



**TOWN OF LARKSPUR
REGULAR COUNCIL MEETING
SUMMARY MINUTES
July 20, 2017
6 P.M.
Town Hall**

MEETING CALLED TO ORDER by Acting Mayor Jennelle VanGorder at 6 PM.

PRESENT	ABSENT	NON-VOTING
Isaac Levy	Sandy McKeown	Town Attorney- Dan Krob
Heather Sanchez	Matias Cumsille, Mayor Pro-tem	Town Clerk/Manager -
Jeremiah Holmes	Mayor Gerry Been	Matt Krimmer
Jennelle VanGorder		

TOWN STAFF PRESENT: Michelle Wagner, Sherilyn West, Susan Terry, Paul Grant (Semocor)

PLEDGE OF ALLEGIANCE: Recited.

PUBLIC ATTENDEES: Toni Reynolds, Tim Dumler and friend

SCHEDULED PUBLIC APPEARANCES: Christine McLeod, Haynie & Company, Auditors. Ms. McLeod presented the Town’s 2016 Audit Report to the Council.

UNSCHEDULED PUBLIC APPEARANCES: Lt. Dan McMillan, DCSD, commented on extremely low crime reports for the Larkspur area and addressed the speeding issues along Spruce Mountain Road and Perry Park Avenue. Lt. McMillan recommended a right turn arrow be painted in the Spruce Mountain Road turn lane at the stop sign at the Perry Park Avenue intersection and “right turn only sign” be placed at the beginning point of the turn lane.

MOTIONS:

Isaac Levy made a motion to adopt Resolution 17-09, A RESOLUTION ADOPTING THE ANNUAL FINANCIAL AUDIT REPORT FOR THE YEAR ENDED DECEMBER 31, 2016. The motion was seconded by Jeremiah Holmes. A roll call vote was taken. Four (4) in favor, zero against; motion carried.

Isaac Levy made a motion to approve regular council meeting minutes for June 15th, 2017. The motion was seconded by Jeremiah Holmes. Motion carried by unanimous voice vote 2-0-2.

A motion was made by Isaac Levy and seconded by Heather Sanchez to approve payment of General Fund bills in the amount of \$35,939.54. A roll call vote was taken. Four (4) in favor, zero (0) against; motion carried.

A motion was made by Jeremiah Holmes and seconded by Isaac Levy to approve payment of Water & Sewer Fund bills in the amount of \$32,181.85. A roll call vote was taken. Four (4) in favor, zero (0) against; motion carried.

Jeremiah Holmes made a motion to adopt Resolution 17-10, *A RESOLUTION TRANSFERRING SUMS OF MONEY TO DEFRAY EXPENSES WITHIN THE 2017 AMOUNTS BUDGETED FOR THE TOWN OF LARKSPUR, COLORADO*. The motion was seconded by Isaac Levy. A roll call vote was taken. Four (4) in favor, zero (0) against; motion carried.

Isaac Levy made a motion to set a Council Public Hearing on the Sun-Jelly Campground Site and GESG plans for August 17th, 2017 at 5:30 p.m. or as soon thereafter as possible. The motion was seconded by Jeremiah Holmes and passed by unanimous voice vote 4-0-0.

Isaac Levy made a motion to set a Council Public Hearing on parcel of Town property to be subdivided and rezoned for August 3rd, 2017 at 5:30 p.m. or as soon thereafter as possible. The motion was seconded by Jeremiah Holmes and passed by unanimous voice vote 4-0-0.

A motion was made by Jeremiah Holmes and seconded by Isaac Levy to approve a Deed Restriction Covenant of Dedication for certain parcels of Town property as presented to Council with corrections and pending Department of Fish and Wildlife acceptance. Isaac Levy seconded the motion and a roll call vote was taken. Four (4) in favor, zero (0) against; motion carried.

A motion was made by Jeremiah Holmes to accept the Planning Commission recommendation for Moltz Constructors Site Plan and approve the Plan as submitted without conditions. The motion was seconded by Isaac Levy. A roll call vote was taken. Four (4) in favor, zero (0) against; motion carried.

Isaac Levy made a motion to approve a variance request for waiver of the fee in lieu of land dedication for a proposed subdivision of the properties at 9170 and 9140 Frank Road. Jeremiah Holmes seconded the motion. A roll call vote was taken. Zero (0) in favor, Four (4) against; motion failed and waiver requests denied.

A motion was made by Jeremiah Holmes and seconded by Isaac Levy to approve use of the Town's mobile stage for a private memorial service in the Town Park on July 21st subject to having acceptable liability insurance supplied by the Colorado Renaissance Festival. The motion passed by unanimous voice vote 4-0-0.

