



**TOWN OF LARKSPUR
MINUTES OF THE
REGULAR COUNCIL MEETING
March 21st, 2013
6PM
Town Hall**

MEETING CALLED TO ORDER: Mayor Gerry Been called the meeting to order at 5:50 PM.

ROLL CALL:

PRESENT	ABSENT	NON-VOTING
Lester Burch	Jennelle VanGorder	Town Attorney- Scott Krob
Sandy McKeown		Town Clerk/Manager-
Matias Cumsille		Matt Krimmer
Joseph Jeske		
Mayor Pro-tem Shannon Buss		
Mayor Gerry Been		

PLEDGE OF ALLEGIANCE: Recited.

OTHER ATTENDEES: Florence Burch, Kristin Cutbirth, Paul Grant, Denise Barton, Lt. Dan McMillan

UNSCHEDULED PUBLIC APPEARANCES:

Lt. Dan McMillan stated construction on the new jail expansion at the Justice Center is underway. He also stated a burglary suspect in local area break ins was in custody. He then asked if anyone had any concerns or questions. There were none.

SCHEDULED PUBLIC APPEARANCES:

Zander Barton, a local area eagle scout, as part of his internship with the fire department, made a power point presentation to Council on Fire Safety. Zander talked about the importance of Fire Mitigation and elements of Emergency Preparedness in being ready in the event of a wildfire. He noted how the Larkspur area could easily be affected by a wildfire and knowing what to do in the event a fire did start could be the difference in saving their homes and even their lives. He also stressed the importance of planning ahead and taking the necessary steps to prevent or minimize a fire. Council asked a few questions and thanked Zander for his presentation.

Carol Callahan, representing her husband Jim, presented the plans for an adult coed softball league for Larkspur noting there were six teams already signed up and they were hoping to have two more for a total of eight. Council asked a few questions and was very supportive of the creation of the league. Carol also asked if any consideration had been given to a “spring cleanup” in town. Shannon Buss commented the Town has done this in the past and would be willing to support and work with Carol to organize such an activity.

PARK UPDATE: Matt briefed Council on the status of plans for the Grand Opening event on June 1 noting the next planning meeting is scheduled for April 1 at 6 p.m. at the Spur. Matt asked Council when they thought the Park restrooms should be opened for the summer. Council unanimously agreed the target date should be May 1. Joe Jeske stated he has been working with Town Hall and Jerry Perkins on identifying tools needed for maintaining the ball field and based on reviewing catalogs and contacting sports equipment providers in the metro area approximately \$3-4000 would be needed to buy the necessary tools. Joe asked Council to approve a budget for this equipment. **Joe Jeske made a motion to approve \$3500 to purchase maintenance equipment for the Park to include the ball field. The motion was seconded by Shannon Buss. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.**

COUNCIL COMMENTS:

Matias Cumsille asked about the Ordinance to set aside funds for Water and Sewer. Scott Krob stated he would have a draft ready for the next meeting.

Shannon Buss reminded Matt about the electronic CDOT sign on I25 near Monument still showing Tomah Road instead of Larkspur. Matt stated he still had the item on his to do list. Shannon also noted there were some potholes along Spruce Mountain Road that needed filling and Matt said he would bring it to Jerry Perkins attention.

Lester Burch requested Council Comments on the Agenda be moved to where they used to be following the Managers Report. He noted comments on the meeting and items discussed during the meeting can only be made near the end and it made no sense to have them near the beginning of the agenda. Everyone agreed and Council Comments will be moved on the next meeting agenda.

MINUTES: Council meeting January 17th and Public Hearing February 21.

Matt presented revised minutes from the January 17th Council meeting and minutes from the February 21 public hearing.

A motion was made by Sandy McKeown and seconded by Matias Cumsille to approve the regular Council meeting minutes for January 17. A roll call vote was taken. Five (5) in favor, zero (0) against, one (1) abstention (Shannon Buss); motion carried.

A motion was made by Sandy McKeown and seconded by Lester Burch to approve the public hearing minutes for February 21. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

BILLS TO BE PAID: \$23,449.85

Matt presented bills to be paid in the amount of \$23,449.85.

A motion was made by Shannon Buss and seconded by Matias Cumsille to pay bills totaling \$23,449.85. A roll call vote was taken. Six (6) in favor, zero (0) against, one (1) abstention by Mayor Been for bills paid to Fischer Enterprises; motion carried.

SEMOCOR REPORT: Paul Grant informed Council that sludge removal is still planned for April. Mayor Been requested Semocor check the spare parts inventory once every week to verify adequacy. Paul also stated he will notify Town Hall when tank inspection and cleaning is scheduled.

CONTINUING BUSINESS:

- **Marketing the Town Workshop** – Matt was asked to schedule a workshop with Frank Gray, CREDCO, for a Thursday evening in between Council meeting nights. The next possible date would be May 8. Kristine Cutbirth commented that the Sandstone Ranch website did not mention Larkspur in its promotion advertising and suggested we try to establish a community link with them.
- **Town Web Site** – Matt stated work on the Town’s new website was underway. Shannon asked why it seemed to be taking so long and Matt commented there was a lot of interaction and decision making required with Town staff in order to make sure we were including everything we wanted.

LEGAL UPDATES: Scotty Krob commented the Perry Park Exclusion Plan was still in the hands of their attorney and he would continue follow up with him as to status.

NEW BUSINESS:

- **LES Boot Scootin Boogie** – Matt presented a donation request from the LES PTO for their Boot Scootin Boogie on April 20. Matt stated that the chair of the PTO offered to donate to the Park Grand Opening and an exchange of funds would show support for each event by each organization.

A motion was made by Matias Cumsille and seconded by Lester Burch to approve a donation of \$150 to the LES PTO for their Boot Scootin Boogie. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

- **Resolution 13-03 Authorizing Use of Credit Cards** – Matt presented draft Resolution authorizing use of credit cards for the Mayor, Mayor Pro-tem, and town staff. A discussion followed regarding the difference between credit cards and debit cards and with the Council favoring debit cards. Matt noted both the bank and the Town Accountant, Vince Weis, recommended credit cards as they offered more security and control over spending. Several Council members questioned the claim and Council asked Matt to research the differences and report back.
- **Meeting with County Commissioners April 8, 5 p.m. or later** – Matt informed Council of a request from the County Commissioners to meet with Council at a meet and greet dinner on April 5 at the Spur, Bear Dance Golf Club, or other location of the Council choosing. After a short discussion, Council asked Matt to confirm the dinner meeting on April 8 at Bear Dance Golf Club at 7 p.m.

MANAGERS REPORT:

- **Wildfire 2013 public meeting** – Matt informed Council of a public to present and discuss wildfire preparedness to be held at the LFPD on March 28, 7-9 p.m.

MAYORS COMMENTS: None.

ADJOURN: Lester Burch made a motion to adjourn the regular Council meeting. Matias Cumsille seconded the motion. Motion carried by unanimous voice vote. Mayor Been adjourned the Council meeting at 7:35 PM.

Respectfully submitted,

Matt Krimmer
Town Clerk/Manager

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the audiotape of the meeting, maintained in the office of the Town Clerk.