



**TOWN OF LARKSPUR
REGULAR COUNCIL MEETING
SUMMARY MINUTES
May 2, 2019
6 PM
Larkspur Town Hall**

MEETING CALLED TO ORDER by Mayor Marvin Cardenas at 6 p.m.

PRESENT	ABSENT	NON-VOTING
Tabitha Parks	Heather Sanchez	Town Attorney- ABSENT
Paul Bowers	Jeremiah Holmes	Town Clerk – RESIGNED
Isaac Levy		Town Manager – Matt
Jennell Waggle		Krimmer
Mayor Marvin Cardenas		

TOWN STAFF PRESENT: Sherilyn West, Tony Roman, Paul Grant (SEMOCOR), Jeff Nelson (WWE), Wayne Lorenz (WWE)

PLEDGE OF ALLEGIANCE: Recited

MAYOR’S COMMENTS: Since WWE engineers were in attendance to answer public questions regarding the new Water Treatment Plant, Mayor Cardenas opened the discussion for public comments and questions. Wayne Lorenz introduced himself and addressed audience questions. Dave Fesing commented he along with Mayor Cardenas and other residents toured the new plant and came away with a list of perceived deficiencies of which he recited several. Mr. Lorenz responded the items mentioned were on a “punch list” which the contractor was starting to work on next week and would be completed before final acceptance by the Town. Mr. Fesing asked what contaminants the plant was designed to remove to which Mr. Lorenz responded iron and manganese. Mr. Fesing asked if radon was included for removal to which Mr. Lorenz asked if he meant “radium” and if so, the answer was “no”. Paul Grant (Semocor) and Matt Krimmer (Town Manger) both corrected Mr. Lorenz noting that radium removal was included in the design following a ‘Pilot Study’ conducted by TonkaWater Engineers in conjunction with the Colorado Department of Public Health and Environment (CDPHE) and completed in April 2015. Paul Grant commented that water samples taken from the treated water have been tested and results for iron and manganese removal show a significant reduction in iron and manganese content. Other samples have been sent to a State approved laboratory for testing of radium content and those test results are expected back by the end of May.

MINUTES: A MOTION was made by Tabitha Parks and seconded by Jennell Waggle to approve the April 18, 2019 Regular Council Meeting minutes. A roll call vote was taken Three (3) in favor, zero (0) against, two (2) abstained (Jennell Waggle, Paul Bowers); motion passed.

SCHEDULED PUBLIC APPEARANCES:

- **Randy Lombardo - A MOTION** was made by Jennell Waggle and seconded by Paul Bowers to approve Randy Lombardo's liquor license application for the Corner Market at Larkspur to change its license type from 3.2 Beer and Wine only to full strength all type liquor license as permitted by new State law allowing such sales by grocery and convenience stores. A roll call vote was taken Five (5) in favor, zero (0) against; motion carried.

ACCOUNTING:

- Mayor Cardenas informed the Council that a number of applications for the Accounting Manager position have been received and he will be forming a review panel to select the top three applicants for presentation to the Town Council. He also stated he is looking at independent accounting firms to do the Town's accounting as another possible option.

COMMISSION AND BOARD REPORTS:

- **Planning Commission (PC) – Tabitha Parks, PC Council Liaison**, reported for the PC. Since former Board Chair, Marvin Cardenas, was elected Mayor a new Chair was to have been elected at their last meeting however, they did not have a quorum and could not elect a new Chair. Tabitha presented Lynn Pfaff for appointment to the PC as an alternate. **A MOTION** was made by Tabitha Parks and seconded by Isaac Levy to appoint Lynn Pfaff as an alternate member to the Planning Commission. A roll call vote was taken Five (5) in favor, zero (0) against; motion carried. Their meeting next meeting will be Monday May 13, 2019 at 5:00pm
- **Water and Sewer Board (W&S) – Trish Bernhardt, Chair** commented that the Jellystone agreement was going to be revisited as a result of Sun Communities proposal to build their own Wastewater Treatment Plant. The rescheduled Source Water Protection Plan (SWPP) meeting, which was snowed out twice before, is set for May 9th at the fire station community room. A draft rate study report has been received and will be reviewed at the next meeting. Their next meeting will be Tuesday May 14, 2019 at 6:00pm
- **Parks and Recreation Board (P&R) – Bill Kramer, Staff liaison**, informed the Council that over \$7000 has been raised to date from the sale of ballfield banners. The Summer 2019 music in the Park bands have all been lined up with the first event starting Friday June 14 at 6 p.m. featuring the Ashtonz. Bill also reminded Council he is waiting on feedback from them on suggested changes to Park Ordinances. Bill requested approval for purchase of a plaque in memory of Stan Trueblood. **A MOTION** was made by Jennell Waggle and seconded by Tabitha Parks to approve a memorial plaque for Anne and Stan Trueblood to be placed on a bench in the Town Park. A roll call vote was taken Five (5) in favor, zero (0) against; motion carried. The next P&R Board meeting will be Tuesday May 14, 2019 at 4:30pm

