



**TOWN OF LARKSPUR
REGULAR COUNCIL MEETING
SUMMARY MINUTES
May 3, 2018
6 p.m.
Town Hall**

MEETING CALLED TO ORDER by Mayor Gerry Been at 6 PM.

| PRESENT | ABSENT | NON-VOTING |
|-------------------------------|---------------|----------------------------|
| Tabitha Parks | | Town Attorney- Scotty Krob |
| Paul Bowers | | Town Clerk/Manager - |
| Isaac Levy | | Matt Krimmer |
| Heather Sanchez | | |
| Jennell Waggle | | |
| Mayor Pro-tem Jeremiah Holmes | | |
| Mayor Gerry Been | | |

TOWN STAFF PRESENT: Sherilyn West, Arlen Goertzen, Paul Grant (SEMOCOR)

PLEDGE OF ALLEGIANCE: Recited.

PUBLIC ATTENDEES: Lisa Bowers, Gary Abel, Michael Zahorik, Barb Sheldon, Jim Callahan, Ed & Amy Blanchard, Shannon Buss, Marvin Cardenas, Joe Yavorski, Bill Lucero, Brian O’Leary, Captain Jim Jensen (DCSO)

SCHEDULED PUBLIC APPEARANCES:

- **Captain Jim Jensen, DCSO** – Captain Jensen stated there was no significant crime activity to report and asked if anyone had any comments or questions. **Ed Blanchard** asked if traffic enforcement on the South end of Spruce Mountain Road could be increased when there is traffic backup on I-25 during an emergency event blocking the interstate. He noted that during such times when traffic comes through Town vehicles speed up on the South end going upwards of 60-70 mph through the residential area and past the fire station and mobile home park. Captain Jensen responded that there is only one deputy per shift assigned to this area and most times they are helping with the incident on I-25. **Mayor Gerry Been** stated that the Town needed to consider traffic control devices and suggested placing stop signs at the fire station and mobile home park. **Amy Blanchard** suggested putting in speed bumps and/or speed dips. **Marvin Cardenas** suggested hiring traffic control officers and Mayor Been added rumble strips might be another option. Council then passed a motion directing Town Staff to research traffic control/management options (See motion below).

- **Michael Zahorik** – As requested by Council at the last meeting, Michael Zahorik presented a proposal for annexation which would allow construction of an electronic billboard on the 0.7 acre parcel at the north end of Town and add landscaping and fencing. Following a few questions and brief discussion by Council members, the Council voted 5-2 against accepting an annexation petition and allowing a billboard.

- **Joe Yavorski** – Presented a plan for fencing the South end of his property at 8520 Spruce Mountain Road and adding landscaping around the LS Enterprises building. **Shannon Buss** commented that when plans for the LS Enterprises building were submitted Town Staff did not comply with the site plan ordinance process requiring drainage and parking plans and Mr. Yavorski did not build what was approved by the Council. **Marvin Cardenas** requested the proposed fence be built the full length of the property from the road in front to the property line in back. Following discussion of the proposal, the Council approved the proposal changing the height of the fence from 6’ to 8’ with material and color as presented with the plan. (See motion below).

- **Ed Blanchard** – Offered comments on the Town’s Water Treatment Plant construction cost; not performing rate studies; the impact of future water and sewer rate increases; not informing residents of rate increases; moving forward with Waste Water Treatment Plant expansion based on new developments; not requiring developers to pay for the new plants; not obtaining input from residents; increasing Town staff unnecessarily; not advertising for staff positions; and questioning staff qualifications.

UNSCHEDULED PUBLIC APPEARANCES:

- **Barb Sheldon** – Commented on draft sign code banners and Finance & Accounting action on her property.
- **Jim Callahan** – Proposed sign code does not appear to have any impact on his business. Cautioned about being overly restrictive and “grandfathering” rights.
- **Shannon Buss** – Presented a brief update on the Neighborhood Watch Program; commented on a missing dog; and stated something needs to be done about dogs attacking people since the DCSO animal control does not seem to be handling it.

MOTIONS:

A motion was made by Isaac Levy and seconded by Jeremiah Holmes directing Town Staff to research options for managing vehicle speeds along Spruce Mountain Road with emphasis on the area between the Larkspur Fire Station to the bridge at Fox Farm Road. Suggestions to include speed bumps, speed dips, rumble strips, additional stop signs, etc. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

Jeremiah Holmes made a motion to approve Joe Yavorski to install an eight (8) foot high wooden fence on the south end property line separating the OSI property at 8520 Spruce Mountain Road and the Buss-Cardenas property at 8546 Spruce Mountain Road. The fence will extend from the Town’s easement right of way on the West to the large tree on the property line at the East end. The fence will be made of material and color as presented to the Town Council and depicted as the OSI preferred choice. The motion was seconded by Tabitha Parks. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

Isaac Levy made a motion to approve regular council meeting minutes for April 19th, 2018. The motion was seconded by Tabitha Parks. Motion carried by unanimous voice vote 6-0-1.

