



**TOWN OF LARKSPUR
REGULAR COUNCIL MEETING
SUMMARY MINUTES
May 18, 2017
6 P.M.
Town Hall**

MEETING CALLED TO ORDER by Mayor Gerry Been at 6 PM.

PRESENT	ABSENT	NON-VOTING
Isaac Levy	Jennelle VanGorder	Town Attorney- Scott Krob
Heather Sanchez	Sandy McKeown	Town Clerk/Manager - Matt Krimmer
Jeremiah Holmes		
Matias Cumsille		
Mayor Gerry Been		

TOWN STAFF PRESENT: Michelle Wagner, Paul Grant (Semocor)

PLEDGE OF ALLEGIANCE: Recited.

PUBLIC ATTENDEES: Toni Reynolds, Lt. Dan McMillan, Tim Dumler

SCHEDULED PUBLIC APPEARANCES: None.

UNSCHEDULED PUBLIC APPEARANCES:

Lt. Dan McMillan, DCSD, reported there has been no major crime activity in the Larkspur area in the last three months and only minor traffic infractions. The major Sheriff's office presence has been on I-25 for accidents and heavy traffic.

MOTIONS:

Matias Cumsille made a motion to approve regular council meeting minutes for May 4th, 2017. The motion was seconded by Isaac Levy. Motion carried by unanimous voice vote 5-0-0.

A motion was made by Matias Cumsille and seconded by Jeremiah Holmes to approve payment of General Fund bills in the amount of \$33,464.54. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

A motion was made by Matias Cumsille and seconded by Isaac Levy to approve payment of Water & Sewer Fund bills in the amount of \$12,315.21. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

Matias Cumsille made a motion to adopt Ordinance 3.120 AMENDING SECTIONS 16-6-30 AND 17-3-20 OF THE LARKSPUR TOWN CODE TO PROVIDE FOR IMPROVEMENT AGREEMENTS IN CONNECTION WITH APPROVAL OF SITE PLANS OR SUBDIVISIONS WITHIN THE TOWN OF LARKSPUR, COLORADO. The motion was seconded by

Jeremiah Holmes. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

A motion was made by Matias Cumsille to adopt Ordinance 3.121 AMENDING SECTION 16-6-30 AND ADDING SECTION 17-2-80 OF THE LARKSPUR TOWN CODE TO PROVIDE FOR EXPENSE REIMBURSEMENT AGREEMENTS IN CONNECTION WITH APPROVAL OF SITE PLANS OR SUBDIVISIONS WITHIN THE TOWN OF LARKSPUR, COLORADO. The motion was seconded by Heather Sanchez. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

A motion was made by Isaac Levy and seconded by Jeremiah Holmes to approve the purchase of a flatbed trailer from Frank Prince for \$ 500 to be used as a mobile stage for various Town events. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

Jeremiah Holmes made a motion to approve purchase, not to exceed \$500, of a new sliding pane window for Town Hall. Matias Cumsille seconded the motion. A roll call vote was taken and the motion passed by a vote of five (5) in favor, zero (0) against.

A motion was made by Matias Cumsille and seconded by Isaac Levy to adjourn the Council meeting. Motion carried by unanimous voice vote 5-0-0. Mayor Gerry Been adjourned the Council meeting at 7:47 p.m.

ACCOUNTING REPORT: Michelle Wagner proposed current monthly financial reports be presented to Council quarterly instead of monthly since the Town's financial status has stabilized. Additionally, it will reduce the amount of time needed to prepare the reports. Check registers for paying bills and credit card statements will continue to be presented to Council monthly. Council concurred with Michelle's request.

A decision on entering into an Intergovernmental Agreement (IGA) with Douglas County for collection of the County's use tax was delayed pending receipt of information from mayoral and manager counterparts from the other county municipalities.

2016 Audit completed. Report to Council planned for June 15th.

NEW WELL PROJECT:

- **Water Treatment Plant**
 - ✓ Peoples Bank construction loan funds were received on May 5th.
 - ✓ Planning Commission recommend approval of the site/building plans with conditions. Council deferred discussion and vote to next regular meeting.
- **New Water Storage Tank** – Interior of tank was sandblasted May 17 without Town staff being notified. WVE and Town staff will inspect next week before proceeding with painting.
- **New Pipeline** – Possible reasons for last Saturday's water line break are being investigated. Additional road base to be applied on Douglas Boulevard.

