favor, two (2) against; motion carried.

- **Town Cleanup Day** – Mayor Been stated Town Cleanup day is on schedule for May 11 beginning at 9 A.M. Food and beverages will be provided for all volunteers.

LEGAL UPDATES: Matt Krob presented draft Ordinance 5.30 Directing Fifty Percent of all Surplus Funds be Set Aside for Water and Sewer Improvements Annually. **Lester Burch made a motion to approve Ordinance 5.30 Directing Fifty (50) Percent of all Surplus Funds be Set Aside for Water and Sewer Improvements Annually. The motion was seconded by Matias Cumsille. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.**

NEW BUSINESS:

- **ROW Permit Application Crown Castle/Sprint Cell Tower** – Matt presented a right of way permit application from Crown Castle/Sprint to upgrade antennas on their cell tower at the top of Monkey Face Mountain.

A motion was made by Shannon Buss and seconded by Lester Burch to approve the ROW application from Crown Castle/Sprint for cell tower antenna upgrades on Monkey Face Mountain. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

MANAGERS REPORT: Matt reminded Council of the follow up meeting with Commissioner Partridge and County Administrator DeBord on May 8 at 8:30 a.m. in the Commissioners conference room at the County Building. Matt also reminded Council of the auditors being at Town Hall next week, May 6 – 10, and they requested one Council member and the Mayor be available for interview on Monday or Tuesday. Joseph Jeske volunteered to meet with the auditors.

COUNCIL COMMENTS:

Shannon Buss followed up reminding Matt about the electronic CDOT sign on I25 near Monument still showing Tomah Road instead of Larkspur. Matt still has this on his action item list. Shannon also mentioned to severity of potholes in front of the Park entrance and the liquor store. Mayor Been stated the potholes would be addressed as soon as possible. Shannon commented on the incomplete and disjointed Ordinances on the Town's new website. Matt stated he would look into the matter.

MAYORS COMMENTS: Mayor Been pointed to the flag donated to the Town that has been properly framed for display and Matt explained the donation to Council. A suitable place will be found for the flag in Town Hall. Mayor Been asked Council for approval to hire temporary summer help for Jerry Perkins in the Park on weekends. Matt commented that he was exploring the availability of volunteers to meet that need. Mayor Been commented that irrigation for flowers along the sidewalk at the Corner Market still needs to be addressed. He also stated he would like the Town Attorney to look into any possible legal action that could be used against the installers of the Security Cameras at the dump since they have never worked consistently since they were first installed. Lastly, Mayor Been mentioned following the National Day of Prayer breakfast held this morning at Town Hall, Undersheriff Tony Spurlock offered to provide a tour of the Police Training Center to anyone interested. The tour could be held on Thursday nights alternate to regular Council meeting nights. A sign-up sheet will be made available.

ADJOURN: Shannon Buss made a motion to adjourn the regular Council meeting. Matias Cumsille seconded the motion. Motion carried by unanimous voice vote. Mayor Been adjourned the Council meeting at 8:12 PM.

Respectfully submitted,
Matt Krimmer
Town Clerk/Manager

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the audiotape of the meeting, maintained in the office of the Town Clerk.