A motion was made by Jennell Waggle and seconded by Isaac Levy to approve a proposal of \$3800 from Colorado Green Sprinklers to install a sprinkler system at the Town Hall Annex, 9524 Spruce Mountain Road. The installation includes a three year warranty on parts and one year warranty on labor. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

A motion was made by Jeremiah Holmes and seconded by Heather Sanchez to enter into “executive session” to discuss legal matters with the Town Attorney regarding a sensitive business matter. Motion passed by unanimous voice vote 6-0-0.

A motion was made by Isaac Levy and seconded by Jeremiah Holmes to adjourn the Council meeting. Motion carried by unanimous voice vote 6-0-0. Mayor Gerry Been adjourned the Council meeting at 8:44 p.m.

FINANCE: Auditors for the 2017 audit are on site.

TOWN OPERATION REPORTS: Matt Krimmer presented Planning and Building Department reports and status summaries of the development projects which included Jellystone at Larkspur, Dumler Travel Center, and Moltz Constructors.

TOWN PROJECTS: Matt provided a status summary

- Water Treatment Plant (WTP)
 - ✓ Southern distribution loop line nearing completion.
- Wastewater Treatment Plant (WWTP)
 - ✓ PNA alternative options continue to be reviewed and assessed.
- Spruce Mountain Road Drainage
 - ✓ On site work to begin May 7.
- Front Range Trail
 - ✓ Fish & Wildlife and Corps of Engineers have issued violation notices to Douglas County for bridge work along East Plum Creek where the County’s and the Towns Front Range Trail connect.
 - ✓ Bids for Town’s Trail split rail fence ae being reviewed.

CONTINUING BUSINESS:

- CDOT I-25 GAP Project update
 - ✓ Environmental Assessment documents are available for review in Town Hall.
- Work continues area inside the Maintenance Yard being fenced for slash pile.
- Procedures defining use of slash pile by residents are being developed by Town staff. Residents will be notified when ready for use.
- Matt requested Council consider bid proposal received last year for installation of a sprinkler system at the Town Hall Annex (See motion above).

SIGN CODE DISCUSSION/PUBLIC COMMENTS:

- **Bill Lucero** – Do not make sign code too restrictive so as not to impact Town businesses.

- **Mayor Been** – Recommended sign code discussion on specific questions be added to the Council workshop on the Nuisance Code set for May 10 at 5 p.m.

NEW BUSINESS: None.

LEGAL UPDATES:

- Meeting with County on “Use Tax” IGA has been scheduled for May 9th.
- A new councilmember orientation has been set for May 17th one hour before the next regular Council meeting at 5 p.m.

MANAGER UPDATES:

- **Boot Scootin’ Boogie** – May 4th, 2018, 6 -11 p.m., Spruce Mountain Ranch
- **Parks & “Rec Board meeting** – May 8th, 2018, 4:30 p.m. Town Hall
- **Public Council Workshop** – May 10th, Town Hall, 5 p.m.
- **Next PC Meeting** – May 14th, 2018, 2 p.m.at Town Hall Annex
- **Next Partnership meeting** – May 16th, 7:30 a.m., Lone Tree Arts Center
- **Council Orientation** – May 17th, 5 p.m.

COUNCIL COMMENTS:

- **Jeremiah Holmes** informed Council and staff of illegal dumping of construction materials behind Pur Essentials, 9584 Spruce Mountain Road
- **Heather Sanchez** asked when the Renaissance Festival started this year – Jun 9th

MAYOR’S COMMENTS: Jim Paradise Jr. informed the Mayor that the CRF was having trouble getting internet service from Century Link and they were exploring satellite and other options. Janet Boardman is at Brookside in Castle Rock.

EXECUTIVE SESSION: Council entered in to executive session to discuss a sensitive business matter at 8:30 p.m. and came out at 8:38 p.m.

MEETING ADJOURNED at 8:39 p.m.

**Respectfully submitted,
Matt Krimmer
Town Clerk/Manager**

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the audiotape recording maintained in the office of the Town Clerk.