



TOWN OF LARKSPUR
8720 Spruce Mountain Road
P.O. Box 310
Larkspur, Colorado 80118
303-681-2324

PARK FACILITIES RESERVATION/PERMIT

1. Complete application below and on back.
2. Submit application along with requested Facilities Fees and refundable \$100 damage/cleanup deposit to Town Hall, 8720 Spruce Mountain Road, Larkspur, CO 80118 or mail to P.O. Box 310, Larkspur, CO 80118 **(The deposit will be returned within one to two weeks after the scheduled event)**
3. Make checks payable to "Town of Larkspur".
4. Park Facilities are reserved on a first come first served basis and persons with permits have exclusive use of facilities reserved for the date(s) and times shown on the permit.
5. Use of Town Park Facilities is for the enjoyment of everyone and should not be abused. Anyone caught deliberately damaging Town property will be fined and prosecuted to the full extent of the law.
6. The Town of Larkspur assumes no liability for any injuries sustained while using Park Facilities.

Application Date _____

Applicant Name(s) _____

Applicant Address _____

Applicant Phone # _____ Applicant Email _____

Name of Organization (if applicable): _____

Organization Address: _____

Organization Phone #: _____

DATE(s) Requested _____

HOURS OF USE: From _____ AM _____ PM To _____ AM _____ PM

Estimated Number of Persons Attending: _____

Place an "X" on the line alongside the fee for the facility being requested.

TOWN OF LARKSPUR COMMUNITY PARK FEE SCHEDULE 80118 Area Only	Resident / Resident Business/ Non-Profit Town Residents & Businesses Only -20%	Non-Resident/Non-Resident Business/ For Profit +50%
North Pavilion \$120.00 _____	\$96.00 _____	\$180.00 _____
Large Picnic Shelter \$115.00 _____	\$92.00 _____	\$173.00 _____
Small Picnic Shelter \$50.00 _____	\$40.00 _____	\$75.00 _____
Volleyball Court \$40.00 _____	\$32.00 _____	\$60.00 _____
Horse Shoe Courts \$20.00 ea. _____	\$16.00 _____	\$30.00 _____
Fire Pit \$100.00 _____	\$80.00 _____	\$150.00 _____
Ball Field Fees are Fixed		
Ball Field (League Practice)	\$45.00 (per day) _____	\$68.00 (per day) _____
Ball Field (League Games)	\$80.00 (per day) (Mon-Fri) _____	\$120.00 (per day) (Mon-Fri) _____
Ball Field (League Games)	\$100.00 (per day) (Sat-Sun) _____	\$150.00 (per day) (Sat-Sun) _____
Ball Field (Non-League Practice)	\$50.00 (per day) _____	\$75.00 (per day) _____
Ball Field (Non-League Games)	\$60.00 per game _____	\$90.00 (per day) _____
Ball Field Tournament	\$175.00 per day _____	\$300.00 per day _____
Larkspur Community Park	\$375.00 _____	\$550.00 _____
All Facilities**** All Day		

The above fees apply to use of park facilities for four (4) hours. Additional hours will be charged at a flat rate of \$20 per hour.

DOES NOT INCLUDE PLAYGROUNDS!

APPLICANT SIGNATURE

January 2018

DO NOT WRITE BELOW THIS LINE - FOR OFFICE USE ONLY

Date Approved _____ Approved by _____

Deposit Paid \$ 100 Date Paid _____ Cash _____ Check # _____ Date Ret _____

Total Fee(s) Paid \$ _____ Date Paid _____ Cash _____ Check # _____

PERMIT # _____ **Date Permit Issued** _____