



**TOWN OF LARKSPUR
REGULAR COUNCIL MEETING
SUMMARY MINUTES
December 15, 2016
6 P.M.
Town Hall**

MEETING CALLED TO ORDER by Mayor Gerry Been at 6 PM.

PRESENT	ABSENT	NON-VOTING
Isaac Levy	Jennelle VanGorder	Town Attorney- Dan Krob
Heather Sanchez	Matias Cumsille	Town Clerk/Manager - Matt Krimmer
Jeremiah Holmes		
Sandy McKeown		
Mayor Gerry Been		

TOWN STAFF PRESENT: Michelle Wagner, Sherilyn West

PLEDGE OF ALLEGIANCE: Recited.

PUBLIC ATTENDEES: Toni Reynolds, Janet Been, Paul Grant, Shannon Buss, Marvin Cardenas

SCHEDULED PUBLIC APPEARANCES: None.

UNSCHEDULED PUBLIC APPEARANCES: None.

MOTIONS:

Sandy McKeown made a motion to approve regular council meeting minutes for December 1st, 2016. The motion was seconded by Jeremiah Holmes and passed by unanimous voice vote 5-0-0

A motion was made by Sandy McKeown and seconded by Isaac Levy to direct Town Staff to revisit the Town’s mill levy each year in late spring for determine the feasibility of a rate reduction beginning in 2017. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

A motion was made by Sandy McKeown to approve Resolution 16-20, A RESOLUTION LEVYING A TAX OF 15.00 MILLS AND CERTIFYING SAID MILL LEVY TO THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY. The motion was seconded by Jeremiah Holmes. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

A motion was made by Sandy McKeown to approve Resolution 16-21, A RESOLUTION AMENDING THE 2016 BUDGET FOR THE TOWN OF LARKSPUR. The motion was seconded by Jeremiah Holmes. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

A motion was made by Sandy McKeown to approve Resolution 16-22, A RESOLUTION APPROPRIATING SUMS OF MONEY TO BUILD RESERVES FOR FUTURE NEEDS WITHIN OTHER FUNDS FOR THE TOWN OF LARKSPUR, COLORADO. The motion was seconded by Isaac Levy. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

A motion was made by Jeremiah Holmes to approve Resolution 16-23, A RESOLUTION ESTABLISHING TWO NEW RESERVE BANK ACCOUNTS AND FUNDING SUCH BANK ACCOUNTS TO BUILD RESERVES FOR FUTURE NEEDS WITHIN THE GENERAL FUND FOR THE TOWN OF LARKSPUR, COLORADO. The motion was seconded by Heather Sanchez. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

A motion was made by Sandy McKeown to approve Resolution 16-24, A RESOLUTION TRANSFERRING SUMS OF MONEY TO DEFRAY EXPENSES WITHIN THE 2016 AMOUNTS BUDGETED FOR THE TOWN OF LARKSPUR, COLORADO. The motion was seconded by Jeremiah Holmes. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

A motion was made by Sandy McKeown and seconded by Mayor Gerry Been to approve payment of General Fund bills in the amount of \$40,085.44. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

A motion was made by Mayor Gerry Been and seconded by Jeremiah Holmes to approve payment of Water & Sewer Fund bills in the amount of \$15,192.60. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

Sandy McKeown made a motion to approve a variance from Ordinance 3.43 for minimum lot width for the property at 8977 Spruce Mountain Road. The motion was seconded by Jeremiah Holmes. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

A motion was made by Sandy McKeown and seconded by Isaac Levy to approve a bid of \$2090 from Angry Squirrel to remove dead trees and trim dead limbs along south Spruce Mountain and Fox Farm Roads and add the cost of removal of two dead trees near 8546 Spruce Mountain Road. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

Jeremiah Holmes made a motion to approve Resolution 16-25, A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF LARKSPUR AND DOUGLAS COUNTY FOR LAW ENFORCEMENT AND ANIMAL CONTROL SERVICES WITHIN THE TOWN OF LARKSPUR. The motion was seconded by Isaac Levy. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

Jeremiah Holmes made a motion to extend a bonus to Town Staff by declaring December 23 and 30 as holiday time off with pay. Isaac Levy seconded the motion. A roll call vote was taken. Five (5) in favor, zero (0) against; motion carried.

A motion to adjourn the regular Council meeting was made by Heather Sanchez, seconded by Isaac Levy, and passed by unanimous voice vote 5-0-0.

NEW WELL PROJECT:

- Water Treatment Plant (WTP) funding discussions have been held with CDPHE, DOLA, and USDA. Applications for additional funds are being prepared and will be submitted by the end of this month.
- Peoples Bank has approved WTP construction loan funding and will have documentation completed next week.

CONTINUING BUSINESS:

- Building Permit Status Summary provided.
- A meeting with Sun-Jelly engineers (Atwell, LLC), the Town's engineers (BHI), and Town staff is scheduled for December 16th.
- Shannon Buss and Marvin Cardenas noted several omissions and necessary language clarifications required in the economic development "Agreement" draft. A meeting with the Ms. Buss, Mr. Cardenas, the Town's Attorney, and Town staff will be scheduled after the holidays to finalize the "Agreement".

SEMOCOR REPORT: November 2016 report was presented. Paul Grant informed Council two new torpedo motors for the sewer ponds (one replacement and one spare) have been ordered,

NEW BUSINESS:

- DCSO Law Enforcement and Animal Control IGA for 2017 with significant cost increases for 2017 approved by the Council.

LEGAL UPDATES: A Council Workshop will be scheduled in January to address and discuss new draft sign code ordinance.

MANAGER UPDATES:

- Tree Lighting very successful.
- CDOT I-25 Widening Project Working Group meeting held Dec. 6 emphasized criticality and urgency of the project.
- CDOT I-25 Widening Project Working Group next meeting Jan. 6.
- CDOT I-25 Widening Project Public Meetings to be held Jan 24 in Colorado Springs and December 26 in Castle Rock.
- Next Planning Commission meeting January 9, 2017.
- Organize a Neighborhood Watch-meeting at Larkspur Elementary School.
- Schedule meeting with Larkspur Postmaster after Holidays.
- Christmas and New Year Closures Dec. 23 & 26 and Dec 30 & Jan 2, respectively.

COUNCIL COMMENTS:

Isaac Levy – Inquired about railroad response regarding idling engine. Suggested letter be sent from the Town attorney to the railroad.

Sandy McKeown –

- Asked about dump card re-registrations and dump abuse issues.
- Inquired about “sidewalk project” and web site update status.
- Commented on condition of property at 9505 Spruce Mountain Road and violation notice to property owner.

Jeremiah Holmes – Asked about firing schedule at CSP shooting range and compliance with Douglas County approval. Noted firing began at 6 a.m. on Saturday, December 10.

MAYOR’S COMMENTS: None.

MEETING ADJOURNED at 7:43 PM.

Respectfully submitted,
Matt Krimmer
Town Clerk/Manager

These minutes are only a summary of the proceedings of the meeting. They are not intended to be comprehensive or to include each statement, person speaking or to portray with complete accuracy. The most accurate record of the meeting is the digital recording maintained in the office of the Town Clerk.