



December 2017

**BUSINESS/SALES TAX LICENSE RENEWAL – 2018**

**(Please be sure to fill in your business information to have request applied correctly)**

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It is time to renew your **Business/Sales Tax License** for the Town of Larkspur for **2018**. Please make any changes to your address above **and indicate either an email address or fax number to send your new License in an effort to reduce cost in postage and paper.**

The license fee is \$45.00, if received prior to March 31, 2018.  
If received after March 31, 2018, the fee is \$60.00.

Please send your payment to:

**Town of Larkspur**  
P.O. Box 310  
Larkspur, CO 80118

Please provide a **valid name** and **contact number** here:

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Please provide the following to update your file:

Federal TIN: \_\_\_\_\_

Colorado State Tax ID: \_\_\_\_\_

**\*Please indicate reporting requirements:**

\_\_\_\_\_ **Monthly**  
\_\_\_\_\_ **Quarterly**  
\_\_\_\_\_ **Annually**

**\*Your tax report must be submitted according to your selected reporting requirements even if there are no taxes to report. All tax reporting is due by the 20<sup>th</sup> of the month following the month you are reporting.**

Thank you for your assistance.

Sharon Roman, Deputy Clerk  
TOWN OF LARKSPUR  
(303) 681-2324