



WATER & SEWER ADVISORY BOARD REGULAR MEETING

Town Hall - 8720 Spruce Mountain Road
SUMMARY MEETING MINUTES
OCTOBER 30, 2018 @ 6:00 p.m.

ESTABLISH QUORUM

MEETING CALLED TO ORDER by Tricia Bernhardt at 6:10 pm

PRESENT

Tricia Bernhardt (Chair)
Richard Cargill
Lynn Pfaff
Brian Cook (Alternate)

ABSENT

Eric Waggle (Co-Chair)
Ruth Ann Arfsten

NON-VOTING / GUESTS: Susan Kerry

MINUTES FROM PRIOR MEETING:

Minutes from 9/18/18 Approved; Minutes from 10/23/18 Approved.

MOTIONS:

A motion was made by Tricia Bernhardt to request, per Ordinance 3.66, paragraph 5, the Water & Sewer Advisory Board would like to request from the Council, all agreements, cost estimates, proposals, etc. for information relating to water and sewer issues. We need information in order to provide recommendations to Council. The chair person would like to ask the Council for their approval next Thursday. The motion was seconded by Brian Cook. A roll-call vote was taken. Four (4) in favor, zero (0) against; motion carried.

A motion was made by Tricia Bernhardt to conduct a tour of the WWTP and the WTP systems. The Chair will call Paul with Semocor. The motion was seconded by Brian Cook. A roll-call vote was taken. Four (4) in favor, zero (0) against; motion carried.

OLD BUSINESS:

Need clarification on how the loan repayment would be qualified for the lender without including projected sales tax and how they do that without knowing how much they are being asked to approve.

Tricia summarized the order of the Rate Study steps as applicable to the Water & Sewer Advisory Board. Assumptions discussed are:

- it appears that the W&S Board involvement is late in the process;
- some Members of the Board question the value and/or timing of the Rate Study
- the Rate Study will likely be presented to the Town Council, and others at the same time as the W&S Advisory Board once it's essentially complete;

- the costs of the systems that come into the Rate Study need to be known to do the Rate Study;
- assuming the costs of the campground would need to be included;
- unsure how many RV spaces will be covered by each 1 tap – 1:1, 5:1, 7:1?
- fees and rates to be charged to the town residents would be driven by the results of the Rate Study, 102 taps do not provide many options;
- 200 people paying for \$10 million.

NEW BUSINESS:

- Per Matt, Rate Study and campground agreement are being done concurrently by Town staff;
- Board is unsure how the campground agreement can be done without Rate Study being done and understood first.

Tricia provided ordinances relevant to the Water & Sewer Advisory Board being established. Ordinance 3.66 from 1997 and 3.85 updating 3.66. The Board went through each obligation of members of the Water & Sewer Advisory Board membership outlined in the Ordinances.

Per their understanding of the roll of the Water & Sewer Advisory Board, assumptions discussed were:

- it would seem that the W&S Board should be reviewing the agreement with the campground that has to do with the W&S rates, so that they can review it and advise the Council;
- Town Manager advises that staff is doing the work necessary for the agreement with the campground;
- W&S Board would like to ask Council for copies of the campground agreement so they can also offer their advisement to the Council;
- if the Council doesn't want the W&S Advisory Board to be involved in the campground agreement, they can inform the Board and deny the request;
- some members of the Board feel that an independent engineer experienced with wastewater treatment systems should evaluate the agreement since the Town doesn't have a Town Engineer;
- alternately, the W&S Board would like someone to walk the Board through the W&S portion of the campground agreement so they have a better understanding of the financial impact on the Town;
- the Board would like identification of who "Town staff" are who are working on the campground agreement and what their roles in it are.

BOARD COMMENTS:

- some members of the Board don't feel that the campground should have been annexed into the Town;
- Campground is scheduled to tie into our WWTP before the improvements are made. Truck stop, KOA, Renaissance, the system can't handle it.
- There are no other matters for the W&S Board to meet on (today) without the materials that will be requested of the Council.

NEXT MEETING: Will not be set until WTP/WWTP tours have been completed.

MEETING CALLED TO ADJOURN by Brian Cook. The motion was seconded by Lynn Pfaff. Motion carried by unanimous voice vote 4-0-0. Tricia Bernhardt adjourned the meeting at 7:00 p.m.