



**TOWN OF LARKSPUR  
REGULAR COUNCIL MEETING  
SUMMARY MINUTES  
April 5, 2018  
6 p.m.  
Town Hall**

**MEETING CALLED TO ORDER** by Mayor Gerry Been at 6 PM.

<b>PRESENT</b>	<b>ABSENT</b>	<b>NON-VOTING</b>
Isaac Levy		Town Attorney- Scotty Krob
Heather Sanchez		Town Clerk/Manager -
Jeremiah Holmes		Matt Krimmer
Jennell Waggle		
Sandy McKeown		
Mayor Pro-tem Matias Cumsille		
Mayor Gerry Been		

Councilmembers Elect:  
Tabitha Parks  
Paul Bowers

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**TOWN STAFF PRESENT:** Sherilyn West, Linda Black, Sharon Roman, Becky Mobley, Paul Grant (SEMOCOR)

**PLEDGE OF ALLEGIANCE:** Recited.

**PUBLIC ATTENDEES:** Paul Bowers, Lisa Cordero, Gary Abel, Shannon Buss, Janet Been, Marty Perrien, Toni Reynolds, James McVaney

**SCHEDULED PUBLIC APPEARANCES:** None.

**UNSCHEDULED PUBLIC APPEARANCES:**

**Deputy Brian Murphy, DCSO**, stated there was nothing to report and offered to answer any questions. No questions were asked.

**MOTIONS:**

**Matias Cumsille** made a motion to approve regular council meeting minutes for March 15<sup>th</sup>, 2018. The motion was seconded by Jeremiah Holmes. Motion carried by unanimous voice vote 7-0-0.

A motion was made by Mayor Been and seconded by Isaac Levy to appoint Jeremiah Holmes as the new Mayor pro-tem. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

Isaac Levy made a motion to allow use of the Town’s slash pile, located inside the gate at the Town Maintenance yard, for Town residents to dispose of unwanted

household items not permitted for disposal in the Town dump and directing Town staff to define and regulate permissible items and issue permits. The motion was seconded by Jeremiah Holmes and passed by voice vote 6-0-1.

Jeremiah Holmes made a motion to approve Resolution 18-07, *A RESOLUTION SUPPORTING THE DESIGNATION OF AN EMERGENCY MANAGEMENT COORDINATOR FOR THE TOWN OF LARKSPUR*. Jennell Waggle seconded the motion which then passed by unanimous voice vote 7-0-0.

Jennell Waggle made a motion approving Ordinance 3.124, *AN ORDINANCE AUTHORIZING AND DIRECTING THE EXECUTION OF A CORRECTION QUITCLAIM DEED FROM THE TOWN OF LARKSPUR TO WEEPING WILLOW POND, LLC*. The motion was seconded by Isaac Levy and passed by unanimous voice vote 7-0-0.

A motion was made by Jennell Waggle and seconded by Jeremiah Holmes to adjourn the Council meeting. Motion carried by unanimous voice vote 7-0-0. Mayor Gerry Been adjourned the Council meeting at 7:40 p.m.

**TOWN OPERATION REPORTS:** Sherilyn West presented Planning and Building Department reports and status summaries of the development projects which included Jellystone at Larkspur, Dumler Travel Center, and Moltz Constructors.

**TOWN PROJECTS:** Matt provided a status summary

- Water Treatment Plant (WTP)
  - ✓ Bore under railroad completed
  - ✓ Revised WTP building plans from the building manufacturer received by Town staff this afternoon
- Wastewater Treatment Plant (WWTP)
  - ✓ WWE is continuing work on WWTP expansion options
- Spruce Mountain Road Drainage
  - ✓ Contract awarded to Rocky Mountain Excavating (RME) out of Castle Rock
  - ✓ Pre-construction meeting scheduled for April 12
  - ✓ Expected completion date on or before May 31
  - ✓ Becky Mobley appointed interim Project Manager
  - ✓ Barbara Allen, on medical leave, will continue to monitor project and assist as possible
- Front Range Trail
  - ✓ The Frink Creamery trailhead sign has been installed
  - ✓ New gate expected within two weeks
  - ✓ Bids for split rail fencing being obtained
  - ✓ Frink family to be invited to trailhead grand opening
  - ✓ Ralph Marsh appointed interim Project Manager
  - ✓ Barbara Allen, on medical leave, will continue to monitor project and assist as possible

