



**TOWN OF LARKSPUR
REGULAR COUNCIL MEETING
SUMMARY MINUTES
June 1, 2017
6 P.M.
Town Hall**

MEETING CALLED TO ORDER by Mayor Gerry Been at 6:02 PM.

PRESENT	ABSENT	NON-VOTING
Isaac Levy	Matias Cumsille	Town Attorney- Dan Krob
Heather Sanchez		Town Clerk/Manager -
Jennelle VanGorder		Matt Krimmer
Jeremiah Holmes		
Sandy McKeown		
Mayor Gerry Been		

TOWN STAFF PRESENT: Linda Black, Paul Grant (Semocor)

PLEDGE OF ALLEGIANCE: Recited.

PUBLIC ATTENDEES: Toni Reynolds, Tim Dumler, LFPD Fire Chief Stuart Mills, LFPD Fire Marshall Randy Johnson, Janet Been, Shannon Buss, Marvin Cardenas, Elaine Phelan, husband, and two children

SCHEDULED PUBLIC APPEARANCES: Elaine Phelan was awarded a proclamation certificate by the Mayor and Town Council in recognition of her work in planning, designing, organizing and carrying out fire mitigation on approximately 13 acres of the American Federation of Human Rights property. This project substantially benefits the residents and businesses in and around the Town of Larkspur in reducing the potential for wildfires.

UNSCHEDULED PUBLIC APPEARANCES: None.

MOTIONS:

Sandy McKeown made a motion to approve regular council meeting minutes for May 18th, 2017. The motion was seconded by Isaac Levy. Motion carried by unanimous voice vote 5-0-1.

A motion was made by Isaac Levy and seconded by Jeremiah Holmes to approve the site plan for the new Water Treatment Plant with the condition that overhang roofing be included above personnel doorways and exterior wall materials and colors be approved by the Council before construction. Motion carried by unanimous voice vote 6-0-0.

Mayor Gerry Been made a motion to approve Resolution 17-08 ALTERING THE REQUIREMENTS FOR WATER SERVICE LINES TO INCLUDE THE USE OF Q-LINE TUBING WITHIN THE TOWN OF LARKSPUR, COLORADO. The motion was seconded by Heather Sanchez and passed by unanimous voice vote 6-0-0.

Isaac Levy made a motion to adopt Ordinance 3.122 AMENDING SECTIONS 17-2-50 OF THE LARKSPUR TOWN CODE (ORDINANCES 3.02, 3.96, AND 3.111) TO AMEND THE REQUIREMENTS FOR A MINOR PLAT SUBDIVISIONS PROCESS WITHIN THE TOWN OF LARKSPUR, COLORADO. The motion was seconded by Heather Sanchez and passed by unanimous voice vote 6-0-0.

A motion was made by Jeremiah Holmes to adopt Ordinance 5.32 AMENDING SECTION 13-2-240(a) OF THE TOWN CODE (SECTION III OF ORDINANCE 5.29) TO CLARIFY THE TIMING OF LATE CHARGES FOR WATER OR WASTEWATER SERVICES. The motion was seconded by Isaac Levy. Motion carried by unanimous voice vote 6-0-0.

A motion was made by Jeremiah Holmes and seconded by Isaac Levy to approve a bid of \$2300 from Colorado Green Sprinklers to install additional zones and sprinkler heads to the irrigations lines at Town Hall to cover grass area on the North side of the building. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

A motion was made by Sandy McKeown and seconded by Isaac Levy to adjourn the Council meeting. Motion carried by unanimous voice vote 6-0-0. Mayor Gerry Been adjourned the Council meeting at 7:55 p.m.

NEW WELL PROJECT:

- **Water Treatment Plant**
 - ✓ **IREA to bury cable and bore under RR tracks**
 - ✓ **Council approved site/building plans with conditions modifying PC recommendations.**
 - ✓ **Notice of award to Velocity issued June 1st.**
- **New Water Storage Tank – Repainting has been completed and inspected. Tank is required to remain dry 14 days before beginning water fill.**
- **New Pipeline – Meeting scheduled with T. Lowell June 2nd to discuss valve analysis and determination of cause findings.**

SEMOCOR:

- **Water to the upper tank is still being pumped manually. New pump is on order.**
- **Planning for installation of new lysimeters for groundwater monitoring underway.**

CONTINUING BUSINESS:

- **Construction and Development Projects**
 - ✓ **Moltz Constructors – No activity.**

- ✓ **Sun-Jelly Campground**
 - Project Reimbursement Agreement with Sun in review by Sun
 - All work on hold pending receipt of signed agreement and required deposit
- ✓ **Dumler Travel Center**
 - Grading Inspections being performed every two weeks or as requested.
 - Project remains in compliance.
 - Information on sale of Town owned property parcel to Off The Chain 2 will be presented at the next Council meeting
- **Town Projects**
 - ✓ **Front Range Trail Project**
 - Due to additional requirements imposed by CO Parks state grant funding has been deferred until 2018.
 - Public meeting scheduled for June 14, LFPD, 5:30 p.m.
 - ✓ **Sidewalk-Pathway Project**
 - Public meeting scheduled for June 14, LFPD, 5:30 p.m. jointly with Front Range Trail meeting.
 - ✓ **East Spruce Mountain Road/Perry Park Avenue Drainage Project**
 - Grant funding being sought for this project.
 - ✓ **Preliminary Needs Assessment (PNA) for Wastewater Treatment Plant (WWTP) being reviewed.**
- **Fischer Enterprises Water Billing overcharges – additional data requested.**
- **AFHR Irrigation Water Tap Agreement draft reviewed by Town Staff and awaiting concurrence by Town Attorney.**
- **Building Permit Status Summary Report update provided.**
- **Resolution 17-08 and Ordinances 3.122 and 5.32 were approved by Council (See Motions).**
- **Preferred Date(s) for Council-Commissioners Dinner proposed by Jeremiah Holmes July 17 and August 24.**

NEW BUSINESS:

- **Town Hall Annex and Garage remodeling on hold pending review of garage interior drywall removal.**
- **Town Hall Annex irrigation system proposal on hold pending completion and approval of landscaping plan from MoonDance Gardens.**

LEGAL UPDATES:

- **The following activities are still in process:**
 - ✓ **Sign Code Ordinance**
 - ✓ **Back Flow Preventer Requirement Ordinance**

MANAGER UPDATES:

- **Front Range Water Company (Greenland Ranch) has requested an easement from Town residents Cindy and Russ Cramer for a water pipeline through their property.**
- **Next CDOT I-25 PEL Project Working Group meeting June 2nd.**

- **Linda Black graduates from the Leadership Douglas County Program June 7th, 4 p.m., at the Highlands Ranch mansion.**
- **Next PC meeting will be June 12 with a new start time of 2 p.m.**
- **Chamber Mixer at the Spur, June 12th, 5:30 p.m.**
- **Flag Day, June 14th.**

COUNCIL COMMENTS:

- **Sandy McKeown**
 - ✓ Inquired about Park fees increases for next year.
- **Jeremiah Holmes**
 - ✓ Asked about the water line and valve rupture analysis.
 - ✓ Commented that the condition of the Town Park was not up to usual standards when his family was there last weekend.
 - ✓ Asked when landscaping around the new building at 8520 Spruce Mountain Road was going to be started.

MAYOR'S COMMENTS: None.

MEETING ADJOURNED at 7:55 p.m.

Respectfully submitted,
Matt Krimmer
Town Clerk/Manager

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the digital recording maintained in the office of the Town Clerk.