



## REGULAR TOWN COUNCIL MEETING

February 15, 2024, at 6 pm

Town Hall, 8720 Spruce Mountain Road, Larkspur, CO 80118

### MINUTES

Join Zoom Meeting

<https://us02web.zoom.us/j/83384914122>

Meeting ID: **833 8491 4122**

Find your local number: <https://us02web.zoom.us/u/kb1fQxdIHc>

### CALL TO ORDER / ROLL CALL

	Present	Absent
Mayor Sherilyn West	X	
Mayor Pro-Tem Sandy McKeown		X
Ruth Ann Arfsten	X	
Chelsea Dey	X	
Mindy Kazurova	X	
Isaac Levy		X
Lynn Pfaff		X

#### 1. PLEDGE OF ALEGIANCE

#### 2. APPROVE AGENDA

**Motion** made by Mindy Kazurova to approve the agenda for Feb 15, 2024, Chelsea Day seconded it. Passed 4-0. **Time: 2:26**

#### 3. APPROVE MINUTES

**Motion** made by Mindy Kazurova to approve the regular council meeting of Feb 01, 2024. Ruth-Ann Arfsten seconded it. Rolle call vote passes 3-1 abstention, Chelsea Dey abstained. **Time: 3:36**

#### 4. SCHEDULED PUBLIC APPEARANCES (10 Minute Limit)

#### 5. ACCOUNTING REPORT

Ken Meisinger discussed the financial reports.

**Motion** made by Chelsea Dey to approve the All-Funds outstanding bills for Feb 15, 2024, in the amount of \$44,196.94. Seconded by Mindy Kazurova. Passed by rollcall vote 4-0. **Time: 34:48.**

**Motion** made by Mindy Kazurova to approve the Water & Sewer Bills plus the ACH charges for the total amount of \$20,003.44. Seconded by Chelsea Dey. Passed by rollcall vote 4-0. **Time 36:29.**

**Motion** made by Mindy Kazurova to approve a credit card for Eric Usher to have a town credit card per resolution 13-03. Seconded by Chelsea Dey. Passed by rollcall vote 4-0. **Time: 39:12.**

**Posted 2/13/2024**

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Please note: This agenda may be subject to change. Items may be added or deleted as required. The Town of Larkspur has adopted rules governing the public participation process in Town Council meetings. All audience members must refrain from commenting during meetings unless recognized to speak. Loud speech and boisterous behavior from audience members are not permitted and constitute grounds for removal from the meeting. Please deactivate all cell phones during the meeting. Town Council meetings can be adjusted plus or minus 15 minutes from the timelines outlined within the agenda.

## 6. ADVISORY BOARD REPORTS

- Planning Commission – Sandy McKeown, Liaison: Mayor West discussed status.
- Water & Sewer Board – Chelsea Dey, Council Liaison: no meeting.
- Parks & Recreation Board – Mindy Kazurova, Council Liaison: discussed info from prior meeting.

## 7. ONGOING CONTINUING BUSINESS

- Sidewalk Project: Request for Bids out, deadline 15 Feb 2024. Todd DeVoe discussed the updates.
- Cabins: No interest to date: Revisit in July

Ruth-Ann Arfsten discussed the cabins.

- Water Smart grant: Grant reimbursement received, waiting for better weather.
- Water Treatment upgrade: Going to bid soon by GMS
- Concession Stand: The lease is ready to sign by Mr. Ron Keys
- Job openings update: Mr. Eric Usher has been hired for the Director of PW position. Beginning hiring process for the PW assistant.

Todd DeVoe discussed the new hire initiatives.

- SEMOCOR monthly report

Mark discussed the SEMOCOR report

- Moondance Gardens 2024 contract

Mayor West discussed the new Moondance Gardens contract details.

Motion made by Mindy Kazurova to allow Mayor West to sign her agreement to provide professional services. Seconded by Ruth-Ann Arfsten. Passed by Rollcall Vote 4-0. **Time: 56:00**

## 8. NEW BUSINESS

- Park upgrades to 2” tap update

## 9. CONSTRUCTION AND DEVELOPMENT PROJECTS

- 9138 Spruce Mountain Road: Memo to applicant from Planner
- 9181 Spruce Mountain Road – Request for information from the planner
- Fox Farm Road annexation: A new concept was reviewed by the Planning Commission, awaiting a report

## 10. LEGAL UPDATE

- NTR

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**Posted 2/13/2024**

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## **11. STAFF COMMENTS**

Todd updated the Council on the status of the election

## **12. MAYOR'S REPORT**

Mayor west spoke about her project of collating required historical documents for legal requests

## **13. COUNCIL COMMENTS**

Ruth Ann Arfsten spoke about candidates meeting with the community.

## **14. UNSCHEDULED PUBLIC APPEARANCES** (Per Resolution 2022-27, each person will have 3 minutes to speak. If there are more than 15 people signed up to speak, the time limit may be lowered to 90 seconds per person.)

## **15. ADJOURN**

**Motion** made by Mindy Kazurova to adjourn. Seconded by Chelsea Dey. Passed 4-0. **Time: 1:14:00**