



**TOWN OF LARKSPUR
REGULAR COUNCIL MEETING
SUMMARY MINUTES
May 4, 2017
6 P.M.
Town Hall**

MEETING CALLED TO ORDER by Mayor Gerry Been at 6 PM.

PRESENT	ABSENT	NON-VOTING
Isaac Levy	Heather Sanchez	Town Attorney- Scott Krob
Jennelle VanGorder		Town Clerk/Manager -
Jeremiah Holmes		Matt Krimmer
Sandy McKeown		
Matias Cumsille		
Mayor Gerry Been		

TOWN STAFF PRESENT: Joe Jeske, Paul Grant (Semocor)

PLEDGE OF ALLEGIANCE: Recited.

PUBLIC ATTENDEES: Toni Reynolds, Janet Been, Joe Stefanec, Debbie and Bill Fischer

SCHEDULED PUBLIC APPEARANCES: None.

UNSCHEDULED PUBLIC APPEARANCES: None.

MOTIONS:

Matias Cumsille made a motion to approve regular council meeting minutes with corrections for April 20th, 2017. The motion was seconded by Jeremiah Holmes. Motion carried by voice vote with two abstentions 4-0-2.

Matias Cumsille made a motion to adopt Resolution 17-04 APPROVING A LEASE THROUGH PEOPLES BANK FOR CONSTRUCTION OF THE FINAL PHASE OF THE ARAPAHOE WELL PROJECT FOR THE TOWN OF LARKSPUR, COLORADO. The motion was seconded by Jennelle VanGorder and passed by unanimous voice vote 6-0-0.

A motion was made by Matias Cumsille to adopt Resolution 17-05 ESTABLISHING TWO NEW BANK ACCOUNTS AND FUNDING SUCH BANK ACCOUNTS TO BUILD RESERVES FOR THE WATER TREATMENT PLANT CONSTRUCTION AND FUTURE LOAN PAYMENTS FOR THE TOWN OF LARKSPUR, COLORADO. The motion was seconded by Jeremiah Holmes and passed by unanimous voice vote 6-0-0.

Matias Cumsille made a motion which was seconded by Sandy McKeown to adopt Resolution 17-06 TRANSFERRING SUMS OF MONEY FROM THE GENERAL FUND

TO THE WATER AND SEWER FUND TO DEFRAY EXPENSES WITHIN THE 2017 AMOUNTS BUDGETED FOR THE TOWN OF LARKSPUR, COLORADO. **The motion carried by unanimous voice vote 6-0-0.**

A motion was made by Matias Cumsille and seconded by Isaac Levy to adopt Resolution 17-07 APPROVING PAYMENT OF LEASE CLOSING COSTS FOR THE PEOPLES BANK FINANCING OF THE WATER TREATMENT PLANT FOR THE TOWN OF LARKSPUR, COLORADO. Motion passed by unanimous voice vote 6-0-0.

Jeremiah Holmes made a motion to approve Ordinance 6.25 AMENDING ORDINANCE 6.16 REGARDING GENERAL BUSINESS LICENSES AND TRANSIENT MERCHANT LICENSES WITHIN THE TOWN OF LARKSPUR, COLORADO (and amending section 3-1-50 and 6-3-110 of the Municode). The motion was seconded by Isaac Levy. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

A motion was made by Sandy McKeown and seconded by Jeremiah Holmes to approve the expenditure of up to \$16,101.41, including materials and labor, for Dana Fuller (Moondance Gardens) to provide landscaping services throughout the Town. The motion was seconded by Jeremiah Holmes. A roll call vote was taken. Six (6) in favor, zero (0) against; motion carried.

Isaac Levy made a motion to approve the application from Joe Stefanec (Hayden Outdoors Real Estate) for signs to be placed on his building at 8783 Spruce Mountain Road. Jennelle VanGorder seconded the motion. The motion passed by unanimous voice vote 6-0-0.

A motion was made by Matias Cumsille and seconded by Mayor Been to adjourn the Council meeting. Motion carried by unanimous voice vote 6-0-0. Mayor Gerry Been adjourned the Council meeting at 7:30 p.m.