### **CONTINUING BUSINESS:**

- CDOT I-25 GAP Project update
  - ✓ Environmental Assessment Review completed March 29, no direct impacts to Larkspur
- Neighborhood Watch public meeting successfully completed March 21 and program is up and running

### **OUTGOING/INCOMING COUNCILMEMBERS:**

- Outgoing councilmembers Sandy McKeown and Matias Cumsille were recognized and thanked for their service to the Town and awarded plaques
- Incoming councilmembers Tabitha Parks and Paul Bowers were sworn in and welcomed to the Council
- Jeremiah Holmes was elected Mayor pro-tem replacing Matias Cumsille

### **NEW BUSINESS:**

- Use of slash pile in Town maintenance yard for disposal of unwanted household items by Town residents was approved
- Town Council directed staff to amend the Town's water and sewer Ordinance to assess one and a half (1 ½) times the fee for water and sewer taps and one and a half (1 ½) times the monthly rate for water and sewer usage by out of town residents when connecting to the Town's water and sewer systems.
- Meeting with representative from the LFPD, DCSO, OEM and the Town to discuss communications issues encountered during the recent "Noe Road fire" resulted in the Town having a presence at incident posts and command centers for future emergency events.

### **LEGAL UPDATES:**

- Joint Planning Commission and Town Council public meeting to receive public input on the proposed revised sign code ordinance is scheduled for May 3<sup>rd</sup>.
- Jellystone water rights deed being revised
- County "Use Tax" IGA and related documents meeting to clarify understanding of requirements and discuss differences to be scheduled with the County
- Ordinance 3.124 correcting a quit claim deed from the Town of Larkspur to Weeping Willow Pond, LLC was approved

### **MANAGER UPDATES:**

- **Next PC Meeting** – April 9<sup>th</sup>, 2018, 2 p.m. at Town Hall Annex
- **Next Parks & "Rec Board meeting** – April 10<sup>th</sup>, 2018, 4:30 p.m. Town Hall
- **LFPD Wildfire Preparedness workshop\*** – April 14<sup>th</sup>, LFPD, 9 a.m.- 1 p.m.

\***Toni Reynolds** informed the Town Manager of a second workshop (see below) being held by the DC Office of Emergency Management information for which can be found on the Sheriff's website

- **OEM Wildfire Preparedness workshop** – April 28<sup>th</sup>, DC Events Center, 9 a.m.
- **Boot Scootin' Boogie** – May 4<sup>th</sup>, 2018, 6 -11 p.m., Spruce Mountain Ranch
- **Next Partnership meeting** – May 16<sup>th</sup>, 7:30 a.m., Lone Tree

- **COUNCIL COMMENTS :**
- **Isaac Levy** welcomed new Councilmembers
- **Jennelle Waggle** informed the Council of animals removing trash food items from Charritos dumpster and scattering it behind the restaurant and her property down the hill toward the Boughten house and the creek. Jennelle suggested that all restaurants in town be advised to have “bear proof” trash containers or make sure that containers are secured such that animals cannot easily remove food items.

**MAYOR’S COMMENTS: Mayor Been encouraged everyone to sign up for “code red” emergency call notifications if they haven’t already done so.**

**MEETING ADJOURNED at 7:40 p.m.**

**Respectfully submitted,  
Matt Krimmer  
Town Clerk/Manager**

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the audiotape recording maintained in the office of the Town Clerk.