



**TOWN OF LARKSPUR
REGULAR COUNCIL MEETING
SUMMARY MINUTES
March 15, 2018
6 p.m.
Town Hall**

MEETING CALLED TO ORDER by Mayor Gerry Been at 6 PM.

PRESENT	ABSENT	NON-VOTING
Isaac Levy		Town Attorney- Scotty Krob
Heather Sanchez		Town Clerk/Manager -
Jeremiah Holmes		Matt Krimmer
Jennell Waggle		
Sandy McKeown		
Mayor Pro-tem Matias Cumsille		
Mayor Gerry Been		

TOWN STAFF PRESENT: Sherilyn West, Paul Grant (SEMOCOR)

PLEDGE OF ALLEGIANCE: Recited.

PUBLIC ATTENDEES: Paul Bowers, Lisa Cordero, Gary Abel, Shannon Buss, Janet Been, Olin Jones, Dave Gardner, Marty Perrien

SCHEDULED PUBLIC APPEARANCES:

- **Ruth Ann Arfsten** presented a request for reducing fees for her water tap application and to allow her to make payments on the fees along with her regular monthly bill. See motion below for Council action.

UNSCHEDULED PUBLIC APPEARANCES: None.

MOTIONS:

Matias Cumsille made a motion to approve regular council meeting minutes for March 1st, 2018. The motion was seconded by Isaac Levy. Motion carried by unanimous voice vote 6-0-1.

Matias Cumsille made a motion to reduce the water tap fee and allow a payment arrangement for **Ruth Ann Arfsten, 59 Perry Park Avenue**, to connect to Town water. Total fee of \$700 to be paid at \$10/month added to the regular water and sewer payment which must remain current. **Jennell Waggle** seconded the motion. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

A motion was made by **Matias Cumsille** and seconded by **Jennell Waggle** to approve payment of General Fund bills in the amount of \$12,805.16. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

A motion was made by Matias Cumsille and seconded by Jennell Waggle to approve payment of Water & Sewer Fund bills in the amount of \$24,821.27. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

Matias Cumsille made a motion to approve Resolution 18-06, *A RESOLUTION OF THE TOWN OF LARKSPUR, COLORADO TOWN COUNCIL CANCELING THE APRIL 3, 2018 ELECTION AND DECLARING UNOPPOSED CANDIDATES FOR TOWN COUNCIL AS ELECTED*. Heather Sanchez seconded the motion which then passed by unanimous voice vote 7-0-0.

Sandy McKeown made a motion to approve \$1200 for Moondance Gardens (Dana Fuller) to perform “Spring” cleanup and preparation of the Town’s flower beds and trees throughout the Town for this year’s growing season. The motion was seconded by Isaac Levy. A roll call vote was taken. Seven (7) in favor, zero (0) against; motion carried.

A motion was made by Matias Cumsille and seconded by Jeremiah Holmes to enter into “executive session” to discuss legal matters with the Town Attorney regarding enforcement of a Town Ordinance. Motion passed by unanimous voice vote 7-0-0.

Matias Cumsille made a motion directing Town Staff to enforce Ordinance 4.13, *AN ORDINANCE TO REGULATE REFUSE, ABANDONED VEHICLES, AND WEEDS IN THE TOWN OF LARKSPUR, COLORADO*. The motion was seconded by Jeremiah Holmes and passed by roll call vote, six (6) in favor, zero (0) against, one (1) abstention (Mayor Been). Staff will survey properties throughout the Town, identify violations, and notify property owners by certified mail to correct violations. Fines, as allowed by Ordinance 4.13, will be levied if violations are not corrected within specified time.

A motion was made by Matias Cumsille and seconded by Sandy McKeown to adjourn the Council meeting. Motion carried by unanimous voice vote 7-0-0. Mayor Gerry Been adjourned the Council meeting at 7:35 p.m.

TOWN OPERATION REPORTS: Sherilyn West presented Planning and Building Department reports and status summaries of the development projects which included Jellystone at Larkspur, Dumler Travel Center, and Moltz Constructors. The Town’s Planning Commission reviewed the proposed draft Sign Code Ordinance as directed by the Council and is recommending a joint Town Council – Planning Commission public meeting be held during the regular Council meeting on May 3rd to receive public comment and answer public questions. The Council directed the Town Clerk to schedule the meeting and specifically notify all Town residents and businesses.

TOWN PROJECTS: Matt provided a status summary

- Water Treatment Plant (WTP)
 - ✓ Bore under railroad rescheduled by RR to end of March
 - ✓ Velocity is still waiting to receive revised WTP building plans from the building manufacturer
 - ✓ Pipeline installation south of the WTP has been completed

- Wastewater Treatment Plant (WWTP)
 - ✓ WWE has begun work on WWTP expansion options
- Spruce Mountain Road Drainage
 - ✓ Pre-bid meeting was held March 9
 - ✓ Bids are due March 21
 - ✓ Bid opening to take place March 22
- Front Range Trail
 - ✓ The Frink Creamery trailhead sign in scheduled to be installed next week
 - ✓ North trail bridge delayed by Douglas County for re-engineering

CONTINUING BUSINESS:

- CDOT I-25 GAP Project update
 - ✓ Public Listening session at Fire Station is scheduled for March 20, 6 p.m.
 - ✓ Environmental Assessment Review scheduled for March 29
- Neighborhood Watch public meeting will be March 21 at 6 p.m. at Town Hall

NEW BUSINESS:

- Moondance Gardens spring cleanup of Town flower beds approved

LEGAL UPDATES:

- Executive Session held to discuss Ordinance/Code enforcement
- Jellystone water rights deed being revised
- Updated County “Use Tax” IGA and related documents require correction; action pending response from the County

MANAGER UPDATES:

- **Partnership Meeting** – March 21st, DC School District Offices
- **Next PC Meeting** – March 26th, 2018, 2 p.m. at Town Hall Annex
- **Next Parks & “Rec Board meeting** – April 11th, 2018, 4:30 p.m. Town Hall
- **Wildfire Preparedness workshop** – April 14th, LFPD, 9 a.m.- 1 p.m.
- **Boot Scootin’ Boogie** – May 4th, 2018, 6 -11 p.m., Spruce Mountain Ranch

COUNCIL COMMENTS:

- **Sandy McKeown** asked about dirt road maintenance
- **Jeremiah Holmes** requested town business promotion on the electronic billboard
- **Heather Sanchez** questioned the repeated request from Town staff for copies of Councilmember IDs

MAYOR’S COMMENTS: Asked Council to consider adding another TV in council meeting room for easier council and public viewing

MEETING ADJOURNED at 7:35 p.m.

Respectfully submitted, Matt Krimmer, Town Clerk/Manager

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the audiotape recording maintained in the office of the Town Clerk.