



**TOWN OF LARKSPUR  
REGULAR COUNCIL MEETING  
SUMMARY MINUTES  
May 17, 2018  
6 p.m.  
Town Hall**

**MEETING CALLED TO ORDER** by Mayor Gerry Been at 6:05 PM.

<b>PRESENT</b>	<b>ABSENT</b>	<b>NON-VOTING</b>
Tabitha Parks		Town Attorney- Scotty Krob
Paul Bowers		Town Clerk/Manager - Matt Krimmer
	Isaac Levy	
	Heather Sanchez	
Jennell Waggle		
	Mayor Pro-tem Jeremiah Holmes	
Mayor Gerry Been		

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**TOWN STAFF PRESENT:** Susan Kerry, Paul Grant (SEMOCOR)

**PLEDGE OF ALLEGIANCE:** Recited.

**PUBLIC ATTENDEES:** Lisa Bowers, Gary Abel, Toni Reynolds, Shannon Buss, Marvin Cardenas, Barbara Sheldon

**SCHEDULED PUBLIC APPEARANCES:**

- **Barbara Sheldon** – Presented Council with paper addressing the Council’s action to assess a lien on her property at 8885 Spruce Mountain Road for non-payment of 2011 bill for engineering services.

**UNSCHEDULED PUBLIC APPEARANCES:**

- **Shannon Buss** – Commented on Town staff not requiring site a plan for the OSI property and the failure of Town Council in assuring a “rustic” exterior to the new building constructed on the property.

**MOTIONS:**

**A motion was made by Jennell Waggle and seconded by Mayor Gerry Been to rescind action placing a lien on the property at 8885 Spruce Mountain Road for unpaid engineering services and to void the \$675.07 outstanding bill. A roll call vote was taken. Two (2) in favor, two (2) abstentions (Tabitha Parks, Paul Bowers), zero (0) against; motion carried.**

**Jennell Waggle made a motion to approve regular council meeting minutes for May 3<sup>rd</sup>, 2018. The motion was seconded by Tabitha Parks. Motion carried by unanimous voice vote 4-0-0.**

**A motion to approve payment of General Fund bills in the amount of \$18,421.82 was made by Mayor Gerry Been and seconded by Jennell Waggle. A roll call vote was taken. Four (4) in favor, zero (0) against; motion carried.**

**Mayor Been made a motion to approve payment of bills totaling \$43,507.52 for Water and Sewer expenditures. Tabitha Parks seconded the motion. A roll call vote was taken. Four (4) in favor, zero (0) against; motion carried.**

**A motion was made by Paul Bowers and seconded by Jennell Waggle to rescind the March 15<sup>th</sup>, 2018 motion directing Town staff to enforce Ordinance 4.13, AN ORDINANCE TO REGULATE REFUSE, ABANDONED VEHICLES, AND WEEDS IN THE TOWN OF LARKSPUR, COLORADO. Motion passed by unanimous voice vote 4-0-0.**

**A motion was made by Mayor Gerry Been and seconded by Jennell Waggle to approve Resolution 18-09, A RESOLUTION AUTHORIZING THE TOWN MANAGER TO HAVE SIGNATURE AUTHORITY FOR DOCUMENTS ASSOCIATED WITH ENVIRONMENTAL PROTECTION AGENCY (EPA) WATER INFRASTRUCTURE FINANCE AND INNOVATION ACT (WIFIA) LOAN APPLICATION WITH THE TOWN OF LARKSPUR, COLORADO. Motion carried by unanimous voice vote 4-0-0.**

**Jennell Waggle made a motion to approve a replacement Intergovernmental Agreement (IGA) with Douglas County for the collection and delivery of sales and use taxes as required by Colorado State statutes. Tabitha Parks seconded the motion. A roll call vote was taken. Four (4) in favor, zero (0) against; motion carried.**

**Jennell Waggle made a motion which was seconded by Tabitha Parks, to approve an IGA, as amended, with Douglas County, to enforce and administer the collection of a County use tax on construction and building materials used and consumed within Douglas County. A roll call vote was taken. Four (4) in favor, zero (0) against; motion carried.**

**A motion was made by Mayor Gerry Been and seconded by Tabitha Parks to adjourn the Council meeting. Motion carried by unanimous voice vote 4-0-0. Mayor Gerry Been adjourned the Council meeting at 7:35 p.m.**

**SEMOCOR REPORT:** Paul Grant presented the April 2018 Water and Sewer Operations Report and informed Council of backflow preventer inspections required to be completed by Town businesses.

**FINANCE and ACCOUNTING:**

- General Fund and Water & Sewer Fund bills were approved for payment.

**TOWN OPERATION REPORTS:** Matt Krimmer presented Planning and Building Department reports and status summaries of the development projects which included Jellystone at Larkspur, Dumler Travel Center, and Moltz Constructors.

**TOWN PROJECTS:** Matt provided a status summary

- Water Treatment Plant (WTP)
  - ✓ Southern distribution loop to the mobile home park has been completed.
  - ✓ Asphalt repaving to be completed by end of May.
  - ✓ Review of WTP HVAC plans in process.

- Wastewater Treatment Plant (WWTP)
  - ✓ PNA treatment method options have been narrowed down to three.
- Spruce Mountain Road Drainage
  - ✓ New vault at Plum Creek Avenue and Spruce Mountain Road corner has been installed.
  - ✓ Corrugated pipe from vault to drainage pan along Plum Creek Avenue had to be replaced due to deteriorated rusted condition.
  - ✓ Water service line connections to Boardman and Johnson properties needed to be moved for clearance of the drain pipes.
- Front Range Trail
  - ✓ Trailhead fence installation in process.
  - ✓ Sample of trail markers were shown to Council.
  - ✓ Douglas County bridge work on north end to resume.

**CONTINUING BUSINESS:**

- CDOT I-25 GAP Project update
  - ✓ Environmental Assessment documents are available for review until May 29<sup>th</sup>.
- Maintenance Yard slash pile area fencing being installed and procedures for use being developed by Public Works manager, Arlen Goertzen. Residents will be notified when ready for use.
- Two proposals for grading and mag chloride application to gravel roads have been received. Awaiting proposal from Douglas County.
- Nuisance code enforcement direction rescinded by motion.
- Sign code draft to be reworked based on resident and business owner comments and Council discussion.

**NEW BUSINESS:** None.

**LEGAL UPDATES:**

- County “Use Tax” IGAs approved by motions.
- New councilmember orientation completed for Tabitha Parks and Paul Bowers.

**MANAGER UPDATES:**

- **Memorial Day, May 28, TOWN HALL CLOSED**
- **Music in the Park starts June 8, 6:30 p.m. with the Ashtonz**
- **Next PC Meeting** – June 11, 2018, 2 p.m. at Town Hall Annex
- **Parks & “Rec Board meeting** – June 12, 2018, 4:30 p.m. Town Hall
- **Second Music in the Park – June 22, 6:30 p.m. with Bluzone**

**COUNCIL COMMENTS:** None.

**MAYOR’S COMMENTS:**

- Informed Council that the Douglas County Fair is 100 years old this year.

- Informed Council that services for Bill Barnekow will be held at New Covenant Community Church

**MEETING ADJOURNED at 7:35 p.m.**

**Respectfully submitted,  
Matt Krimmer  
Town Clerk/Manager**

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the audiotape recording maintained in the office of the Town Clerk.