



**TOWN OF LARKSPUR  
REGULAR COUNCIL MEETING  
SUMMARY MINUTES  
November 16, 2017  
6 p.m.  
Town Hall**

**MEETING CALLED TO ORDER** by Mayor Gerry Been following the public hearing at 6 PM.

<b>PRESENT</b>	<b>ABSENT</b>	<b>NON-VOTING</b>
Heather Sanchez	Isaac Levy	Town Attorney- Scott Knob
Jennell Waggle	Matias Cumsille	Town Clerk/Manager -
Jeremiah Holmes		Matt Krimmer
Sandy McKeown		
Mayor Gerry Been		

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**TOWN STAFF PRESENT:** Sherilyn West, Michelle Wagner, Arlen Goertzen, Susan Kerry, Paul Grant (SEMOCOR)

**PLEDGE OF ALLEGIANCE:** Recited.

**PUBLIC ATTENDEES:** Toni Reynolds, Tim Dumler, Paul Bowers, Lisa Cordero, Gary Abel, Olin Jones, 2-unidentified gentlemen

**SCHEDULED PUBLIC APPEARANCES:**

- **Susan Squyer, Donna Scott, Patti Hostetler - Douglas County Community Foundation (DCCF):** Presented information about DCCF and Colorado Gives Day on December 5<sup>th</sup>. Requested the community be made aware of the Colorado Gives campaign and help in its promotion.
- **Rick Weed – Atwell (Jellystone):** Addressed Sun Communities interest in determining feasibility of connecting Jellystone to the Town’s water system and determining demand flow rates for peak period use and fire flows.

**UNSCHEDULED PUBLIC APPEARANCES:** None.

**MOTIONS:**

**Jennell Waggle made a motion to approve regular council meeting minutes for November 2<sup>nd</sup>, 2017. The motion was seconded by Sandy McKeown. Motion carried by unanimous voice vote 4-0-1.**

**A motion was made by Jennell Waggle and seconded by Jeremiah Holmes to approve payment of General Fund bills in the amount of \$44,594.44. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.**

**A motion was made by Sandy McKeown and seconded by Jeremiah Holmes to approve payment of Water & Sewer Fund bills in the amount of \$29,342.65. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.**

**Sandy McKeown made a motion to approve Ordinance 7.85, *AN ORDINANCE CREATING A FEE SCHEDULE FOR CERTAIN FEES AND CHARGES REFERENCED IN THE TOWN OF LARKSPUR MUNICIPAL CODE*. The motion was seconded by Jeremiah Holmes. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.**

**A motion was made by Jeremiah Holmes and seconded by Heather Sanchez to approve Resolution 17-22, *A RESOLUTION SUPPORTING THE GRANT APPLICATION FOR THE WILDFIRE MITIGATION TREATMENT*. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.**

**A motion was made by Jennell Waggle and seconded by Jeremiah Holmes to approve Resolution 17-23, *A RESOLUTION SUPPORTING THE GRANT APPLICATIONS FOR THE NEW WASTEWATER TREATMENT FACILITY*. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.**

**A motion was made by Mayor Gerry Been and seconded by Jeremiah Holmes to adjourn the Council meeting. Motion carried by unanimous voice vote 5-0-0. Mayor Gerry Been adjourned the Council meeting at 7:25 p.m.**

**NEW WELL PROJECT:**

- **Water Treatment Plant (WTP) construction is underway.**
- **November 7, 2017 TABOR election to approve debt limit increase for funding the WTP passed and staff is working to close on the USDA grant and loan funding and payoff the interim construction loan with Peoples Bank.**

**WASTEWATER TREATMENT PLANT (WWTP):**

- **A meeting with CDPHE and DOLA to discuss grant and loan funding options and related requirements is scheduled for November 27<sup>th</sup> at Town Hall.**
- **Alternative design options are being reviewed by staff and Semacor before engaging engineers. Manufacturers and constructors of similar wastewater treatment facilities and recipient municipalities and districts are being contacted for operational and functionality information.**

**CONTINUING BUSINESS:**

- **Referendum petition to repeal land rezoning Ordinance 3.123**
  - ✓ **Special election for repeal of land rezoning Ordinance is set for December 15, 2017.**
  - ✓ **Petition Investigation is in process.**

- **Construction and Development Projects**
  - ✓ **Jellystone at Larkspur Campground** – Construction documents being reviewed. Lift station design for wastewater being reviewed by Town Engineer
  - ✓ **Dumler Travel Center** – Awaiting permit approvals from Corps of Engineers and CO Fish and Wildlife
  - ✓ **Moltz Constructors** – Construction underway.
- **Town Projects**
  - ✓ **Master Plan Draft #1** – Still in review.
  - ✓ **Front Range Trail Project** – Pending budget review.
    - The north trailhead construction to be determined by available funding.
    - Naming rights for the North trailhead is being addressed by Town staff.
    - South trailhead grading and fencing to be completed no later than March 31, 2018.
  - ✓ **Sidewalk-Pathway Project** – Sidewalk construction on southside of Perry Park Avenue from Spruce Mountain Road to Douglas Blvd. is being revisited.
  - ✓ **Spruce Mountain Road Drainage Project** –
    - Specifications and construction bid documents being finalized.
  - ✓ **Bobcat Trail** – AFHR fire mitigation project funding support being considered.
- **Building Permit Status** - Summary report update provided
- **Planning Department** – Summary report provided
- **Draft Fee Schedule Ordinance 7.85** – Approved by Council
- **Boardman Health complaint** – unused food and food scrapes dumped at North adjacent property line fence. Code violation letter to be sent.
- **Gravel Road Grading** – Proposal received from DC Asphalt. Following discussion, decision to postpone work until Spring 2018.

**NEW BUSINESS:**

- **Town Clerk Public Forum will be held on November 28, 2017 at 6 p.m., at the Town Hall**

**LEGAL UPDATES:**

- **The following activities are still in process:**
  - ✓ **Sign Code Ordinance** – Draft #2 being prepared.
  - ✓ **Use Tax IGA** – Remains ON HOLD pending receipt of corrected documentation from County attorney.
  - ✓ **Water Rights for Jellystone and Smith, Hempel, Erickson properties** – being validated

**MANAGER UPDATES:**

- **Partnership Elected Officials Reception** – Well attended and successfully executed.

- **CDOT I-25 PEL Workshop** – December 1<sup>st</sup>.
- **Tree Decorating** – Saturday, November 18<sup>th</sup> beginning at 10 a.m.
- **Town Hall closed for Thanksgiving** – November 23-24, 2017
- **Next PC Meeting** – November 27<sup>th</sup>, 2 p.m. at Town Hall Annex
- **Tree Lighting Status meeting** – November 27<sup>th</sup>, 5:30 p.m. at the Spur
- **Tree Lighting** – December 2<sup>nd</sup>, 4 p.m., Town Park
- **Parks & “Rec Board meeting** – December 12<sup>th</sup>, 4 p.m. Town Hall

**COUNCIL COMMENTS:**

- **Jeremiah Holmes** – asked if there has been any activity on the Greenland Ranch wells and noted there has been no action on the 9505 Spruce Mountain Road Trueblood property cleanup. Requested code violation letter be sent and inspection of property be made for possible EPA violations.
- **Heather Sanchez** – Asked how many trees have been sold for decorating this year.

**MAYOR’S COMMENTS:** Mayor Been thanked the Town for its support following the passing of former Mayor Myrna Been.

**MEETING ADJOURNED at 7:25 p.m.**

Respectfully submitted,  
Matt Krimmer, Town Clerk/Manager

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the audiotape recording maintained in the office of the Town Clerk.