



**TOWN OF LARKSPUR
MINUTES OF THE
REGULAR COUNCIL MEETING
April 18th, 2013
6PM
Town Hall**

MEETING CALLED TO ORDER: Mayor Gerry Been called the meeting to order at 6 PM.

ROLL CALL:

PRESENT	ABSENT	NON-VOTING
Jennelle VanGorder	Sandy McKeown	Town Attorney- Scott Krob
Lester Burch	Matias Cumsille	Town Clerk/Manager-
Mayor Pro-tem Shannon Buss	Joseph Jeske	Matt Krimmer
Mayor Gerry Been		

PLEDGE OF ALLEGIANCE: Recited.

OTHER ATTENDEES: Florence Burch, Kristin Cutbirth, Paul Grant, Lt. Dan McMillan, Leroy Cruz, Clay Brown, Vince Weis, Victor Torrez, Becky Mobley, Rick Bellefeuille, Jonathan Harshaw

UNSCHEDULED PUBLIC APPEARANCES:

Kristin Cutbirth commented on the noticeable lack of attendance by Town Council members and residents at the LVFA spaghetti dinner last Saturday, April 13. The only councilmember attending was Joe Jeske with his family. Kristin believes the Council should set an example by supporting local activities and events and encouraging residents to participate.

Lt. Dan McMillan commented the Larkspur area is the most crime free area in the County right now. He did add that any suspicious or unusual activity should be reported to law enforcement even if it turns out to be nothing. The DCSD would rather be alerted to a false alarm than not to be alerted and have a crime committed. He then asked if anyone had any concerns or questions. There were none.

SCHEDULED PUBLIC APPEARANCES:

Victor Torrez, web developer, presented the Town’s new website, walking Council and spectators through each page and drop down menus. A couple of minor glitches were noted which Victor stated will be corrected. Council was pleased with the overall product and accepted the website.

Vince Weis, presented a discussion on the differences between credits cards and debit cards and offered his recommendation for which the Town should use for the Council and staff. Vince recommended credit cards as having less chance for error and more oversight control. Several questions were asked regarding cards limits, tracking charges,

monitoring use, and controlling funds. Matt will contact Peoples Bank for answers and initiate credit card applications.

Clay Brown, from DOLA, presented highlights of their grant process and available funding based on current allocations. Clay discussed the Town's application for the June award noting the \$1 million dollar request as overly ambitious and that if approved requires construction to begin 60 to 90 days after award. He recommended the Town pull back its application for the June award and resubmit for the October or December cycles. He noted the USDA Rural Development award would help define the dollar amount for the DOLA application and perhaps bring it to more favorable level. Shannon Buss asked Clay if offering an economic development incentive by reducing water and sewer tap fees would have a negative impact on how our loan and grant applications would be perceived. Clay said he believed it would not be a bad thing and would more likely be viewed in a positive way showing the Town is being proactive in stimulating growth. Numerous other questions were asked and it was concluded the June cycle application will be withdrawn and resubmitted for the December cycle. Clay commented there may also be more money available for the December cycle. Leroy Cruz will work with Clay to follow through.

Rick Bellefeuille and Jonathan Harshaw, from Yesco Signs, presented proposals for monument signs along I 25 and directional signs at Spruce Mountain and Upper Lake Gulch Roads. Colored graphic pictures of the sign designs were shown. The I 25 signs were designed to be read at 600 feet viewing distance while travelling at 75 mph. The daily I 25 traffic is 82,000 adults passing by Larkspur. Several monument sign options were offered including electronic, illuminated, and banner styles. Pricing alternatives were discussed and Rick mentioned several financing options were also available. Based on limited funding for signs in this year's budget, Rick is going to revise the proposals and prepare additional options for the Council to review.

Mayor Been declared a five minute break at 7:50 p.m.

The Council meeting resumed at 7:55 p.m.

PARK UPDATE: Matt updated Council on the plans for the Park Grand Opening event on June 1 and mentioned the next planning meeting is scheduled for April 29 at 6 p.m. at the Spur. Matt mentioned that approximately \$900 has been spent to date on tools for maintaining the Park and ball field.

MINUTES: Regular Council meetings February 21st, March 21st, and April 4th.

Matt presented minutes from the February 21st, March 21st, and April 4th Council meetings. Shannon Buss requested information regarding the number of acre feet of water and its value in the PPW&S exclusion action as provided by Scotty Krob under "legal updates" at the February 21 meeting be added to the minutes narrative.

A motion was made by Shannon Buss and seconded by Lester Burch to approve the regular Council meeting minutes for February 21 with additions. A roll call vote was taken. Four (4) in favor, zero (0) against; motion carried.

A motion was made by Shannon Buss and seconded by Lester Burch to approve the regular Council meeting minutes for March 21. A roll call vote was taken. Three

(3) in favor, zero (0) against, one (1) abstention (Jennelle VanGorder); motion carried.

A motion was made by Shannon Buss and seconded by Jennelle VanGorder to approve the regular Council meeting minutes for April 4. A roll call vote was taken. Four (4) in favor, zero (0) against; motion carried.

