



**TOWN OF LARKSPUR  
REGULAR COUNCIL MEETING  
SUMMARY MINUTES  
June 21, 2018  
6 p.m.  
Town Hall**

**MEETING CALLED TO ORDER** by Mayor Gerry Been at 6:03 PM.

<b>PRESENT</b>	<b>ABSENT</b>	<b>NON-VOTING</b>
Tabitha Parks		Town Attorney- Not present
Paul Bowers		Town Clerk/Manager -
Isaac Levy		Matt Krimmer
Heather Sanchez		
Jennell Waggle		
Mayor Pro-tem Jeremiah Holmes		
Mayor Gerry Been		

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**TOWN STAFF PRESENT:** Sharon Roman, Paul Grant (SEMOCOR)

**PLEDGE OF ALLEGIANCE:** Recited.

**PUBLIC ATTENDEES:** Lisa Bowers, Gary Abel, Toni Reynolds, Jan Larson, Michelle & Jim Ingwersen, Vernice Fesing, Stuart Mills, Randy Johnson, Tim Dumler, Julie Johnson, Christine ?

**SCHEDULED PUBLIC APPEARANCES:**

- **Jan Larson, Hops and Vines** – read letter from Jim Callahan, current owner of Hops and Vines.
- **Jim Ingwersen** appeared before Council to introduce himself as the, soon to be, new owner of Hops and Vines Liquor Store and provided a short biography in support of his application for transfer of the Hops and Vines liquor license to him. Mr. Ingwersen was unanimously approved for the license transfer by the Council.

**UNSCHEDULED PUBLIC APPEARANCES:** None.

**MOTIONS:**

A motion was made by Jeremiah Holmes and seconded by Jennell Waggle to approve a transfer of ownership liquor license to Jim Ingwersen, Colorado Mountain Spirits, Inc., d.b.a. Hops and Vines, 8993 Spruce Mountain Road effective immediately and subject to approval by the Colorado Department of Revenue. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

Jeremiah Holmes made a motion to approve regular council meeting minutes for June 7<sup>th</sup>, 2018. The motion was seconded by Heather Sanchez. Motion carried by

**roll call vote five (5) in favor, zero (0) against, and two abstentions (Jennell Waggle, Mayor Gerry Been).**

**A motion to approve payment of General Fund bills in the amount of \$20,024.15 was made by Jennell Waggle and seconded by Tabitha Parks. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.**

**Jennell Waggle made a motion to approve payment of bills for Water and Sewer expenditures totaling \$24, 533.57. Jeremiah Holmes seconded the motion. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.**

**A motion was made by Mayor Gerry Been and seconded by Paul Bowers to appoint Brian Cook to the Town's Planning Commission as an alternate member. Motion passed by unanimous voice vote 7-0-0.**

**A motion was made by Mayor Gerry Been and seconded by Tabitha Parks to appoint Randal (Randy Johnson) to the Town's Parks and Recreation Board as an alternate member. Motion carried by unanimous voice vote 7-0-0.**

**Jennell Waggle made a motion, which was seconded by Paul Bowers, to approve Kelty Construction, Inc. and Envirotech Services, Inc. (ESI) to grade and apply chemical treatment to all gravel roads within the Town of Larkspur at a cost not to exceed \$10,776 subject to review and approval by the Mayor and the Town's Public Works Manager. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.**

**Tabitha Parks made a motion to approve purchase of a solar powered radar sign and pole from Trafficalm Systems and TAPCO, respectively, for a total cost of \$3,633.57 to be installed on southbound Spruce Mountain Road approaching the fire station. The motion was seconded by Jeremiah Holmes. A roll call vote was taken. Six (6) in favor, one (1) against; motion carried.**

**A motion was made by Isaac Levy to approve \$2270 in matching funds to a \$2270 grant from the U. S. Forest Service to perform fire mitigation of fuels along the ravine from the northside of Town Hall to the southern boundary of the Town's Community Park and award the \$4540 contract to Twisted Timber with the stipulation that the work be completed by July 31, 2018. Tabitha Parks seconded the motion. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.**

**A motion was made by Jeremiah Holmes to approve a sign permit for Vision Realty for a 2' x 14' sign to be painted on the West side of a mural on the North wall of the building at 9164 Spruce mountain Road. The motion was seconded by**

**Isaac Levy and approved by voice vote 6-1-0.**

**A motion was made by Jeremiah Holmes and seconded by Tabitha Parks to adjourn the Council meeting. Motion carried by unanimous voice vote 7-0-0. Mayor Gerry Been adjourned the Council meeting at 7:52 p.m.**

**SEMOCOR REPORT:** Paul Grant presented the May water and sewer report and informed Council that the electrical cords connecting the aerator motors in the sewer ponds are fraying due to age and need to be replaced. Paul also presented information on radium levels noting they are being monitored very closely and are not considered a health hazard by CDPHE unless levels remain above the standard for four consecutive quarters. Paul informed Council that a warranty inspection of the new water tank is being scheduled with Glacier.