SEMOCOR:

- Water to the upper tank is still being pumped manually. New pump is on order.
- Jellystone campground has requested additional sampling of wastewater to provide more data for engineers in designing plant upgrades.
- Campground wastewater will be trucked to sewer ponds to test treatability.
- Planning for installation of new lysimeters for groundwater monitoring underway.

CONTINUING BUSINESS:

- **Construction and Development Projects**
 - ✓ **Moltz Constructors** – No activity.
 - ✓ **Sun-Jelly Campground**
 - Project Reimbursement Agreement with Sun is being negotiated.
 - ✓ **Dumler Travel Center**
 - Project Reimbursement Agreement with Mr. Dumler has been signed and funds received.
 - Project Development Agreement is being negotiated.
 - Grading Inspections being performed every two weeks or as requested. Project remains in compliance.
- **Town Projects**
 - ✓ **Front Range Trail Project**
 - Due to additional requirements imposed by CO Parks state grant funding deferred until 2018.
 - ✓ **Sidewalk-Pathway Project**
 - A project working group meeting scheduled for May 16th was canceled due to unavailability of group members. A public meeting date will be set by Town staff.
 - ✓ **East Spruce Mountain Road/Perry Park Avenue Drainage Project**
 - Grant funding being sought for this project.
 - ✓ **Preliminary Needs Assessment (PNA) for Wastewater Treatment Plant (WWTP)**
 - BHI Site visit with Semocor and Town staff held May 17th.
- **Fischer Enterprises Water Billing overcharges calculated to be \$14, 458.10 over ten years. Council to review detail data by next meeting to approve or deny refund amount.**
- **Negotiation of AFHR Irrigation Water Tap discussed in Council last year to resume with Town Staff and Attorney.**
- **Building Permit Status Summary Report**
 - ✓ **No change - same as previous report**

NEW BUSINESS:

- **Council agreed to recognize Elaine Phelan for her volunteer time and work in planning, organizing, and completing fire mitigation of AFHR property throughout Larkspur Heights by presenting her with a certificate at the next Council meeting on June 1st.**

LEGAL UPDATES:

- **Ordinances 3.120 & 3.121 approved. See motions above.**
- **The following activities are still in process:**
 - ✓ **Sign Code Ordinance**
 - ✓ **Back Flow Preventer Requirement Ordinance**

MANAGER UPDATES:

- **Next CDOT I-25 PEL Project Working Group meeting May 5th**
- **LVFA Food Drive Saturday May 20th Town Park 9 a.m.-3 pm.**
- **Town Clean-up Day scheduled May 20th is canceled due to weather. Rain date is Saturday May 27th Town Dump 9 a.m.-5 p.m.**
- **PC meeting scheduled for May 22 is canceled. Next PC meeting will be June 12 with a new start time of 2 p.m.**
- **TOWN HALL will be CLOSED Monday, May 29th for Memorial Day**
- **Next CDOT I-25 PEL Project Working Group meeting June 2nd**

COUNCIL COMMENTS:

- **Jeremiah Holmes**
 - ✓ Asked if a water flow test for the Travel Center has been done.
 - ✓ Asked about BHI's experience working with water and sewer projects.
 - ✓ Requested a letter be sent to Truebloods regarding Ordinance violations of construction equipment being stored outside of a fenced area on their property at 9505 Spruce Mountain Road.
 - ✓ Commented that monies approved for sidewalks could be better spent on infrastructure needs. Suggested priorities be re-evaluated for this project.
- **Isaac Levy**
 - ✓ Asked if any more needles or drug paraphernalia have been found in the park.
 - ✓ Commented that problems with the Post Office still exist.
- **Matias Cumsille** commented that money for the sidewalks are an investment to attract more businesses.

MAYOR'S COMMENTS:

- Requested Council approve an expenditure of \$500 to buy a trailer to be used as a mobile stage for Town events.
- Requested Council approve up to \$500 for a sliding pane window for Town Hall.
- Informed Council of fire hydrant use training by the LFPD at the Park in June.

MEETING ADJOURNED at 7:47 p.m.

Respectfully submitted,
Matt Krimmer
Town Clerk/Manager

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the digital recording maintained in the office of the Town Clerk.