



December 2016

BUSINESS/SALES TAX LICENSE RENEWAL – 2017

(Please be sure to fill in your business information to have request applied correctly)

It is time to renew your **Business/Sales Tax License** for the Town of Larkspur for **2017**. Please make any changes to your address above **and indicate either an email address or fax number to send your new License in an effort to reduce cost in postage and paper.**

The license fee is \$25.00, if received prior to March 31, 2017.
If received after March 31, 2017, the fee is \$40.00.

Please send your payment to:

Town of Larkspur
P.O. Box 310
Larkspur, CO 80118

Please provide a **valid name** and **contact number** here:

Please provide the following to update your file:

Federal TIN: _____

Colorado State Tax ID: _____

***Please indicate reporting requirements:**

_____ **Monthly**
_____ **Quarterly**
_____ **Annually**

***Your tax report must be submitted according to your selected reporting requirements even if there are no taxes to report. All tax reporting is due by the 20th of the month following the month you are reporting.**

Thank you for your assistance.

Sharon Roman, Deputy Clerk
TOWN OF LARKSPUR
(303) 681-2324