**FINANCE and ACCOUNTING:**

- General Fund and Water & Sewer Fund bills were approved for payment.

**TOWN OPERATION REPORTS:** Matt Krimmer presented Planning and Building Department reports and status summaries of the development projects:

- **Jellystone at Larkspur** – Tree removal and grading for new camp sites underway.
- **Dumler Travel Center** – Fill dirt and grading work continues on Northeast side of property.
- **Moltz Constructors** – Construction of water line and building foundation continues.

**TOWN PROJECTS:** Matt provided a status summary:

- **Water Treatment Plant (WTP)**
  - ✓ Structural skeleton erection to begin next week.
  - ✓ Electrical and gas lines to be laid within the next two weeks
  - ✓ Target completion month October 2018
- **Wastewater Treatment Plant (WWTP)**
  - ✓ Public information session has been scheduled for July 17<sup>th</sup> at Town Hall from 6-8 p.m. Town staff will be available to provide project status and address questions.
- **Spruce Mountain Road Drainage - COMPLETED**
- **Front Range Trail**
  - ✓ Larkspur trail to be completed this summer.
  - ✓ Joint Trail/Trailhead grand opening with Douglas County being planned for October

**CONTINUING BUSINESS:**

- CDOT I-25 GAP Project update
  - ✓ 90% Engineering Design Review completed
  - ✓ Package 1 construction on North end to begin August 1, 2018

- ✓ CDOT to provide traffic control in Larkspur during construction
- ✓ Construction on South end to begin December 1, 2018
- ✓ Bridge replacement construction to begin mid-2019 will include four bridges; Exit 274 (Sky View Lane), Exit 273 (Spruce Mountain Road), Exit 272 (Upper Lake Gulch Road), and East Plum Creek overpass
- Maintenance Yard slash pile is currently open during normal business hours. Hours and procedures for use to go into effect July 1<sup>st</sup>.
- Gravel road grading and dust suppression application approved for Kelty Construction and Envirotech Services
- Purchase of new Radar speed sign approved
- Brian Cook appointed to Planning Commission
- Randy Johnson appointed to Parks and Recreation Board
- Waiting for information from Douglas County on paved road striping, adding four crosswalks, and adding stop stripes at three-way stop signs
- Planning Commission requested Town Council feedback on draft previously provided before appointing volunteers from unincorporated Douglas County to work on the Town's Comprehensive Master Plan (CMP)
- IGA with LFPD for recreation land acquisition by Town preliminarily approved by fire District Board June 14<sup>th</sup>. IGA to be presented to LFPD Board for final approval July 12<sup>th</sup>
- Fence installation at 410 Plum Creek Avenue to be completed upon owner's return for vacation
- Fire mitigation grant for town approved for \$2270. Work to begin in July
- Approval given for Town Clerk to support LFPD November election Ballot question regarding

**NEW BUSINESS:**

- Vision Realty Sign application approved
- Douglas County Library Director to visit Book Exchange to evaluate Library support

**LEGAL UPDATES:** None.

**MANAGER UPDATES:**

- **Suspicious small fires have been set along Hwy 105 near Perry Park**
- **Music in the Park June 8 with the Ashtonz was very successful**
- **Next Music in the Park tomorrow night, July 22 at 6:30 p.m. will feature Bluzone**
- **Next PC Meeting – June 25, 2018, 2 p.m.at Town Hall Annex**
- **Parks & “Rec Board meeting for June and July have been canceled**
- **Town Hall will be closed Independence Day, July 4**
- **Council meeting for July 5 is canceled**
- **Next Council meeting will be July 19**
- **Next Partnership meeting scheduled for July 18, 7:30 a.m. at Castle Pines Library**

**COUNCIL COMMENTS:**

**Paul Bowers** – Asked about status of fence on the Look property.

**Tabitha Parks** – Asked about signage for crosswalks

**Heather Sanchez** – Requested we make sure the Park restrooms are cleaned for events and stocked with sufficient toilet paper

**Jeremiah Holmes** – Consider banning all fires in the Park this year regardless of Sheriff's "Stage" restrictions

**MAYOR'S COMMENTS:**

**Informed Council he is volunteering to help set up the Fire Department's "Wildlander" run at Sandstone Ranch in September and requested permission to use the Town's truck and dump trailer for the events starting line. Mayor Been also suggested holding an "open mike" night in the Park on Wednesdays with the thought that some of the Renaissance performers might show up.**

**MEETING ADJOURNED at 7:52 p.m.**

**Respectfully submitted,  
Matt Krimmer  
Town Clerk/Manager**

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the audiotape recording maintained in the office of the Town Clerk.