



**TOWN OF LARKSPUR  
REGULAR COUNCIL MEETING  
SUMMARY MINUTES  
January 3, 2019  
6 PM  
Town Hall**

**MEETING CALLED TO ORDER** by Mayor Gerry Been at 6 p.m.

<b>PRESENT</b>	<b>ABSENT</b>	<b>NON-VOTING</b>
Tabitha Parks		Town Attorney- Scotty Krob
Paul Bowers		Town Clerk – Sharon Roman
Heather Sanchez		Town Manager – Matt
Isaac Levy		Krimmer
Jennell Waggle		
Mayor Pro-tem Jeremiah Holmes		
Mayor Gerry Been		

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**TOWN STAFF PRESENT:** Becky Mobley, Susan Kerry, Sherilyn West, Sandra Mason, Sharon Roman, Linda Black, Tony Roman, Dorothy Hise, Bill Kramer, Barbara Allen, Paul Grant (SEMOCOR)

**PUBLIC ATTENDEES:** Gary Abel, Barbara Sheldon, Lisa Bowers, Stuart Mills, Ruth Ann Arfsten, Brian and CindyCook, Steve Gonzales, Marvin Cardenas, Larry Allen, James McVaney, Bill Teague, Vickie Harris, Lynn Pfaff, Bill Lucero, Bill Wagner, Jerry West, Larry and Toni Reynolds, Doyle and Kris Slack, Richard Cargill, Jackie Bilek

**PLEDGE OF ALLEGIANCE:** Recited

**SCHEDULED PUBLIC APPEARANCES:**

- ***Art Griffith – Capital Improvement Engineer with Douglas County***
- ***Todd Cottrell – DRCOG***

At the January 3<sup>rd</sup> Council meeting, Linda Black presented a PowerPoint titled, “Denver Regional Council of Governments (DRCOG), 2020 - 2023 Transportation Improvement Plan (TIP). She was accompanied by Art Griffith, Douglas County Capital Improvements Manager, and Todd Cottrell, DRCOG, Senior Transportation Planner.

Art and Todd provided information on the TIP program and the process for receiving funds through the program.

**UNSCHEDULED PUBLIC APPEARANCES:**

- **Bill Lucero – Town Dump seems to be doing good, asked Staff to write up a reminder on a separate page in the next Newsletter to break down boxes and**

close lids on dumpsters. Larger items to be dumped at Town Maintenance Yard by appointment and include definitions of what items are approved to be disposed of.

**MINUTES:**

A motion was made by Isaac Levy and seconded by Heather Sanchez to approve regular Council meeting minutes for December 20th, 2018. A roll call vote was taken. Five (5) in favor, zero (0) against, two (2) abstained; motion carried. unanimous voice vote 5-0-0.

**COMMISSION AND BOARD REPORTS:**

- **Planning Commission (PC)** – Marvin Cardenas, Chair, informed the Council that the next PC meeting is scheduled for January 14<sup>th</sup> at 5 p.m.
- **Water and Sewer Board (W&S)** – Trish Bernhardt, Chair absent, no meeting planned
- **Parks and Recreation Board (P&R)** – On break. Christmas tree undecorating on January 20<sup>th</sup>, 2019

**CONSTRUCTION & DEVELOPMENT PROJECTS REPORTS:** Matt Krimmer presented Planning and Building Department reports and status summaries of the development projects:

- **Construction & Development Projects** – No changes
  - ✓ **Jellystone at Larkspur**
    - Negotiations are continuing for an updated financial commitment from Sun supporting a new or upgraded waste water treatment plant (WWTP), temporary shut down for Christmas
  - ✓ **Dumler Travel Center** – no new information is available
  - ✓ **Moltz Constructors** – Building construction continues - no new information is available
- **Building Department** – No new permits issued

**TOWN PROJECTS:** Matt provided a status summary:

- **Water Treatment Plant (WTP)**
  - ✓ WTP building is up, working on interior and moving along. Malfunction on 12” check valve, appears to be an engineering problem.
- **Wastewater Treatment Plant (WWTP) - None**
- **Rate Study** – To be completed by May 19th

**CONTINUING BUSINESS:**

- **CDOT I-25 GAP Project update** – Nothing new to report
- **Needs Assessment** – Gerry Been met with Steve Gonzales and Jerry Stigel from DRCOG

**NEW BUSINESS:**

- **2019 Semocor Contract**

A motion was made by Gerry Been and seconded by Jeremiah Holmes to approve the 2019 Semocor Contract. A roll call vote was taken. Five (5) in favor, one (1) against, one (1) abstained; motion carried.

- **Town Hall roofing insulation**

A motion was made by Jeremiah Holmes and seconded by Tabitha Parks to approve NetZero to repair the insulation in the Town Hall in the ceiling at the back of the building for a not to exceed cost of \$3,842.91 with work being done on a Saturday so not to interfere with Staff. A roll call vote was taken. Six (6) in favor, one (1) against; motion carried.

**LEGAL UPDATES:**

- **Hunting Ordinance – Hunting not allowed on Town Property**
- **Discharge of Firearms – to be revisited at January 17<sup>th</sup>, 2019 meeting**

**MAYOR UPDATES:**

- **Next Council meeting January 3, 6:00 p.m., Town Hall**
- **Council Workshop January 10, 6:00 p.m., NCC**
- **Council Public Hearing for Apr Mountain Liquor License Application January 17 5:30 p.m., Town Hall**
- **Regular Council meeting January 17, following the public hearing, Town Hall**
- **Christmas Eve and New Year’s Eve Town Hall closures reminder**

**COUNCIL COMMENTS:** None

**MAYOR’S COMMENTS:** None

A motion was made for the council to go into Executive Session by Gerry Been and seconded by Jeremiah. Motion carried by unanimous vote.

**RETURN FROM EXECUTIVE SESSION**

A motion was made by Paul Bowers and seconded by Isaac Levy to do away with the Assistant Town Manager Position. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried by unanimous vote.

**MEETING ADJOURNED at 8:14 p.m.**

Respectfully submitted,  
Sharon Roman  
Town Clerk

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the MP3 file recording maintained in the office of the Town Clerk.