



**TOWN OF LARKSPUR
REGULAR COUNCIL MEETING
SUMMARY MINUTES
February 22, 2019
6 PM
Larkspur Town Hall**

MEETING CALLED TO ORDER by Mayor Pro-tem Jeremiah Holmes at 6 p.m.

PRESENT	ABSENT	NON-VOTING
Tabitha Parks		Town Attorney- Scotty Krob
Paul Bowers		Town Clerk – Sharon Roman
Heather Sanchez		Town Manager – Matt
Isaac Levy		Krimmer
Jennell Waggle		
Mayor Pro-tem Jeremiah Holmes		

TOWN STAFF PRESENT: Michelle Wagner, Christina Wagner, Susan Kerry, Sherilyn West, Dorothy Hise, Bill Kramer, Barbara Allen, Paul Grant (SEMOCOR)

PLEDGE OF ALLEGIANCE: Recited

SCHEDULED PUBLIC APPEARANCES:

- **Senator Jim Smallwood :** Wanted to have a chance introduce himself to the Town and encourage anyone with questions or concerns to give him a call.
- **Bill Fischer:** Being a small Business Owner in the Town of Larkspur appreciates the opportunity to be able to vote.
- **Brian Cook:** spoke of being interested in helping the Town and share his desire to have a walk-in only vote in April.
- **Marvin Cardenas:** Asked the Town Council to consider forming a Financial Oversight Board. (Decision tabled to March 7, 2019 Council Meeting)

UNSCHEDULED PUBLIC APPEARANCES: None

MINUTES: A motion was made to approve the February 7, 2019 Regular Council Meeting Minutes. A roll call vote was taken Six (6) in favor, zero (0) against; motion passed.

ACCOUNTING:

- **Michelle Wagner presented Resolution 19-03**

A motion was made to approve Resolution **19-03 A RESOLUTION TRANSFERRING BUDGETED EXPENDITURES, WITHIN THE 2019 BUDGET, FOR THE CASH MATCH REQUIRED FOR THE 2019 DRCOG TRANSPORTATION IMPROVEMENT PROJECT FOR THE TOWN OF LARKSPUR, COLORADO.** A roll call vote was taken Six (6) in favor, zero (0) against; motion carried.

- **Resolution 19-04 was presented**

A motion was made to approve Resolution 19-04 **A MOTION REMOVING ACCESS AND SIGNATURE PRIVILEGES OF FORMER MAYOR GERRY BEEN, FROM ALL BANK ACCOUNTS OF THE TOWN OF LARKSPUR, COLORADO.** A roll call vote was taken Six (6) in favor, zero (0) against; motion carried.

- **Resolution 19-05 was presented**

A motion was made to approve Resolution 19-05 **A RESOLUTION CLOSING THE SMALL COMMUNITIES GRANT BANK ACCOUNT AND TRANSFERRING AND SPLITTING THE BALANCE BETWEEN THE WATER & SEWER FUND AND THE GENERAL FUND OF THE TOWN OF LARKSPUR, COLORADO.** A roll call vote was taken Six (6) in favor, zero (0) against; motion carried.

A motion was made by Jennell Waggle and seconded by Jeremiah Holmes to pay the General Operating Fund bills in the amount of \$31,184.41. A roll call vote was taken Six (6) in favor, zero (0) against; motion carried.

A motion was made by Jennell Waggle and seconded by Heather Sanchez to pay the Water/Sewer Operating Fund bills in the amount of \$39,538.60. A roll call vote was taken Six (6) in favor, zero (0) against; motion carried.

COMMISSION AND BOARD REPORTS:

- **Planning Commission (PC)** – Marvin Cardenas, Chair, informed the Council that they are hoping to complete the Master Plan at their next meeting. Their next meeting will be Monday February 25, 2019 at 5:00pm
- **Water and Sewer Board (W&S)** – **Trish Bernhardt, Chair** confirmed with the Council that Barbara Allen has provided valuable information. GMS, the Town Engineers and Semocor attended the February 12th meeting which was very informational. The next Water/Sewer Board meeting will be on February 26, 2019 at 6:00pm
- **Parks and Recreation Board (P&R)** – Bill Kramer shared information about banners and will have more concrete information for the Council meeting on 3/7/19.

CONSTRUCTION & DEVELOPMENT PROJECTS REPORTS: Matt Krimmer presented Planning and Building Department reports and status summaries of the development projects:

- **Construction & Development Projects** – No changes
 - ✓ **Jellystone at Larkspur**

- ✓ Negotiations are continuing for an updated financial commitment from Sun supporting a new or upgraded waste water treatment plant (WWTP).
- ✓ **Dumler Travel Center** – no new information is available
- ✓ **Moltz Constructors** – Building construction continues - no new information is available
- **Building Department** – No new permits issued
 - Ed Ward – Sharon was tasked to contact Ed and ask him to meet with Sherilyn West at the Annex to get a permit for repairs made to his shed.
 - JS Landscaping – Sharon was tasked to send a letter to them requiring the removal of large dumpsters by March 1, 2019 or the Town would arrange to remove and bill JS Landscaping.

TOWN PROJECTS: Matt provided a status summary:

- **Water Treatment Plant (WTP)** – Operational testing will be performed between March 15th to March 20th.
- **Wastewater Treatment Plant (WWTP)** – Report was given in the Water/Sewer Board update

CONTINUING BUSINESS:

- **Strategic Planning** – next meeting 2/28/19 5:00 pm, Agenda going out on Monday 2/25/19

NEW BUSINESS:

A motion was made by Jennell Waggle and seconded by Jeremiah Holmes to reschedule the Election from April 2, 2019 to April 16, 2019. A roll call vote was taken Six (6) in favor, zero (0) against; motion carried.

A motion was made by Jennell Waggle and seconded by Heather Sanchez to schedule a workshop to discuss Ballot Language with residents/business owners on February 28, 2019 at the Larkspur Fire Station #161 (if available). A roll call vote was taken Six (6) in favor, zero (0) against; motion carried.

MAYOR UPDATES:

- Meet your Council Member Isaac Levy 2/22/19 – 6:00 to 7:00 pm at Town Hall
- Planning Commission Meeting 2/25/19 at 5:00 pm – Town Hall
- Water/Sewer Board Meeting 2/26/19 at 6:00 pm – Town Hall

COUNCIL COMMENTS:

- **Tabitha Parks:**
Thanked the residents for coming to the recent meetings and for their participation in what's going on in the Town. Hopes to see everyone get along.

- **Isaac Levy:**
Reminded all that he is still planning to be at the Town Hall on the 2nd and 4th Friday of each month from 6:00 to 7:00 pm to meet with residents. Also asked that Town Council Packets be out and available 48 hours before meetings
- **Paul Bowers:** asked to have an investigation about background checks.

A motion was made to investigate whose backgrounds were checked, on what computer and add this requirement to policies and procedures so it is memorialized for the Town. Five (5) in favor, one (1) against; motion carried

- **Jeremiah Holmes:**
Agreed that the Town Council Packets be out and available 48 hours before meetings and added that Requests to be on scheduled public appearances must be received no later than 72 hours before the next meeting

MAYOR'S COMMENTS: Gave a rundown of the CDOT Gap Project

Motion to adjourn meeting at 8:27 pm and voted unanimously.

MEETING ADJOURNED at 8:50 p.m.

**Respectfully submitted,
Sharon Roman
Town Clerk**

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the MP3 file recording maintained in the office of the Town Clerk.