



**TOWN OF LARKSPUR
REGULAR COUNCIL MEETING
SUMMARY MINUTES
June 15, 2017
6 P.M.
Town Hall**

MEETING CALLED TO ORDER by Mayor Gerry Been at 6:02 PM.

PRESENT	ABSENT	NON-VOTING
Isaac Levy	Jennelle VanGorder	Town Attorney- Scott Krob
Jeremiah Holmes	Heather Sanchez	Town Clerk/Manager -
Sandy McKeown (arrived 6:50 p.m.)		Matt Krimmer
Matias Cumsille		
Mayor Gerry Been		

TOWN STAFF PRESENT: Sherilyn West, Paul Grant (Semocor)

PLEDGE OF ALLEGIANCE: Recited.

PUBLIC ATTENDEES: Toni Reynolds, Lt. Dan McMillan (DCSO), Sgt. Chris Washburn (DCSO), Tim Dumler, Kathleen Williams, Shannon Buss, Marvin Cardenas, Debbie and Bill Fischer

SCHEDULED PUBLIC APPEARANCES: None.

UNSCHEDULED PUBLIC APPEARANCES:

Lt. Dan McMillan, DCSD, stated there has been no major crime activity reported in the Larkspur area and asked about the speeding problem in Town. Lt. McMillan introduced Sgt. Chris Washburn informing the Council that Sgt. Washburn will be addressing the Larkspur speeding issue and can be contacted directly to report problems.

Sherilyn West commented on the number of drivers on cell phones and asked how to report it. Lt. McMillan responded the best thing to do is call dispatch with a location, vehicle description, and license plate number, if possible.

MOTIONS:

Matias Cumsille made a motion to approve regular council meeting minutes for June 1st, 2017. The motion was seconded by Isaac Levy. Motion carried by unanimous voice vote 3-0-1.

A motion was made by Matias Cumsille and seconded by Jeremiah Holmes to approve payment of General Fund bills in the amount of \$40,948.10. A roll call vote was taken. Four (4) in favor, zero (0) against; motion carried.

A motion was made by Matias Cumsille and seconded by Isaac Levy to approve payment of Water & Sewer Fund bills in the amount of \$30,412.21 which was

reduced by \$7994.38 pending clarification of billed engineering charges. A roll call vote was taken. Four (4) in favor, zero (0) against; motion carried.

A motion was made by Matias Cumsille and seconded by Jeremiah Holmes to approve a contract with GreenBridge Consulting for project management services. A roll call vote was taken. Four (4) in favor, zero (0) against; motion carried.

Isaac Levy made a motion to confirm the previous approval of the site plan for the new Water Treatment Plant (WTP) with conditions that the exterior walls be colored tan and the roof colored dark green. The motion was seconded by Jeremiah Holmes and passed by unanimous voice vote 4-0-0.

Jeremiah Holmes made a motion, which was seconded by Isaac Levy, to approve a Deed and Agreement with the American Federation of Human Rights (AFHR) to the Town of Larkspur for property to be used to construct, maintain and operate water distribution lines from the Town's Water Treatment Plant in order to provide treated water to Town homes, businesses and property owners. A roll call vote was taken. Two (2) in favor, zero (0) against, two (2) abstentions (Isaac Levy, Matias Cumsille); motion carried.

Jeremiah Holmes made a motion, which was seconded by Isaac Levy, to approve an Irrigation Water Agreement to provide the Federation (AFHR) with water for irrigation in exchange for Federation property deeded to the Town for installation, construction, and maintenance of a water supply pipeline. A roll call vote was taken. Two (2) in favor, zero (0) against, two (2) abstentions (Isaac Levy, Matias Cumsille); motion carried.

A motion was made by Matias Cumsille to approve a refund of \$14,445.90 to Fischer Investment Properties for ten years overpayment of water usage due to a faulty water meter. The motion was seconded by Mayor Been. A roll call vote was taken. Four (4) in favor, zero (0) against; motion carried.

A motion was made by Matias Cumsille and seconded by Jeremiah Holmes to reduce the number of required engineering inspections at the Dumler Travel Center from a minimum of once every two weeks to a minimum of once every six weeks except as may be required due to unusual storm activity or as may be requested by Town staff. The motion carried by unanimous voice vote 5-0-0.

Matias Cumsille made a motion to approve an Agreement regarding the property at 8546 Spruce Mountain Road owned by Shannon Buss and Marvin Cardenas whereby the Town will receive a subdivided parcel (B2-B) of the property, as identified by legal description in the Agreement, in exchange for fee reductions, tax share backs, and other monetary considerations as related to this transaction. The motion was seconded by Jeremiah Holmes. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

Matias Cumsille made a motion to approve an Agreement regarding the property at 8670 Spruce Mountain Road owned by Shannon Buss and Marvin Cardenas

whereby the Town will receive a subdivided parcel (B3-B) of the property, as identified by legal description in the Agreement, in exchange for fee reductions, tax share backs, and other monetary considerations as related to this transaction. The motion was seconded by Jeremiah Holmes. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

A motion was made by Jeremiah Holmes and seconded by Isaac Levy to approve the bid of \$10,226 from Elevate Construction to demo and remodel the inside of the Town Hall Annex garage at 9524 Spruce Mountain Road and to repair and paint stucco on the exterior of the garage and Annex buildings. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

Matias Cumsille made a motion to appoint a list of applicants, as presented to the Council, to re-establish the Parks and Recreation Advisory Board. The motion was seconded by Isaac Levy and passed by unanimous voice vote 5-0-0.