CONSTRUCTION & DEVELOPMENT PROJECTS REPORTS: Matt Krimmer presented Planning and Building Department reports and status summaries of the development projects:

- **Construction & Development Projects**
 - ✓ **Jellystone at Larkspur** – Previously discussed under Water & Sewer Board report
 - ✓ **Dumler Travel Center** – no new information is available
 - ✓ **Moltz Constructors** – Fence to be constructed within the next 30-60 days
- **Building Department** – No new permits issued

TOWN PROJECTS: Matt provided a status summary:

- **Water Treatment Plant (WTP)** – See discussion under Mayor’s comments above
- **Wastewater Treatment Plant (WWTP)** – Sun Communities will build their own WWTP thereby eliminating the need to accommodate Jellystone wastewater flows into the Town WWTP and allowing time to redefine growth requirements and a timeline for new/upgraded plant construction.

CONTINUING BUSINESS:

- **A MOTION** was made by Tabitha Parks and seconded by Paul Bowers to approve preparing a contract to engage Lee Staab as a consultant to work on renegotiating the “agreement” with Sun Communities for development of the Jellystone RV campground at a rate of \$50.00 per hour and not to exceed a total cost of \$1000.00. A roll call vote was taken Five (5) in favor, zero (0) against; motion passed.
- **Town Hall Front Door Proposals** – Action deferred.
- **Sign Code** – Action deferred.
- **Ordinance 1.18 Financial Advisory Board - A MOTION** was made by Tabitha Parks and seconded by Paul Bowers to approve Ordinance 1.18, an Ordinance Creating a Financial Advisory Board and appointing Matt Carmichael, Bill Fischer, Barb Sheldon, Gilad Shwartz, and Walt Korinke as regular Board members, and Tim Dumler and Doyle Slack as alternate Board members. A roll call vote was taken Five (5) in favor, zero (0) against; motion passed.

LEGAL UPDATES: None.

NEW BUSINESS:

- **One application has been received for the Town Clerk position and an interview will be scheduled for next week.**

COUNCIL COMMENTS:

- **Isaac Levy:**
 - ✓ **Strategic Planning committee will be meeting on May 9th to discuss “needs assessment”.**
 - ✓ **A “to do” list needs to be developed for the Council.**
 - ✓ **Suggested developing a book of motions for easy reference by the Council.**
 - ✓ **Need to resume discussions on sidewalks for the Town.**
 - ✓ **Need to define a policy for conduction of background checks.**

- **Tabitha Parks:** Need to take action on fund raising and grant writing for Town projects.
- **Paul Bowers:**
 - ✓ Commented on the OSI fence needing repair.
 - ✓ Need to consider a plan to replace aging water lines in the Town.
- **Jennell Waggle:** None.

MAYOR'S REPORT: Suggested Council revisit the matter of compensating Board members for their time.

UNSCHEDULED PUBLIC APPEARANCES: Ruth Ann Arfsten commented on the election and congratulated Mayor Cardenas.

ADJOURN: A **MOTION** was made by Isaac Levy and seconded by Tabitha Parks to adjourn the meeting at 7:30 pm and voted unanimously.

MEETING ADJOURNED at 7:30 p.m.

**Submitted by,
Matt Krimmer
Town Manager**

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the MP3 file recording maintained in the office of the Town Clerk.