ACCOUNTING REPORT: Matt presented Council with a draft IGA with Douglas County whereby Larkspur will collect County Use Tax on building materials in conjunction with building permits issued by the Town. The Town Attorney had reviewed the document for legal review and in his opinion meets the intent of the State Law. Town staff noted it will require additional staff time to implement and maintain but recommends approval. Councilmember Matias Cumsille stated there is no benefit for the Town and it would cost the Town money to collect the tax. He asked the Town Attorney, Scott Krob, what the consequences of not approving the IGA would be to which Scott replied the Town could be sued by the County. Matias then asked the Town Manager to get cost data and information from other Towns and stated he would solicit comments from Town residents. Action on the IGA was tabled to the next meeting.

NEW WELL PROJECT:

- **Water Treatment Plant Funding** plan received approval from CWRPDA April 21st. Peoples Bank loan will close Monday, May 8th.
- **New Water Storage Tank** warranty work still in process.
- **New Pipeline** warranty work still in process.

SEMOCOR:

- The “booster pump” for the upper water tank went down and water to the tank is being pumped by hand. A new pump has been ordered.

CONTINUING BUSINESS:

- **Construction and Development Projects**
 - ✓ **Moltz Constructors** – No activity.
 - ✓ **Sun-Jelly Campground**
 - Project Reimbursement Agreement with Sun is being negotiated.
 - ✓ **Dumler Travel Center**
 - Project Reimbursement Agreement with Mr. Dumler is being negotiated.
 - Project Development Agreement is being negotiated.
 - Grading Inspections being performed every two weeks or as requested.
- **Town Projects**
 - ✓ **Front Range Trail Project**
 - Additional requirements imposed by CO Parks affecting start of construction.
 - ✓ **Sidewalk-Pathway Project**
 - A project working group meeting scheduled for May 16th.
 - ✓ **East Spruce Mountain Road/Perry Park Avenue Drainage Project**
 - Awaiting receipt of revised engineering design plan and cost estimate from BHI.
 - ✓ **Preliminary Needs Assessment (PNA) for Wastewater Treatment Plant (WWTP)**
 - BHI Site visit scheduled for May 17th.
- **Building Permit Status Summary Report**
 - ✓ **No change - same as previous report**
- **Staff Updates**
 - ✓ **2016 Audit underway**
 - ✓ **Linda Black graduates from Leadership Douglas County (LDC) class, June 7th**
 - ✓ **Project Management contract being drafted**
 - ✓ **Parks and Recreation Board/Coordinator positions being established**

NEW BUSINESS:

- **Moondance Gardens 2017 annual plantings and maintenance approved**
- **Hayden Outdoors Real Estate Sign Application approved**

- **Citizen Response to Town Manager Open Letter to Town Residents and Businesses copied into record**
- **Letter from Larkspur Post Office Employees to Town read into record**
- **Fischer Enterprises water billing overcharges due to faulty meter being addressed**

LEGAL UPDATES:

- **The following activities are in process:**
 - ✓ **Sign Code Ordinance**
 - ✓ **Back Flow Preventer Requirement Ordinance**
 - ✓ **Public Improvement Ordinance**

MANAGER UPDATES:

- **Next CDOT I-25 PEL Project Working Group meeting May 5th**
- **LES PTO Boot Scootin' Boogie, May 6th.**
- **Next Planning Commission meeting May 8th**
- **Perry Park Community Garage Sale May 12-13, 9 a.m.-3 p.m.**
- **LVFA Food Drive Saturday May 20th Town Park 9 a.m.-3 pm.**
- **Town Clean-up Day Saturday May 20th Town Dump 9 a.m.-5 p.m.**

COUNCIL COMMENTS:

- **Matias Cumsille** asked when the next meeting to discuss more fire mitigation plans for Larkspur would be held.
- **Jennelle VanGorder** asked why Arlen was plowing the paved roads when we are contracted with Douglas County to do the plowing. *Arlen only plows as a backup when snow fall is heavy and County trucks are delayed.*
- **Sandy McKeown** asked when park fees will be reviewed for increases. *Once a new Parks and Recreation Board is appointed they will be tasked to review park fees.*
- **Jeremiah Holmes** alerted Council and the public that a bear is making its presence known throughout the Town.

MAYOR'S COMMENTS: None.

MEETING ADJOURNED at 7:30 p.m.

Respectfully submitted,
 Matt Krimmer
 Town Clerk/Manager

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the digital recording maintained in the office of the Town Clerk.