A motion was made by Jeremiah Holmes and seconded by Heather Sanchez to adopt Ordinance 5.33, *AN ORDINANCE AMENDING THE LARKSPUR TOWN CODE BY ADDING DIVISION 5 TO ARTICLE 2, CHAPTER 13 ADOPTING A BACKFLOW PREVENTION AND CROSS CONNECTION CONTROL PROGRAM FOR THE TOWN OF LARKSPUR*. A roll call vote was taken. Four (4) in favor, zero (0) against; motion carried.

A motion was made by Jeremiah Holmes and seconded by Heather Sanchez to adjourn the Council meeting. Motion carried by unanimous voice vote 4-0-0. Acting Mayor Jennelle VanGorder adjourned the Council meeting at 8:12 p.m.

ACCOUNTING REPORT: Michelle Wagner reminded Council that a determination is still pending regarding collection of building permit materials Use Taxes for Douglas County. Michelle also reminded Council of the Budget Workshop Retreat next week Thursday evening. Matt Krimmer commented on the Peoples Bank merger with Community Banks of Colorado.

NEW WELL PROJECT:

- **Water Treatment Plant**
 - ✓ **USDA concurrence to proceed received**
 - ✓ **Easement Agreements with AFHR, Armbruster, and Trueblood in process**
- **New Water Storage Tank – Tank is being drained to reduce chlorine level after repainting. Test samples will be taken following CRF.**
- **New Pipeline – Still waiting to hear from manufacturer on valve analysis and pipeline fracture**

CONTINUING BUSINESS:

- **Construction and Development Projects**
 - ✓ **Moltz Constructors** – Site Plan approved per recommendation from Planning Commission
 - ✓ **Sun-Jelly Campground**
 - Preliminary GESC and site plan documents received
 - Council Public Hearing set for August 17
 - ✓ **Dumler Travel Center**
 - Town parcel market analysis property evaluation completed
 - Subdivision-rezoning town parcel PC public hearing set for July 31
 - Subdivision-rezoning town parcel Council public hearing set for Aug 3
 - Water line pressure test completed
 - ✓ **Buss-Cardenas**
 - Agreements signed
- **Town Projects**
 - ✓ **Front Range Trail Project**
 - Awaiting bridge design proposals
 - Preparatory work to begin late August
 - ✓ **Sidewalk-Pathway Project**
 - Public meeting scheduled for July 24, following Planning Commission meeting
 - Bobcat Trail survey to be discussed at July 24 meeting
 - ✓ **East Spruce Mountain Road/Perry Park Avenue Drainage Project**
 - On hold pending receipt of funding
 - ✓ **Town Hall power wash and stain**
 - Requested revised bid to include exterior walls, full deck, and railings

- ✓ **Preliminary Needs Assessment (PNA) for Wastewater Treatment Plant (WWTP) being reviewed**
- ✓ **Parks and Recreation**
 - Park benches have been ordered
 - Boulders to replace parking lot posts in Town Park should be upsized to no smaller than 3-4 feet

NEW BUSINESS:

- **Private party use of Town stage**
- **Letter of appreciation sent to CRF by veteran**
- **Letter of appreciation sent to Book Exchange**
- **Letter from Book Exchange volunteers**

LEGAL UPDATES:

- **Campground Reimbursement Agreement completed**
- **Ordinance 5.33, Backflow Prevention and Cross-connection Control Program completed**
- **Awaiting AFHR signatures on AFHR Water Tap Agreement**
- **The following activities are still in process:**
 - ✓ **Sign Code Ordinance**
 - ✓ **Ordinance Approving sale of Town parcel**
 - ✓ **USDA Legal Certifications**

MANAGER UPDATES:

- **Next PC meeting will be July 24 at 2 p.m.**
- **Greenland Ranch Public meeting July 25, LFPD, 5 p.m.**
- **Council Budget Planning Workshop July 27, Bear Dance, 5:30 p.m.**
- **PC Public Hearing, land parcel subdivision-rezoning, July 31, Annex, 2 p.m.**
- **CDOT I-25 PEL Working Group meeting, August 4**
- **Music in the Park, August 4, 6:30 p.m., featuring Kantankerous**
- **Name tags and picture IDs to be ordered and website photos to be taken.**

COUNCIL COMMENTS:

- **Jeremiah Holmes** commented on illegal camping in the Park
- **Jennelle VanGorder** noted that the rocks and debris on the Zahorak property at I-25 exit 173 had been cleaned up

MAYOR'S COMMENTS: None.

MEETING ADJOURNED at 8:12 p.m.

Respectfully submitted,
 Matt Krimmer
 Town Clerk/Manager

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the digital recording maintained in the office of the Town Clerk.