



**TOWN OF LARKSPUR
REGULAR COUNCIL MEETING
SUMMARY MINUTES
October 18, 2018
6 PM
Town Hall**

MEETING CALLED TO ORDER by Mayor Gerry Been at 6:05 p.m.

PRESENT	ABSENT	NON-VOTING
Tabitha Parks		Town Attorney- Scotty Krob
	Paul Bowers	Town Clerk/Manager -
Isaac Levy		Matt Krimmer
Heather Sanchez		
	Jennell Waggle	
Mayor Pro-tem Jeremiah Holmes		
Mayor Gerry Been		

TOWN STAFF PRESENT: Michelle Wagner, Susan Kerry, Sherilyn West, Bill Kramer, Sandra Mason, Paul Grant (SEMOCOR)

PLEDGE OF ALLEGIANCE: Recited

PUBLIC ATTENDEES: Toni Reynolds, Gary Abel, Marvin Cardenas, Brian Cook, Ed & Amy Blanchard, Ruth Ann Arfsten, Aksel Suvari, Marty Perrien

UNSCHEDULED PUBLIC APPEARANCES: **Sgt. Chris Washburn, DCSO,** informed the Council of recent car intrusions at the Larkspur Station mobile home park advising residents to lock their vehicles, windows, and doors. He stated this type of activity has increased in the area recommended residents be on the lookout for suspicious activity and unfamiliar vehicles and to report any concerns anyone has. Sgt. Washburn also informed Council the DCSO is working with CDOT and their contractors to assist in traffic management during heavy traffic flow times during construction on I-25. When traffic is diverted on to alternative route roads, including Spruce Mountain Road, Semi trucks may be held in construction zones so as not to inject the community with heavy duty trucks. He also suggested the use of portable “rumble strips” to alert drivers and manage speeding. Amy Blanchard raised an issue of double taxation to Larkspur town residents via an Intergovernmental Agreement (IGA) which costs the Town well over \$35,000 per year for the same service received by the unincorporated Douglas County residents in the 80118 postal district. Sgt. Washburn explained that through to IGA the Town receives the benefit of one extra officer serving southern Douglas County.

EXECUTIVE SESSION: Council went into executive session to discuss legal matters pertaining to advisory boards with the Town Attorney. Executive session started and 6:08 p.m. and ended at 6:35 p.m.

MOTIONS:

A motion was made by Isaac Levy and seconded by Tabitha Parks to approve regular Council meeting minutes for October 4th, 2018. Motion carried by unanimous voice vote 5-0-0.

A motion was made by Jeremiah Holmes and seconded by Heather Sanchez to approve payment of General Fund bills in the amount of \$39,916.00. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

Jeremiah Holmes made a motion to approve payment of bills for Water and Sewer expenditures totaling \$20,674.51. Tabatha Parks seconded the motion. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

Jeremiah Holmes made a motion to approve spending funds not to exceed \$3232 for the completion of a traffic study at two bus stop locations, one on Spruce Mountain Road at the entrance to the Larkspur Station mobile home park and the second at the intersection of Douglas Blvd. and Perry Park Avenue. The motion was seconded by Tabitha Parks. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

A motion was made by Mayor Gerry Been and seconded by Jeremiah Holmes to adjourn the Council meeting. Motion carried by unanimous voice vote 5-0-0. Mayor Gerry Been adjourned the Council meeting at 8:45 p.m.

SCHEDULED PUBLIC APPEARANCES: Ed Blanchard addressed the Councils lack of knowledge and familiarity with past agreements made with other property owners pertaining to the new well, water storage tank, water treatment plant, etc. citing poor management and decision making.

ACCOUNTING: General Fund and Water and Sewer Fund bills for \$39,916.00 and \$20,674.51, respectively, were approved and the Council was reminded of the next budget workshop scheduled for October 25th, 6 p.m., at Bear Dance Golf Club.

