



**TOWN OF LARKSPUR  
REGULAR COUNCIL MEETING  
SUMMARY MINUTES  
September 6, 2018  
Following Public Hearing  
Town Hall**

**MEETING CALLED TO ORDER** by Mayor Pro-tem Jeremiah Holmes at 6:08 PM.

<b>PRESENT</b>	<b>ABSENT</b>	<b>NON-VOTING</b>
Tabitha Parks		Town Attorney- Scotty Krob
Paul Bowers		Town Clerk/Manager -
Isaac Levy		Matt Krimmer
Heather Sanchez		
Jennell Waggle		
Mayor Pro-tem Jeremiah Holmes		
	Mayor Gerry Been	

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**TOWN STAFF PRESENT:** Paul Grant (SEMOCOR)

**PLEDGE OF ALLEGIANCE:** Recited at preceding Public Hearing

**PUBLIC ATTENDEES:** Toni Reynolds, Lisa Bowers, Gary Abel, Marvin Cardenas, Brian Cook, Vernice Fesing

**SCHEDULED PUBLIC APPEARANCES:** None.

**UNSCHEDULED PUBLIC APPEARANCES:** Mark Baisley, Republican nominee for State Representative House District 39, provided a brief statement regarding his candidacy for the State House and answered several questions from the audience.

**MOTIONS:**

**Isaac Levy made a motion to approve regular council meeting minutes for August 16<sup>th</sup>, 2018. The motion was seconded by Tabitha Parks. Motion carried by unanimous voice vote 5-0-1.**

**A motion was made by Tabitha Parks and seconded by Isaac Levy to re-establish a Town of Larkspur Water and Sewer (W&S) Board and appoint Tricia Bernhardt and Eric Waggle as regular W&S Board members each serving a three (3) year term; Ruth Ann Arfsten, Richard Cargill, and Lynn Pfaff as regular W&S Board members each serving a two (2) year term effective 7 September 2018 and appoint Brian Cook as an alternate member serving a one (1) year term effective 7 September 2018. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.**

**A motion was made by Isaac Levy to appoint Vickie Harris to the Town Planning Commission as an alternate member for a two (2) year term effective 7 September 2018. Tabitha Parks seconded the motion. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.**

**A motion was made by Jeremiah Holmes and seconded by Isaac Levy to enter into “executive session” to discuss legal matters with the Town Attorney regarding Town Board member actions. Motion passed by unanimous voice vote 6-0-0.**

**Tabitha Parks made a motion to send a letter to a member of the Town’s Planning Commission reprimanding him for his inappropriate behavior toward a Town staff member and requesting he provide a written apology to the staff member and written assurance to the Town Council that he will refrain from any further inappropriate communications or actions with Town staff members. The motion was seconded by Isaac Levy and passed by unanimous voice vote 6-0-0.**

**A motion was made by Mayor Pro-tem Jeremiah Holmes and seconded by Tabitha Parks to adjourn the Council meeting. Motion carried by unanimous voice vote 6-0-0. Mayor Pro-tem Jeremiah Holmes adjourned the Council meeting at 7.:50 p.m.**

**CONTINUING BUSINESS:**

- CDOT I-25 GAP Project update
  - ✓ Ground breaking ceremony held August 30<sup>th</sup>. Linda Black and Matt Krimmer represented the Town.
  - ✓ Work began between Plum Creek Parkway in Castle Rock and SkyView Lane in Larkspur on September 4<sup>th</sup>.
  - ✓ The Town will utilize CDOT personnel for traffic management along Spruce Mountain Road as needed during construction.
- Six applicants were appointed to the re-established Water and Sewer Board
- One applicant was appointed to fill the remaining vacancy on the Planning Commission

**NEW BUSINESS:**

- Heavy Bear activity is being reported in and around Larkspur
- A bear took down the electric fence in the maintenance yard and tor up the driver’s seat in the Town truck
- A bullet struck the south panel of the electronic sign at Town Hall and took out one square of the electronic grid damaging wires and components inside. The DCSO preliminary investigation suggests it was a stray bullet coming from the vicinity of the church road to the West.
- Marvin Cardenas presented a proposal to “video stream” Planning Commission and other Town Board meetings as a trial for the Council to decide whether to consider video streaming future Town Council meetings.

