



REGULAR TOWN COUNCIL MEETING

March 07, 2024, at 6 pm

Town Hall, 8720 Spruce Mountain Road, Larkspur, CO 80118

MINUTES

CALL TO ORDER / ROLL CALL

	Present	Absent
Mayor Sherilyn West	x	
Mayor Pro-Tem Sandy McKeown	x	
Ruth Ann Arfsten	x	
Chelsea Dey	x	
Mindy Kazurova	x	
Isaac Levy	x	
Lynn Pfaff	x	

1. PLEDGE OF ALEGIANCE

2. APPROVE AGENDA

MOTION: Ruth Ann Arfsten made a motion to approve the agenda for March 7th, 2024, regular meeting. Seconded by Sandy McKeown. Motion passed 7-0.

AUDIO TIME STAMP: 00:08:17

3. APPROVE MINUTES

MOTION: Mindy Kazurova made motion to approve the amended minutes from February 1st, 2024, regular meeting. Seconded by Sandy McKeown. Roll call vote, Chelsea Dey and Isaac levy Abstained. Motion passed 5-2.

AUDIO TIME STAMP: 00:09:30

MOTION: Mindy Kazurova Made a motion to approve the February 15th regular town council meeting minutes. Seconded by Chelsea Dey. Roll call vote, Isaac levy, Sandy McKeown, Lynn Pfaff Abstained. Motion passes 4-3.

AUDIO TIME STAMP: 00:10:30

4. SCHEDULED PUBLIC APPEARANCES (10 Minute Limit)

- None

5. ACCOUNTING REPORT

- Payroll Reports
 - January 28-February 10 Check date 2/16
 - February 11- February 24 Check date 3/1

6. ADVISORY BOARD REPORTS



- Planning Commission – Sandy McKeown, Liaison
 - Recommendations:

MOTION: Sandy McKeown made a motion to set a public hearing for April 4th, 2024, at 5:00PM before the regular Town Council Meeting. Seconded by Chelsea Dey.

Motion passes 7-0.

AUDIO TIME STAMP: 00:15:35

- Mr. Ken Marsh Addressed the council with his Fox Farm concerns. One more Planning Commission visit at a future date to be determined.

MOTION: Chelsea Dey made a motion to set a public hearing with a special meeting to add the travel center definition and use to code for the week of March 25th, preferably the 27th. Seconded by Mindy Kazurova. Motion passes 7-0.

AUDIO TIME STAMP: 1:16:55

- Water & Sewer Board – Chelsea Dey, Council Liaison. NTR
- Parks & Recreation Board – Mindy Kazurova, Council Liaison. NTR

7. ONGOING CONTINUING BUSINESS

- Sidewalk Project: Request for Bids out through BidNet, deadline 08 March 2024. Todd explained that the actual date is 11 March 2024. The 08 March Date was an error.
- Cabins: No interest to date - Revisit in July
- Water Smart Grant: Meters to be installed during the month of March
- Water Treatment Upgrade: Going to bid soon by GMS
- Concession Stand: The lease is ready to sign by Mr. Ron Keys

8. NEW BUSINESS

MOTION: Mindy Kazurova made a motion to award a contract for this project to Fischer Enterprises in the amount of \$16,735.00. Seconded by Isaac Levy. Motion passes 7-0.

AUDIO TIME STAMP: 01:32:00

MOTION: Chelsea Dey made a motion to appoint Keith McCann to the Election Commission. Seconded by Ruth Ann Arfsten. Motion passes 7-0.

AUDIO TIME STAMP: 01:34:00

MOTION: Isaac Levy made a motion to amend the personnel manual or in the nepotism clause to allow family members to be hired on a case-by-case basis, on the condition that during reviews the Town Clerk should be present. Seconded by Mindy Kazurova. Motion passes 7-0.

AUDIO TIME STAMP: 01:40:39

MOTION: Isaac Levy made a motion to hire Tim Baca as the Public Works Assistant at \$23 per hour. Seconded by Mindy Kazurova. Motion passes 6-1 Chelsea Dey abstained.

AUDIO TIME STAMP: 01:45:39

9. CONSTRUCTION AND DEVELOPMENT PROJECTS

- 9138 Spruce Mountain Road: In Progress
- 9181 Spruce Mountain Road: Request for information from the planner
- Fox Farm Road annexation: Fox Farm concept recommendation from Planning Commission

10. LEGAL UPDATE

- None

11. STAFF COMMENTS

- Election Update: Order of candidates on the ballot
- Todd DeVoe proposed staff flex hours. No change to the staff other than Todd works from home at least one day a week as desired.

MOTION: Mindy Kazurova made a motion to approve Todd DeVoe's flex hours. Seconded by Chelsea Dey. Motion passes 7-0.

AUDIO TIME STAMP: 01:53:39

12. MAYOR'S REPORT

13. COUNCIL COMMENTS

- None

14. UNSCHEDULED PUBLIC APPEARANCES (Per Resolution 2022-27, each person will have 3 minutes to speak. If there are more than 15 people signed up to speak, the time limit may be lowered to 90 seconds per person.)

- None

15. ADJOURN

MOTION: Mindy Kazurova made a motion to adjourn. Seconded by Isaac levy. Motion passes 7-0.

AUDIO TIME STAMP: 02:05:41