Isaac Levy made a motion to approve the sign application from Francisco Solis-Morales for a CHARRITOS HOUSE sign to be placed on the building above the front window and door of the restaurant. Jeremiah Holmes seconded the motion which passed by unanimous voice vote 5-0-0.

Isaac Levy made a motion to approve closing Town Hall on Monday, July 3rd leading to the scheduled Tuesday, July 4th closure and to cancel the scheduled July 6th Council meeting. The motion was seconded by Mayor Gerry Been and passed by unanimous voice vote 5-0-0.

A motion was made by Matias Cumsille and seconded by Isaac Levy to approve up to \$2500 for the purchase of materials and supplies to build a 14'x 20' platform stage to be mounted on the recently purchased trailer which will be used exclusively for Park and other Town events. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

A motion was made by Mayor Gerry Been and seconded by Matias Cumsille to adjourn the Council meeting. Motion carried by unanimous voice vote 5-0-0. Mayor Gerry Been adjourned the Council meeting at 8:43 p.m.

ACCOUNTING REPORT: Additional information is to be obtained by the Mayor and Town Manager regarding the collection of County Use Taxes. A decision on entering into an Intergovernmental Agreement (IGA) with Douglas County for the collection of said tax will be made once information is received.

The 2016 Audit report to Council is scheduled for July 20th.

NEW WELL PROJECT:

- **Water Treatment Plant**
 - ✓ Working on USDA contract requirement documentation
 - ✓ Anticipate having Velocity pre-construction meeting after July 4th.

- **New Water Storage Tank** – In process of being filled. Semocor is monitoring and will be pull samples for testing once filled.
- **New Pipeline** – Waiting to hear from T. Lowell on valve and pipe rupture analysis.

SEMOCOR:

- New pump has been installed and is working well.
- Waiting for approval from CDPHE to install new lysimeters for groundwater monitoring.

CONTINUING BUSINESS:

- **Construction and Development Projects**
 - ✓ **Moltz Constructors** – No activity.
 - ✓ **Sun-Jelly Campground**
 - Waiting for signed reimbursement agreement and deposit from Sun.
 - ✓ **Dumler Travel Center**
 - Grading Inspections being performed every two weeks or as requested. Project remains in compliance.
 - Town will have a realtor market value assessment of the 3.51 acre land parcel proposed for sale to Off the Chain 2 completed.
 - ✓ **JS Enterprise, Inc.** – Have landscaping completed within 30 days.
 - ✓ **Smith Electronic Sign** – Had to obtain a revised permit from CDOT due to change in sign configuration. Construction to begin soon.
- **Town Projects**
 - ✓ **Front Range Trail Project**
 - Coordination meeting with Douglas County Parks and Trails scheduled for June 19th.
 - Sidewalks, Pathways, and Trails Public Meeting held June 14th. Approximately 15 people attended, only 3 from the Town. Feedback was generally positive.
 - ✓ **Sidewalk-Pathway Project**
 - See Public Meeting comments under Front Range Trail above.
 - ✓ **East Spruce Mountain Road/Perry Park Avenue Drainage Project**
 - Funding still being sought for this project.
 - ✓ **Preliminary Needs Assessment (PNA) for Wastewater Treatment Plant (WWTP)**
 - In process.
- **Building Permit Status Summary Report**
 - ✓ **No change - same as previous report**

NEW BUSINESS:

- **Charritos sign application approved by Council. See motions above.**

LEGAL UPDATES:

- **The following activities are still in process:**
 - ✓ **Sign Code Ordinance**
 - ✓ **Back Flow Preventer Requirement Ordinance**
 - ✓ **USDA Legal Certifications**
 - ✓ **Comcast Franchise Agreement**

MANAGER UPDATES:

- **I-25 PEL Alternatives meeting held June 24th needed more time to complete the agenda but made progress toward reducing considered alternatives list**
- **Next PC meeting will be June 26th at 2 p.m. in the Annex**
- **TOWN HALL will be CLOSED Monday, July 3rd and Tuesday July 4th for Independence Day**
- **Next CDOT I-25 PEL Project Working Group meeting July 7th**
- **Music in the Park series begins July 14th, at 6:30 p.m. with the ASHToNZ**
- **Council Budget Workshop Retreat scheduled for July 27th, place to be determined**
- **See Hemp industry information in packet**

COUNCIL COMMENTS: None.

MAYOR'S COMMENTS: Requested approval to purchase materials and supplies to build platform for events stage. See motions above.

MEETING ADJOURNED at 8:43 p.m.

Respectfully submitted,
Matt Krimmer
Town Clerk/Manager

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the digital recording maintained in the office of the Town Clerk.