COMMISSION AND BOARD REPORTS:

- **Planning Commission (PC) – Marvin Cardenas, Chair,** reported the PC is making progress on updating the Town’s Comprehensive Master Plan.
- **Water and Sewer Board (W&S) – Trish Bernhardt, Chair,** was unable to be present and **Mayor Been** stated the first board meeting following the attorney’s board orientation this evening, has been scheduled for Tuesday October 23rd, 6 p.m. at Town Hall
- **Parks and Recreation Board (P&R) – Ralph Marsh, Chair,** was unable to be present; **Bill Kramer** provided a summary outline and report on the board’s activities. (Copy attached)

TOWN OPERATION REPORTS: Sherilyn West presented Planning and Building Department reports and status summaries of the development projects:

- **Construction & Development Projects -**
 - ✓ **Jellystone at Larkspur**
 - Lift Station CDPHE approval on hold pending new agreement between Sun Communities and the Town
 - Negotiations are underway for an updated financial commitment from Sun supporting a new or upgraded waste water treatment plant (WWTP)
 - CDPHE has reviewed the Town's analysis and supports proposed operational procedures for Sun-Jelly
 - ✓ **Dumler Travel Center** – All CDPHE violations have been corrected and work on retaining walls will resume
 - ✓ **Moltz Constructors** – Building construction underway- no new information is available

- **Building Department** – Permit report provided

TOWN PROJECTS: Matt provided a status summary:

- **Water Treatment Plant (WTP)**
 - ✓ WTP building wall panels scheduled for delivery the week of Nov. 5th
 - ✓ Schedule delay penalties to be discussed with USDA. Meeting to be scheduled as soon as possible
 - ✓ Concrete pan around building and man-door pads completed
- **Wastewater Treatment Plant (WWTP)**
 - ✓ On Hold pending outcome of Jellystone agreement
- **Front Range Trail**
 - ✓ Trail sign installation remains to be done
 - ✓ Minor bridge work remains to be completed on existing bridge and a new bridge needs to be built at South end of Park
- **Crosswalk and Stop Bar Striping** – Bids for work has been solicited. Two bids received to date, Colorado Barricade for \$14,000 and American Striping for \$4900
- **Stop signs at Mobile Home Park** – Signs are in place and following a few citizen complaints during the first week after installation seem to be working. Vehicle speeds in both directions have been noticeably reduced
- **Traffic Study** - Requests for Bid (RFB) have been solicited for conducting traffic study. One bid received to date for \$3232 from APEX Design

CONTINUING BUSINESS:

- CDOT I-25 GAP Project update – Nothing new to report
- Marvin Cardenas will prepare information on “video recordings” for Council and Board meetings and coordinate with Councilmember Tabitha Parks

NEW BUSINESS: None.

LEGAL UPDATES:

- Hunting regulations within the Town to be reviewed and Ordinance drafted

MANAGER UPDATES:

- **Water and Sewer Board orientation completed**
- **PC meeting scheduled for October 22, Town Hall at 6 p.m.**
- **2019 Budget Workshop October 25th, 6 p.m., Bear Dance Golf Club**
- **LES PTO Fall Festival, October 27, 11 a.m.-4 p.m., CRF**
- **Next Council meeting November 1, 6 p.m., Town Hall**
- **PC public hearing on OSI subdivision rescheduled from October 8 to November 12, 6 p.m., Town Hall (Since November 12 is Veterans Day Council directed date be changed to November 13 or another date when Mr. Yavorski is available to attend)**
- **P & R meeting November 13, 4:30 p.m., Town Hall**
- **Elected Officials Reception November 8, 5:30 p.m., Parker Library**

COUNCIL COMMENTS:

Jeremiah Holmes – thanked Town staff for completing installation of stop signs at Larkspur Station mobile home park

Isaac Levy– expressed concern about rumors being spread throughout the Town regarding water and sewer rate increases being planned by Town Council and staff due to new water treatment plant and planned wastewater treatment plant to support the Jellystone campground expansion without the campground owner paying for the new facilities. **Isaac** also asked for a copy of revenue projections for the campground and travel center.

MAYOR’S COMMENTS: **Mayor Been** reported he attended the last DRCOG meeting where members were asked to support Amendment 110 and oppose amendment 74 in the upcoming election.

MEETING ADJOURNED at 8:45 p.m.

**Respectfully submitted,
Matt Krimmer
Town Clerk/Manager**

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the MP3 file recording maintained in the office of the Town Clerk and posted on the Town’s website.