



**TOWN OF LARKSPUR  
REGULAR COUNCIL MEETING  
SUMMARY MINUTES  
March 1, 2018  
6 p.m.  
Town Hall**

**MEETING CALLED TO ORDER** by Mayor Gerry Been at 6 PM.

<b>PRESENT</b>	<b>ABSENT</b>	<b>NON-VOTING</b>
Isaac Levy	Jennell Waggle	Town Attorney- Dan Krob
Heather Sanchez		Town Clerk/Manager -
Jeremiah Holmes		Matt Krimmer
Sandy McKeown		
Mayor Pro-tem Matias Cumsille		
Mayor Gerry Been		

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**TOWN STAFF PRESENT:** Sherilyn West, Linda Black, Bill Kramer, Paul Grant (SEMOCOR)

**PLEDGE OF ALLEGIANCE:** Recited.

**PUBLIC ATTENDEES:** Paul Bowers, Lisa Cordero, Gary Abel, Shannon Buss, Florence Burch, Danette Burch, Toni Reynolds, Hank Wilcox, one unknown male

**SCHEDULED PUBLIC APPEARANCES:** None.

**UNSCHEDULED PUBLIC APPEARANCES:**

- **Ralph Marsh, Parks and Rec Board Chair**, introduced himself to Council, described the current Board membership and presented a summary and status of current P&R Board projects. Jeremiah Holmes recommended the Board contact Rocky Mountain High School in Fort Collins for information on ball field netting noting they recently installed new superior netting with a 50-year warranty.

**MOTIONS:**

**Matias Cumsille made a motion to approve regular council meeting minutes for February 15<sup>th</sup>, 2018. The motion was seconded by Jeremiah Holmes. Motion carried by unanimous voice vote 5-0-1.**

**Matias Cumsille made a motion to approve \$2588.35 for expenses in setting up a “Neighborhood Watch Program” in the Town of Larkspur. Isaac Levy seconded the motion which then passed by unanimous voice vote 6-0-0.**

**A motion was made by Matias Cumsille and seconded by Jeremiah Holmes to adjourn the Council meeting. Motion carried by unanimous voice vote 6-0-0. Mayor Gerry Been adjourned the Council meeting at 8:05 p.m.**

**TOWN OPERATION REPORTS:** Sherilyn West presented Planning and Building Department reports and status summaries of the development projects which included Jellystone at Larkspur, Dumler Travel Center, and Moltz Constructors. A brief discussion ensued regarding permitted signage for these developments resulting in Council directing a review of the latest Sign Code draft be made by the Town's Planning Commission with comments back to Council for consideration and decision.

**TOWN PROJECTS:** Matt provided a status summary of the

- Water Treatment Plant (WTP)
  - ✓ Concrete issues resolved
  - ✓ Work on and through Armbruster property progressing smoothly
  - ✓ Minimum disruption of service to Mobile Home Park
  - ✓ Bore under railroad rescheduled by RR to end of March
- Wastewater Treatment Plant (WWTP)
  - ✓ Transition of Preliminary Needs Assessment (PNA)/Preliminary Engineering Report (PER) from BHI to WWE completed successfully
- Spruce Mountain Road Drainage
  - ✓ Construction contract out for bid
- Front Range Trail
  - ✓ Work on Frink Creamery (south) trailhead on schedule
  - ✓ North trail bridge installation delayed by Douglas County for re-engineering
- Sidewalk-Pathways
  - ✓ Being revisited as part of DRCOG's Transportation Improvement Project (TIP) under Douglas County's Sub-Regional Coalition
- Proposal for acquisition of an office trailer from Douglas County declined

**CONTINUING BUSINESS:**

- CDOT I-25 GAP Project update provided
  - ✓ 30% Engineering Design Review showed Spruce Mountain Road overpass bridge will be rebuilt and widened, Upper Lake Gulch Road interchange underpass will be widened to three lanes and heightened to 16', on and off ramps will be widened and lengthened, and a continuous auxiliary lane will be built connected southbound Exit 174 on ramp to Spruce Mountain Road off ramp.
  - ✓ Public Listening session has been scheduled for March 20<sup>th</sup> at the Larkspur Fire Station
- Neighborhood Watch Program underway with public meeting scheduled for March 21<sup>st</sup> at 6 p.m. at Town Hall

**NEW BUSINESS:**

- Councilmembers Jeremiah Holmes and Heather Sanchez along with Mayor Been agreed to be Town representatives to the DRCOG/DC Sub-Regional Coalition for Transportation and related infrastructure projects
- Begin thinking about "Town Clean Up Day".
- Cliff Carroll approached the Town with a request to connect to Town water

**LEGAL UPDATES:**

- Sign Code Ordinance referred to Planning Commission for review and recommendations
- Updated County “Use Tax” IGA and related documents require correction; returned to County for action

**MANAGER UPDATES:**

- **LVFA Food Drive** – Saturday, March 10, 9 a.m. to 3 p.m. in Community Park
- **Next PC Meeting** – March 12<sup>th</sup>, 2018, 2 p.m. at Town Hall Annex
- **Next Parks & “Rec Board meeting** – March 13<sup>th</sup>, 2018, 4 p.m. Town Hall
- **Partnership Meeting** – March 21<sup>st</sup>, DC School District Offices
- **Boot Scootin’ Boogie** – May 4<sup>th</sup>, 2018, 6 -11 p.m., Spruce Mountain Ranch

**COUNCIL COMMENTS:**

- **Sandy McKeown** asked about dirt road maintenance, Trueblood property cleanup, and MacDonald property sale. Sandy also commented on a successful appeal of her property taxes with the County Assessor
- **Jeremiah Holmes** commented on the CSP Firing Range activity and asked about messaging on the electronic billboard
- **Isaac Levy** inquired about starting a recycling program

**MAYOR’S COMMENTS:** None.

**MEETING ADJOURNED at 8:05 p.m.**

Respectfully submitted,  
Matt Krimmer, Town Clerk/Manager

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the audiotape recording maintained in the office of the Town Clerk.