BILLS TO BE PAID: \$17,569.72

Matt presented bills to be paid in the amount of \$17,569.72.

A motion was made by Jannelle VanGorder and seconded by Shannon Buss to pay bills totaling \$17,569.72. A roll call vote was taken. Four (4) in favor, zero (0) against; motion carried.

SEMOCOR REPORT: Paul Grant informed Council the sludge removal is on schedule and expected to be completed early next week. Paul mentioned that Semocor does not believe the case of cryptosporidium came from the Town's water. Matt noted the Council was not yet aware of the report of a Town resident having been diagnosed with the parasite and proceeded to inform Council of the report and action taken by staff to inform Semocor and the CDPHE. CDPHE and Tri County Health are following up with the doctor issuing the diagnosis and Semocor is doing additional testing of the Town's water supply to verify its safety. Both organizations do not believe the Town's water supply is the source.

CONTINUING BUSINESS:

- **Report on April 8th Council meeting with Commissioners** – Mayor Been and Shannon Buss briefly discussed the meeting with County Commissioners Hilbert and Partridge. The Commissioners pledged support to the Town in resolving a number of issues regarding economic development, taxes, and roads among other things.
- **Report on April 10th follow up meeting with County Administrator and Commissioner Partridge** – Mayor Been summarized the April 10th meeting attended by himself, Shannon Buss, Scotty Krob, and Matt Krimmer. Action items from the meeting include:
 1. Waiver of building permit fees
 2. Road repaving partnership
 3. Road surface maintenance and snow plowing
 4. Property tax assessment adjustments
 5. Property valuation reassessments
 6. Sliver parcel transfers from County to Town
 7. Economic Development and Marketing Support
 8. Scenic by-way designation
- **Follow on Contacts with County Staff** – Matt mentioned initial contacts from County staff members have been received regarding the above action items.
 - ✓ Karl Lucero, Road Repaving – April 10
 - ✓ Holly Carrell, Planning Department – April 11
 - ✓ Korby Lintz, Building Department – April 12
 - ✓ Rod Meredith, Road Maintenance – April 17

✓ Becky Nelson, Economic Development – April 17

Matt will work with each contact to follow through on related actions.

- **Girl Scout Project Recycling Proposal** – Matt reminded Council of its commitment to Alexa Weber to research possible locations in Town to carry out the proposed recycling project. Locations mentioned include maintenance yard, Larkspur Outlet, Foggy Bottom, CRF, and the old Frink Creamery site. Matt will contact Alexa regarding status of her project and share contact information.
- **After Hours On Call Duty Phone** – Mayor Been will be researching more information on phones.
- **New Office Computer** – Matt presented cost comparisons from three vendors for a new HP computer. The lowest price was submitted by Trusted Consulting Group (TCG) at \$743.37.

A motion was made by Shannon Buss and seconded by Jennelle VanGorder to approve purchase of a new HP computer for Town Hall including set up and configuration for \$743.37 from Trusted Consulting Group (TCG). A roll call vote was taken. Four (4) in favor, zero (0) against; motion carried.

LEGAL UPDATES: Scotty Krob noted a court date for hearing the Perry Park W&S Exclusion Plan has been set for October 3, 2013.

NEW BUSINESS: None.

MANAGERS REPORT:

- Matt informed Council that Emily Becker will be leaving WWE at the end of the month to take a position with the CDPHE. Her replacement, Shannon Tillack was introduced to Mayor Been and Matt by Wayne Lorenz at lunch on April 16.
- Matt reported meeting with Keith Dailey and Jason DeYoung who will be holding a military style obstacle course run at the CRF grounds on June 1-2, 2013. Matt advised them of the requirement to have a Special Events Permit (SEP) approved by Town Council. They will be submitting the SEP application before the next meeting on May 2nd for approval.

COUNCIL COMMENTS: None

MAYORS COMMENTS:

- Mayor Been requested Council approve \$490 for purchase of a 12 inch, 20 foot culvert to be used in the Park to bridge a walkway between the north field and the Park road. This culvert is to be installed in time for the June 1st Park grand opening.

Shannon Buss made a motion to approve purchase of a 12 inch, 20 foot culvert for \$490 for use in the Town Park. Jennelle VanGorder seconded the motion. A roll call vote was taken. Four (4) in favor, zero (0) against; motion carried.

- Mayor Been informed Council that clean-up day has been scheduled for May 11 with a rain date of May 18. MR Hauling has donated their time and truck to haul one truck load. Information about clean-up day will be on the Town's website and a flyer will be mailed to each household with their water bill.

A motion was made by Shannon Buss to approve \$50 to spend for food and drinks for volunteers working on behalf of the Town on clean-up day. Jennelle VanGorder seconded the motion. A roll call vote was taken. Four (4) in favor, zero (0) against; motion carried.

ADJOURN: Shannon Buss made a motion to adjourn the regular Council meeting. Lester Burch seconded the motion. Motion carried by unanimous voice vote. Mayor Been adjourned the Council meeting at 8:52 PM.

Respectfully submitted,
Matt Krimmer
Town Clerk/Manager

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the audiotape of the meeting, maintained in the office of the Town Clerk.