**TOWN OPERATION REPORTS:** Matt Krimmer presented Planning and Building Department reports and status summaries of the development projects:

- **Planning Department**
  - ✓ Planning Commission (PC) applicant, Vickie Harris, appointed to PC as an alternate
  - ✓ Trisha Bernhardt, Eric Waggle, Ruth Ann Arfsten, Richard Cargill, and Lynn Pfaff were appointed as regular members to the Water & Sewer Board and Brian Cook was appointed as an alternate member
- **Building Department**
  - ✓ **Jellystone at Larkspur** –
    - Lift Station CDPHE approval on hold pending re-evaluation of acceptable amount of sewage flow based on new rate calculations using corrected estimates
    - Town water & sewer operator, Town engineers, and Town staff are defining new operational ground rules for monitoring and managing flows from camp/RV sites
    - Initial discussion with Sun-Jelly held this morning September 6<sup>th</sup>
    - Re-negotiation of the Sun-Jelly and Town Agreement will begin once determinations have been made regarding estimated flow rates and current WWTP ability to process flows
  - ✓ **Dumler Travel Center** – Fill dirt and grading work continues and plans for construction of retaining walls underway
  - ✓ **Moltz Constructors** – Building construction underway

**TOWN PROJECTS:** Matt provided a status summary:

- **Water Treatment Plant (WTP)**
  - ✓ Wall panels are delayed from manufacturer
  - ✓ Schedule delay penalties to be discussed at meeting with Velocity tomorrow, September 7
- **Wastewater Treatment Plant (WWTP)**
  - ✓ Preliminary needs assessment (PNA) draft has been completed
  - ✓ Size of planned WWTP to be increased based on revised projected flows from Jellystone campground
- **Front Range Trail**
  - ✓ Fence installation has been completed
  - ✓ Trail grading and grooming from south end of Park to Upper Lake Gulch Road has been completed and the trail in that area is now open
  - ✓ Trail sign installation remains to be done
  - ✓ Minor bridge work remains to be completed on existing bridge and a new bridge needs to be built near the South end
- **Radar Speed Limit Sign** installation to be completed this week
- **Crosswalk and Stop Bar Striping** – still trying to find contractor to respond
- **Stop signs at Mobile Home Park** entrance will be installed after one week of alert messaging on the DCSO and/or CDOT electronic message board. Toni Reynolds suggested installing a manually triggered flashing light instead of STOP signs

**MANAGER UPDATES:**

- **Music in the Park August 24<sup>th</sup> had the largest attendance (600+) of the season**
- **Larkspur Area Veterans Appreciation Day, September 8, Town Park, 11 a.m.- 5 p.m. and Flag retirement ceremony at 12 noon**
- **Next PC meeting September 10, Town Hall at 6 p.m.**
- **Parks & Recreation Board meeting September 11, Town Hall at 4:30 p.m.**
- **Town Ice Cream Social, September 12, Town Park Large Pavilion, 2-4 p.m.**
- **Warrior Dash at the CRF grounds, September 15 beginning at 8 a.m.**
- **Autumn Arts & Crafts Fest September 15-16, Town Park, 10 a.m.- 5 p.m.**
- **DC Partnership Meeting September 19, 7:30 a.m., Highlands Ranch Metro District Office**
- **Next Council meeting September 20, 6 p.m., Town Hall**
- **First Day of Autumn September 22<sup>nd</sup>**
- **Second 2019 Budget Workshop October 25, 6 p.m., Bear Dance**
- **A Larkspur Community Blood Drive is being planned in partnership with the LFPD and Centura Health – date, time, and place to be announced**

**LEGAL UPDATES:**

- Douglas County is still pursuing payment of uncollected County Use taxes.
- Council entered into “executive session” to discuss a Planning Commission board member’s actions.

**COUNCIL COMMENTS:**

**Isaac Levy** – asked about addressing the types and sizes of dumpsters allowed on property within the Town with consideration of business versus residential use. He also requested Council consider reviewing landscaping requirements to avoid mis-conceptions of what is acceptable and what is not. Town Attorney, Scotty Krob, will draft an Ordinance addressing the dumpsters. Isaac also asked about the status of the sidewalk project.

**Jennell Waggle** – commented on paint odors coming from the Boardman garage and that the fire department responded to a complaint.

**Paul Bowers** – commented on revenues from the Larkspur Chamber of Commerce and Town joint sponsorship of events were all going to the Chamber and the Town was not recovering its costs.

**MAYOR PRO TEM’s COMMENTS:** None.

**MEETING ADJOURNED at 7:50 p.m.**

**Respectfully submitted,  
Matt Krimmer  
Town Clerk/Manager**

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the audiotape recording maintained in the office of the Town Clerk.